Winnebago County Board
Regular Adjourned Meeting
Thursday, September 28, 2017

A M E N D E D   A G E N D A

Call to Order  -------------------------------CHAIRMAN FRANK HANEY

Agenda Changes--------------------------CHAIRMAN FRANK HANEY

Under Public Participation

Please Add:
  Rev. Derrick Shelby  -  Segregation
  Stephanie Hicks     -  Follow-up to Pet Health Fair -PRO
  Richard Kunnert    -  Key Behavioral Health Services -PRO
  Jane Carrell       -  Request Clarification of Budget
  Anthony Miceli     -  Budget Cut Effects on County -CON
  Tamara Shorter     -  Protecting Public Safety -PRO
  Edward A. Sadowlowski - Protecting Public Safety -PRO

Under Finance Committee

Please Remove:
  Agenda Items: F.  Budget Amendment 2018-001
                G.  Budget Amendment 2018-002
                H.  Budget Amendment 2018-003
                I.  Budget Amendment 2018-004

Please Move:
  Agenda Items: J.  Fiscal Year 2018 Budget  - to Item K.
                K.  Amendments to Fiscal year 2018 Budget  - to
                    Item J.

Roll Call-------------------------------------COUNTY CLERK, MARGIE MULLINS

Invocation -----------------------------------L.C. WILSON
Awards, Presentations and/or Proclamations and Public Participation

Awards    - None
Presentations    - None
Proclamations    - None
Public Participation
- Rev. Derrick Shelby - Segregation
- Stephanie Hicks - Pet Health Fair - PRO
- Richard Kunnert Services - Key Behavioral Health - PRO
- Jane Carrell Budget Numbers - Request Clarification of
- Anthony Miceli County - Budget Cut Effects on - CON
- Tamara Shorter - Protecting Public Safety - PRO
- Edward Sadlowski - Protecting Public Safety - PRO

Minutes
“May I Please Have a Motion to Approve the Minutes from August 24, 2017 Meeting and to Layover the Minutes from the September 7, 2017 Meeting.

Announcements & Communications-------------------MARGIE MULLINS

“The Items Listed Below Were Received as Correspondence” Chairman Haney To Be “PLACED ON FILE”.

1. County Clerk Mullins received from the United States Nuclear Regulatory Commission the following:
   A. Federal Register / Vol. 82, No. 175 / Tuesday, September 12, 2017 / Notices (Received 9-14-17)
   B. U.S. Nuclear Regulatory Commission Region III 2017 Operator Licensing Workshop (Public Meeting) (Received 9-15-17)
2. County Clerk Mullins received from ComEd a letter regarding Notification Required under 220 ILCS 4/8-505.1 to perform vegetation management activities on distribution circuits in our area within the next few months.

3. County Clerk Mullins received from ComEd a letter informing the County that during the months of October, November and December, 2017, ComEd will begin performing regularly scheduled Transmission Corridor vegetation management activities within our area.

4. County Clerk Mullins received from Theresa Grennan, Chief Deputy Winnebago County Treasurer the Investment Report for August 31, 2017.

5. County Clerk Mullins received from the Illinois Department of Revenue a Notice of Confirmation or Revision of Tentative Equalization Factor and a Hearing Officer Report for 9-13-17.

6. County Clerk Mullins received from the Winnebago County Treasurer Sue Goral the Monthly Bank Balances Report for August, 2017.

7. County Clerk Mullins received from Charter Communications the following Letters Regarding Channel Changes:
   a. Township of Harlem
   b. Township of Rockton
   c. Township of Roscoe
   d. County of Winnebago

8. County Clerk Mullins received from Charter Communications a letter regarding the Quarterly Franchise Fee Payment for the Village of Rockton.
GO TO REGULAR AGENDA
Awards, Proclamations, Presentations, Public Hearings, and Public Participation

- Awards – None
- Presentations – None
- Proclamations – None

Board Member Correspondence

Chairman’s Report

Consent Agenda

- Leaves of Absence
- Raffle Report
- Bills

Standing Committee Reports

1. Finance Committee – Ted Biondo, Committee Chairman
   A. Committee Report
   B. Budget Amendment 2017-029 – Detention Center $50,000
   C. Budget Amendment 2017-030 – Circuit Court $13,700
   D. Budget Amendment 2017-031 – Probation 1% Fund $173,126
   E. Budget Amendment 2017-032 – Circuit Court & Public Defender $49,000
   F. Budget Amendment 2018-001 – Circuit Court Grant $1,363,982 Remove
   G. Budget Amendment 2018-002 – Circuit Court $27,400 Remove
   H. Budget Amendment 2018-003 – Host Fee Fund $697,300 Remove
   I. Budget Amendment 2018-004 – Circuit Court Grant $91,120 Remove
   J. Amendments to Fiscal Year 2018 Budget
   K. Fiscal Year 2018 Budget Laid Over from September 11, 2017 Meeting
   L. Fiscal Year 2018 Annual Appropriation Ordinance Laid Over from September 11, 2017 Meeting
   M. Tax Levy – General Fund to be Laid Over to October 26, 2017 Meeting
   N. Tax Levy – County Public Health Fund to be Laid Over to October 26, 2017 Meeting
   O. Tax Levy – Detention Home Fund to be Laid Over to October 26, 2017 Meeting
   P. Tax Levy – County Highway Fund to be Laid Over to October 26, 2017 Meeting
Q. Tax Levy – County Bridge Fund to be Laid Over to October 26, 2017 Meeting
R. Tax Levy – Federal Aid Matching Fund to be Laid Over to October 26, 2017 Meeting
S. Tax Levy – Veterans Assistance Fund to be Laid Over to October 26, 2017 Meeting
T. Tax Levy – Tort Judgment and Liability Insurance Fund to be Laid Over to October 26, 2017 Meeting
U. Tax Levy – Illinois Municipal Retirement Fund to be Laid Over to October 26, 2017 Meeting
V. Tax Levy – Social Security and Medicare Fund to be Laid Over to October 26, 2017 Meeting
W. Tax Levy – Historical Museum Fund to be Laid Over to October 26, 2017 Meeting
X. Tax Levy – County Nursing Home Operations Fund to be Laid Over to October 26, 2017 Meeting
Y. Tax Levy – Children’s Advocacy Project Fund to be Laid Over to October 26, 2017 Meeting

2. **Zoning Committee – Jim Webster, Committee Chairman**
   A. Planning and/or Zoning Request
      a. Z-16-17 A Map Amendment to rezone from the AG, Agricultural Priority District to the RE, Rural Estate District (a sub-district of the RA District), District 7 to be Laid Over
   B. Committee Report

3. **Economic Development Committee – Fred Wescott, Committee Chairman**
   A. Committee Report
   B. An Ordinance Adopting Administrative Recommendations for 2018 Host Fee Allocations

4. **Operations & Administrative Committee – Gary Jury, Committee Chairman**
   A. Committee Report
   B. Resolution Authorizing Execution of an Intergovernmental Agreement Between the Forest Preserves of Winnebago County and the County of Winnebago for Provision of Health Insurance
   C. Resolution Awarding a Bid for Shredding Services
   D. Resolution Fixing County Holiday Schedule 2018

5. **Public Works Committee – Dave Kelley, Committee Chairman**
   A. Committee Report

6. **Public Safety Committee – Dave Fiduccia, Committee Chairman**
   A. Committee Report

**Unfinished Business**

**New Business**

**Adjournment**

Next Meeting: Thursday, October 12, 2017
CHAIRMAN’S REPORT
CONSENT

AGENDA
RAFFLE APPLICATION REPORT

Presently the County Clerk's office has Raffle Applications submitted by 15 different organizations for 17 Raffles.

All applying organizations have complied with the requirements of the Winnebago County Raffle Ordinance. All fees have been collected, bonds received and all individuals involved with the raffles have received the necessary Sheriff's Department clearance.

<table>
<thead>
<tr>
<th>LICENSE #</th>
<th># OF RAFFLES</th>
<th>NAME OF ORGANIZATION</th>
<th>LICENSE DATES</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>29530</td>
<td>1</td>
<td>CENTER FOR SIGHT &amp; HEARING</td>
<td>10/05/2017-10/05/2017</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>29531</td>
<td>1</td>
<td>LAKE SUMMERSSET ASSOCIATION</td>
<td>11/01/2017-12/31/2017</td>
<td>$1,000.00</td>
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<tr>
<td>29532</td>
<td>1</td>
<td>PECATONICA FIRE PROTECTION DISTRICT</td>
<td>11/18/2017-11/18/2017</td>
<td>$4,990.00</td>
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<tr>
<td>29533</td>
<td>1</td>
<td>PROVANA ST. ANNE CENTER</td>
<td>09/29/2017-10/03/2017</td>
<td>$300.00</td>
</tr>
<tr>
<td>29534</td>
<td>1</td>
<td>ROCKFORD HOCKEY CLUB</td>
<td>10/01/2017-01/26/2018</td>
<td>$5,000.00</td>
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<tr>
<td>29535</td>
<td>1</td>
<td>ROCKFORD ICEHOGS BOOSTER CLUB</td>
<td>10/15/2017-10/15/2017</td>
<td>$2,000.00</td>
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<tr>
<td>29536</td>
<td>1</td>
<td>ROCKFORD ICEHOGS BOOSTER CLUB</td>
<td>10/22/2017-10/22/2017</td>
<td>$2,000.00</td>
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<tr>
<td>29537</td>
<td>1</td>
<td>ROCKFORD PINE TREE PISTOL CLUB</td>
<td>10/01/2017-11/12/2017</td>
<td>$2,930.00</td>
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<tr>
<td>29538</td>
<td>1</td>
<td>ROCK RIVER VALLEY TOOLING AND MACHINING ASSOCIATION</td>
<td>10/05/2017-11/08/2017</td>
<td>$7,328.00</td>
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<tr>
<td>29539</td>
<td>1</td>
<td>ROTARY CLUB OF NORTHERN WINNEBAGO COUNTY</td>
<td>10/01/2017-10/31/2017</td>
<td>$750.00</td>
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<tr>
<td>29540</td>
<td>1</td>
<td>UNITARIAN UNIVERSALIST CHURCH OF ROCKFORD</td>
<td>10/08/2017-11/04/2017</td>
<td>$500.00</td>
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</table>

The Following Have Requested A Class B, MULTIPLE (2, 3 OR 4) LICENSE

<table>
<thead>
<tr>
<th>LICENSE #</th>
<th># OF RAFFLES</th>
<th>NAME OF ORGANIZATION</th>
<th>LICENSE DATES</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
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</tr>
<tr>
<td>LICENSE #</td>
<td># OF RAFFLES</td>
<td>NAME OF ORGANIZATION</td>
<td>LICENSE DATES</td>
<td>AMOUNT</td>
</tr>
<tr>
<td>-----------</td>
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<td>---------------------------------</td>
<td>------------------------</td>
<td>--------</td>
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<tr>
<td>29541</td>
<td>1</td>
<td>TEAM UP FOR BRAD FUNDRAISER</td>
<td>10/08/2017-10/08/2017</td>
<td>$500.00</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>LICENSE #</th>
<th># OF RAFFLES</th>
<th>NAME OF ORGANIZATION</th>
<th>LICENSE DATES</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>29542</td>
<td>1</td>
<td>NORTHWEST COMMUNITY CENTER</td>
<td>09/29/2017-09/29/2018</td>
<td>$5,000.00</td>
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<td>29543</td>
<td>1</td>
<td>VETS ROLL, INC.</td>
<td>09/29/2017-09/29/2018</td>
<td>$1,200.00</td>
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<td>29544</td>
<td>1</td>
<td>VFW AUXILIARY POST 9759</td>
<td>10/01/2017-10/01/2018</td>
<td>$2,000.00</td>
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<tr>
<td>29545</td>
<td>1</td>
<td>VFW POST 9759</td>
<td>09/30/2017-09/29/2018</td>
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<tr>
<td>29546</td>
<td>1</td>
<td>VFW POST 9759</td>
<td>09/30/2017-09/28/2018</td>
<td>$5,000.00</td>
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</table>

This concludes my report

MARGIE M. MULLINS,
Winnebago County Clerk

Deputy Clerk

Date 28-Sep-17
Count Board Meeting: 9/28/17

RESOLUTION

TO THE HONORABLE COUNTY BOARD OF WINNEBAGO COUNTY:

Your County Auditor respectfully submits the following summarized report of the claims to be paid and approved:

<table>
<thead>
<tr>
<th>FUND NAME</th>
<th>RECOMMENDED FOR PAYMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>001 GENERAL FUND</td>
<td>3,535,770.76</td>
</tr>
<tr>
<td>101 PUBLIC SAFETY TAX</td>
<td>1,861,450.53</td>
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<tr>
<td>103 DOCUMENT STORAGE FUND</td>
<td>56,285.44</td>
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<tr>
<td>104 TREASURER'S DELINQUENT TAX FUND</td>
<td>3,715.27</td>
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<tr>
<td>105 VITAL RECORDS FEE FUND</td>
<td>724.04</td>
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<tr>
<td>106 RECORDERS DOCUMENT FEE FUND</td>
<td>17,892.12</td>
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<tr>
<td>107 COURT AUTOMATION FUND</td>
<td>21,365.43</td>
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<tr>
<td>108 COURT SECURITY FEE FUND</td>
<td>27,493.49</td>
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<tr>
<td>110 CHILD SUPPORT &amp; COLLECTING FUND</td>
<td>7,385.86</td>
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<tr>
<td>111 CHILDREN'S WAITING ROOM FUND</td>
<td>11,725.50</td>
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<tr>
<td>112 RENTAL HOUSING FEE FUND</td>
<td>26,217.00</td>
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<tr>
<td>114 911 OPERATIONS FUND</td>
<td>70,920.68</td>
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<tr>
<td>115 PROBATION SERVICE FUND</td>
<td>76,118.05</td>
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<tr>
<td>116 HOST FEE FUND</td>
<td>135,046.34</td>
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<tr>
<td>119 CORONER FEE FUND</td>
<td>31,566.66</td>
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<tr>
<td>120 DEFERRED PROSECUTION PROGRAM</td>
<td>3,737.20</td>
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<tr>
<td>126 LAW LIBRARY</td>
<td>9,354.22</td>
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<tr>
<td>131 DETENTION HOME</td>
<td>221,743.55</td>
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<tr>
<td>140 WINGIS GEOR INFO SYSTEMS FUND</td>
<td>15,593.44</td>
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<tr>
<td>145 FORECLOSURE MEDIATION FUND</td>
<td>1,112.02</td>
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<tr>
<td>155 MEMORIAL HALL</td>
<td>16,653.69</td>
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<tr>
<td>158 CHILD ADVOCACY PROJECT</td>
<td>40,100.97</td>
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<tr>
<td>161 COUNTY HIGHWAY</td>
<td>475,768.25</td>
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<tr>
<td>162 COUNTY BRIDGE FUND</td>
<td>13,734.57</td>
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<tr>
<td>163 FEDERAL AID MATCHING FUND</td>
<td>25,306.56</td>
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<tr>
<td>164 MOTOR FUEL TAX FUND</td>
<td>795,159.62</td>
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<tr>
<td>165 TOWNSHIP HIGHWAY FUND</td>
<td>11,894.20</td>
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<tr>
<td>181 VETERANS ASSISTANCE FUND</td>
<td>24,375.12</td>
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<tr>
<td>185 HEALTH INSURANCE</td>
<td>1,057,152.33</td>
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<tr>
<td>192 EMPLOYER SOCIAL SECURITY FUND</td>
<td>357,573.56</td>
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<tr>
<td>193 ILLINOIS MUNICIPAL RETIRE</td>
<td>574,693.33</td>
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<tr>
<td>194 TORT JUDGMENT &amp; LIABILITY</td>
<td>265,324.98</td>
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<tr>
<td>195 WORKING FUND</td>
<td>176.59</td>
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<tr>
<td>240 2008 SIREN DEBT CERTIFICATES</td>
<td>750.00</td>
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<td>248 2012 DEBT CERTIFICATES</td>
<td>428.00</td>
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<tr>
<td>301 HEALTH GRANTS</td>
<td>789,749.17</td>
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<tr>
<td>303 STATE'S ATTORNEY GRANT</td>
<td>25,025.71</td>
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<tr>
<td>305 COURT SERVICE GRANT</td>
<td>7.63</td>
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<tr>
<td>308 IEMA STATE-LOCAL HAZARD MIT</td>
<td>23,110.27</td>
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<tr>
<td>309 CIRCUIT COURT GRANT FUND</td>
<td>105,391.61</td>
</tr>
<tr>
<td>401 RIVER BLUFF NURSING HOME</td>
<td>1,242,594.27</td>
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<tr>
<td>410 ANIMAL SERVICES</td>
<td>184,668.47</td>
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<tr>
<td>420 555 N COURT OPERATIONS FUND</td>
<td>22,014.98</td>
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<tr>
<td>501 INTERNAL SERVICES</td>
<td>262,095.56</td>
</tr>
<tr>
<td>718 2017A GO DEBT PROJECT FUND</td>
<td>382,800.00</td>
</tr>
</tbody>
</table>
CONTINUATION

RECOMMENDED FOR PAYMENT
748 2012F ALTERNATE REVENUE BONDS 349.99
749 2012G ALTERNATE REVENUE BONDS 0.00
TOTAL THIS REPORT $12,832,117.03

The adoption of this report is hereby recommended:

[Signature]
William Crowley, County Auditor

ADOPTED: This 28th day of September 2017 at the City of Rockford, Winnebago County, Illinois.

[Signature]
Frank Haney, Chairman of the
Winnebago County Board of
Rockford, Illinois

ATTEST:

[Signature]
Margie Mullins, Clerk of the Winnebago
County Board of Rockford, Illinois
FINANCE COMMITTEE
TO: THE HONORABLE MEMBERS OF THE COUNTY OF WINNEBAGO, ILLINOIS

Your Finance Committee presents the following Ordinance amending the Annual Appropriation Ordinance for the fiscal year ending September 30, 2017 and recommends its adoption.

ORDINANCE

WHEREAS, the Winnebago County Board adopted the “Annual Budget and Appropriation Ordinance” for the fiscal year ending September 30, 2017 at its September 29, 2016 meeting; and,

WHEREAS, 55ILCS 5/6-1003(2014), states, “After the adoption of the county budget, no further appropriations shall be made at any other time during such fiscal year, except as provided in this Act. Appropriations in excess of those authorized by the budget in order to meet an immediate emergency may be made at any meeting of the board by a two-thirds vote of all the members constituting such board, the vote to be taken by ayes and nays and entered on the record of the meeting.”

NOW, THEREFORE, BE IT ORDAINED, that the County Board deems that pursuant to the provisions as set forth in 55ILCS 5/6-1003(2014), certain conditions have occurred in connection with the operations of the County which are deemed to be immediate emergencies; therefore the following increases are hereby authorized.

2017-029 Detention Center

Reason: The request is for an increase in the detention home budget to cover the cost of hiring 4 additional staff. The need for the positions was created by the imposition of Supreme Court Rule 942 and the Detention Center taking on responsibility of transporting remanded minors from the court. The total 2017 cost of this request is approximately $115,000. However, savings from leaving other positions open can be utilized to bring the request down to $50,000.

Alternative: N/A

Impact to fiscal year 2018 budget: The estimated annual cost for these four positions is $205,140. This calculated as follows: Base Salary $131,098; Shift Differential $546; Health Insurance $68,000; Life Insurance $96; and Temporary Salaries $5,400.

Revenue: No additional revenue streams are anticipated. Therefore, the request would be funded from the Detention Home Fund.

<table>
<thead>
<tr>
<th>Regular Salaries</th>
<th>43100</th>
<th>41110</th>
<th>$35,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Health Insurance</td>
<td>43100</td>
<td>41211</td>
<td>$15,000</td>
</tr>
</tbody>
</table>

Total Adjustment: $50,000
## 2017

WINNEBAGO COUNTY

FINANCE COMMITTEE

REQUEST FOR BUDGET AMENDMENT

<table>
<thead>
<tr>
<th>DATE SUBMITTED: 9/28/2017</th>
<th>AMENDMENT NO: 2017-029</th>
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</thead>
<tbody>
<tr>
<td>DEPARTMENT: Detention Center</td>
<td>SUBMITTED BY:</td>
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<tr>
<td>FUND#: 131</td>
<td>DEPT. BUDGET NO. 43100</td>
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</table>

<table>
<thead>
<tr>
<th>DEPT CODE</th>
<th>ACCT. NO.</th>
<th>ACCOUNT DESCRIPTION</th>
<th>BEGINNING BUDGET</th>
<th>ADJUSTED BUDGET</th>
<th>INCREASE (DECREASE)</th>
<th>REVISED BUDGET AMOUNT</th>
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</thead>
<tbody>
<tr>
<td>43100</td>
<td>41110</td>
<td>Regular salaries</td>
<td>$1,695,586</td>
<td>$1,695,586</td>
<td>$35,000</td>
<td>$1,730,586</td>
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<tr>
<td>43100</td>
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<td>Health insurance</td>
<td>$376,586</td>
<td>$376,586</td>
<td>$15,000</td>
<td>$391,586</td>
</tr>
</tbody>
</table>

TOTAL ADJUSTMENT: $ 50,000 $2,122,172

Reason budget amendment is required:
The request is for an increase in the detention home budget to cover the cost of hiring 4 additional staff. The need for the positions was created by the imposition of Supreme Court Rule 942 and the Detention Center taking on responsibility of transporting remanded minors from the court. The total 2017 cost of this request is approximately $115,000. However, savings from leaving other positions open can be utilized to bring the request down to $50,000.

Potential alternatives to budget amendment:

Impact to fiscal year 2018 budget:
The estimated annual cost for these four positions is $205,140. This calculated as follows: Base Salary $131,098; Shift Differential $546; Health Insurance $68,000; Life Insurance $96; and Temporary Salaries $5,400.

Revenue Source:
No additional revenue streams are anticipated. Therefore, the request would be funded from the Detention Home Fund.

Approval by staff liaison: [Signature]
TO: THE HONORABLE MEMBERS OF THE COUNTY OF WINNEBAGO, ILLINOIS

Your Finance Committee presents the following Ordinance amending the Annual Appropriation Ordinance for the fiscal year ending September 30, 2016 and recommends its adoption.

ORDINANCE

WHEREAS, the Winnebago County Board adopted the “Annual Budget and Appropriation Ordinance” for the fiscal year ending September 30, 2017 at its September 29, 2016 meeting; and,

WHEREAS, 55ILCS 5/6-1003(2014), states, “After the adoption of the county budget, no further appropriations shall be made at any other time during such fiscal year, except as provided in this Act. Appropriations in excess of those authorized by the budget in order to meet an immediate emergency may be made at any meeting of the board by a two-thirds vote of all the members constituting such board, the vote to be taken by ayes and nays and entered on the record of the meeting.”

NOW, THEREFORE, BE IT ORDAINED, that the County Board deems that pursuant to the provisions as set forth in 55ILCS 5/6-1003(2014), certain conditions have occurred in connection with the operations of the County which are deemed to be immediate emergencies; therefore the following increases are hereby authorized.

2017-030 Circuit Court
Reason: Budget amendment request for Full-Time Bailiff.
Alternative: A part-time employee - This is inadequate because our existing staff levels are insufficient.
Impact to fiscal year 2018 budget: The annualized salary of an entry level court bailiff is approximately $27,400. Benefit costs could range between zero and $15,500.
Revenue: General Fund or alternatively, the 1% PSST Fund 40109

<table>
<thead>
<tr>
<th>Regular Salary</th>
<th>32000</th>
<th>41110</th>
</tr>
</thead>
</table>

Total Adjustment: $13,700
DATE SUBMITTED: 9/28/2017  AMENDMENT NO: 2017-030
DEPARTMENT: Circuit Court  SUBMITTED BY:
FUND#: 0001  DEPT. BUDGET NO. 32000

<table>
<thead>
<tr>
<th>DEPT CODE</th>
<th>ACCT. NO.</th>
<th>ACCOUNT DESCRIPTION</th>
<th>BEGINNING BUDGET</th>
<th>ADJUSTED BUDGET</th>
<th>INCREASE (DECREASE)</th>
<th>REVISED BUDGET AMOUNT</th>
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<tr>
<td>32000</td>
<td>41110</td>
<td>Reg. Salary</td>
<td>$979,144</td>
<td>$979,144</td>
<td>$13,700</td>
<td>$992,844</td>
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</table>

TOTAL ADJUSTMENT: $13,700 $992,844

Reason budget amendment is required:
See attached correspondence

Potential alternatives to budget amendment:
A part-time employee - This is inadequate because our existing staff levels are insufficient. See attached correspondence.

Impact to fiscal year 2018 budget:
The annualized salary of an entry level court bailiff is approximately $27,400. Benefit costs could range between zero and $15,500.

Revenue Source:
General Fund or alternatively, the 1% PSST Fund 40109

Approval by staff liaison: [Signature]
February 27, 2017

Carla Paschal, County Administrator
Winnebago County Board Office
404 Elm Street
Rockford IL 61101

RE: Required Bailiff Hiring

Dear Carla,

Based on a recent amendment to the Associate Judges Act (P.A. 99-520), the Illinois Supreme Court authorized the 17th Circuit Court to increase its number of Associate Judges from fourteen to fifteen. Attorney Donald P. Shriver has been selected for this new judgeship and will take office on March 3, 2017.

Bailiffs play a critical role in court operations. Bailiffs not only maintain security within the courtrooms but also assist the presiding judges by orchestrating each court call and the flow of litigants and cases. They work hand-in-hand with Winnebago County Corrections to ensure that inmates are transported as efficiently as possible. Bailiffs are trained to recognize and respond to disability and language access needs, and in a more generic sense are the court’s customer service representatives in the courtroom.

Currently, 22 bailiffs serve the 21 presiding judges in Winnebago County. Even maintaining a simple 1:1 ratio of bailiffs to judges is a persistent challenge and is less than ideal.

By way of example, all judges with felony caseloads regularly conduct felony status calls in the Winnebago County Criminal Justice Center. It is common to have 50 or more defendants facing felony charges scheduled on a single felony status call. Any high volume call, especially these felony status calls, require more than one bailiff to safely oversee the proceedings.

Similarly, jury trials necessitate more than one bailiff. One bailiff is needed to oversee the movement and sanctity of the jury while at least one other bailiff is needed to maintain order in the courtroom.
Other unique case characteristics prompt additional staffing needs, such as alleged gang activity, high-profile cases, and matters in which parties have made threats or acted unruly during past court appearances. Because volatile situations can arise in any context, the bailiffs and the Winnebago County Sheriff's Department maintain a shared electronic calendar to identify and track matters that require additional security needs.

With the addition of a new judge and the operation of a new courtroom, it is necessary for the court to hire an additional bailiff. Current staffing levels are inadequate and put court staff and the public at risk.

Attached is a copy of my posting for this new position. The estimated cost of this position for the reaming six month of this fiscal year, not factoring in benefits, is approximately $13,700. Prior to being charged back $15,550 for early retirement expenses, the circuit court was running a combined personnel shortfall of approximately $7,165.

Sincerely,

 Thomas R. Jakeway
 Trial Court Administrator

cc: Joseph G. McGraw, Chief Judge
 Frank Haney, Winnebago County Chairman
BARGAINING UNIT VACANCY: BAILIFF – FULL-TIME POSITION

COMPENSATION: $13.00 per hour, plus benefits

HOURS: 8:00 A.M. - 5:00 P.M. - Monday through Friday, however, some evening and Saturday overtime possible.

LOCATION: Winnebago County Court Facilities, Rockford, Illinois

JOB RESPONSIBILITIES: Maintain security within assigned courtrooms and facility environments, including jury rooms, chambers areas and adjacent secure hallways. Assist judges with the coordination and scheduling of witnesses, attorneys, litigants, prisoners and the general public. Work in collaboration with law enforcement and courthouse security regarding security of the courthouse during medical emergencies, building evacuations, civil disturbances or other emergency situations. Responsible for stocking the courtrooms with required forms. Assist the court with the routing of paperwork and all other duties as assigned.

JOB REQUIREMENTS: A high school diploma is required. Law enforcement experience and/or training, knowledge of the judicial system and/or a security background is desirable. First aid and/or crisis management experience is preferred. Excellent interpersonal and communication skills are required. Ability to maintain confidentiality is essential.

HOW TO APPLY: A Cover Letter, Resume and Employment Application may be submitted to:

Thomas R. Jakeway
Trial Court Administrator
Winnebago County Courthouse
400 West State Street, Room 215
Rockford, Illinois 61101

Employment applications are available at the address above and also are available online at: www.17thcircuit.illinoiscourts.gov

Be advised that all offers of employment are conditional, subject to a satisfactory background review and medical examination, including drug testing.

POSTED: 2-28-2017 EXPIRES: 3-14-2017

AN EQUAL OPPORTUNITY EMPLOYER
TO: THE HONORABLE MEMBERS OF THE COUNTY OF WINNEBAGO, ILLINOIS

Your Finance Committee presents the following Ordinance amending the Annual Appropriation Ordinance for the fiscal year ending September 30, 2017 and recommends its adoption.

ORDINANCE

WHEREAS, the Winnebago County Board adopted the “Annual Budget and Appropriation Ordinance” for the fiscal year ending September 30, 2017 at its September 29, 2016 meeting; and,

WHEREAS, 55ILCS 5/6-1003(2014), states, “After the adoption of the county budget, no further appropriations shall be made at any other time during such fiscal year, except as provided in this Act. Appropriations in excess of those authorized by the budget in order to meet an immediate emergency may be made at any meeting of the board by a two-thirds vote of all the members constituting such board, the vote to be taken by ayes and nays and entered on the record of the meeting.”

NOW, THEREFORE, BE IT ORDAINED, that the County Board deems that pursuant to the provisions as set forth in 55ILCS 5/6-1003(2014), certain conditions have occurred in connection with the operations of the County which are deemed to be immediate emergencies; therefore the following increases are hereby authorized.

2017-031 Prob 1% Fund
Reason: To reverse budget amendment 2017-002
Alternative: None – need to restore budget to original amounts.
Impact to fiscal year 2018 budget: None.
Revenue: Public safety sales tax fund

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Total Adjustment: $173,126
2017
WINNEBAGO COUNTY
FINANCE COMMITTEE
REQUEST FOR BUDGET AMENDMENT

DATE SUBMITTED: 9/28/2017  AMENDMENT NO: 2017-031
DEPARTMENT: Probation 1% Fund  SUBMITTED BY:
FUND#: 0101  DEPT. BUDGET NO.  40110

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TOTAL ADJUSTMENT: $173,126  $499,084

Reason budget amendment is required:
To reverse budget amendment 2017-002

Potential alternatives to budget amendment:
None - need to restore budget to original amount

Impact to fiscal year 2018 budget:
None

Revenue Source:
Public safety sales tax fund

Approval by staff liaison: Carol Paschal
TO: THE HONORABLE MEMBERS OF THE COUNTY OF WINNEBAGO, ILLINOIS

Your Finance Committee presents the following Ordinance amending the Annual Appropriation Ordinance for the fiscal year ending September 30, 2016 and recommends its adoption.

ORDINANCE

WHEREAS, the Winnebago County Board adopted the “Annual Budget and Appropriation Ordinance” for the fiscal year ending September 30, 2017 at its September 28, 2016 meeting; and,

WHEREAS, 55ILCS 5/6-1003(2014), states, “After the adoption of the county budget, no further appropriations shall be made at any other time during such fiscal year, except as provided in this Act. Appropriations in excess of those authorized by the budget in order to meet an immediate emergency may be made at any meeting of the board by a two-thirds vote of all the members constituting such board, the vote to be taken by ayes and nays and entered on the record of the meeting.”

NOW, THEREFORE, BE IT ORDAINED, that the County Board deems that pursuant to the provisions as set forth in 55ILCS 5/6-1003(2014), certain conditions have occurred in connection with the operations of the County which are deemed to be immediate emergencies; therefore the following increases are hereby authorized.

2017-032  Circuit Court & Public Defender
Reason: The ability to conduct legal research is essential for attorneys and judges in order for them to perform their jobs. The Circuit Court, the Public Defender’s Office and the State’s Attorney’s Office have joined together in a single contract to obtain the best possible price for legal research needs from Thomson Reuters. The specific tool used is called WestLaw. WestLaw is an electronic subscription that allows users to access different databases maintained by Thomson Reuters. Users on our shared account have access to only the basic, minimum required databases for Illinois and Federal cases and statutes. Prior to FY17, the Winnebago County Law Library funded user subscriptions for individuals in the Circuit Court and Public Defender’s Office. The Law Library is unable to bear the cost in FY17 due to continued reductions in it operational funds.
Alternative: None
Impact to fiscal year 2018 budget: Equivalent funds will need to be budgeted for FY18
Revenue Source: General Fund or alternatively the 1% PSST

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2017
WINNEBAGO COUNTY
FINANCE COMMITTEE
REQUEST FOR BUDGET AMENDMENT

DATE SUBMITTED: 9/28/2017  AMENDMENT NO: 2017-032
DEPARTMENT: Circuit Court & Public Defender
SUBMITTED BY:

FUND#: 0001  DEPT. BUDGET NO. 32000 & 34000

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TOTAL ADJUSTMENT: $49,000  $60,000

Reason budget amendment is required:
See attached correspondence.

Potential alternatives to budget amendment:
None

Impact to fiscal year 2018 budget:
Equivalent funds need to be budgeted for fiscal year 2018

Revenue Source:
General Fund or alternatively the 1% PSST

Approval by staff liaison: [Signature]
Ms. Carla Paschal  
Chief Financial and Budget Officer  
Winnebago County Board Office  
Administration Building  
404 Elm Street, Room 533  
Rockford IL 61101  

Re: Circuit Court & Public Defender Westlaw Amendment  

Dear Ms. Paschal,  

The ability to conduct legal research is essential for attorneys and judges in order for them to perform their jobs. The Circuit Court, the Public Defender’s Office and the State’s Attorney’s Office have joined together on a single contract to obtain the best possible price for legal research needs from Thomson Reuters. The specific tool used is called WestLaw.  

WestLaw is an electronic subscription that allows users to access different databases maintained by Thomson Reuters. Users on our shared account have access to only the basic, minimum required databases for Illinois and Federal cases and statutes.  

Prior to this fiscal year (FY17) the Winnebago County Law Library funded user subscriptions for individuals in the Circuit Court and Public Defender’s Office. The Law Library is unable to bear this cost in FY17 due to continued reductions in its operational funds. The Law Library is funded by civil filing fees and its revenue has decreased as filings in certain civil case types have decreased.
The decision to move these expenses from the Law Library to the Circuit Court and Public Defender was made after the FY17 budget was approved. Legal research is an essential tool. We do not have funds to transfer from other budgeted line-items to cover this expense.

Sincerely,

Thomas R. Jakes
Trial Court Administrator

David Doll
Public Defender
To view the FY2018 Budget Proposal, go to http://wincoil.us/featured-items/fy2018-budget-proposal/
WHEREAS, The herein contained annual budget has been prepared in accordance with “An Act in Relation to the Budgets of Counties Not Required by Law to Pass an Annual Appropriation Bill”, as amended; and,

WHEREAS, The Finance Committee of the County Board of the County of Winnebago, State of Illinois, has received the herein contained estimated revenues, expenditure budgets and appropriations for the various departments and funds for the fiscal year beginning October 1, 2017 and ending September 30, 2018; and,

WHEREAS, said schedule of appropriations which specified the several objects and purposes of each item of expense is to be known as the Annual Appropriation Ordinance. Also, said Annual Appropriation Ordinance applies to the various Federal and State Grants that are approved by the County Board or County Health Board and appropriate funding agency.

BE IT FURTHER ORDAINED, that the object classifications to be used to identify the objects of expenditures within the various appropriations shall be known as personnel; supplies and services, capital outlays; debt service; transfers;

BE IT FURTHER ORDAINED, that the staffing schedule included in the narrative portion of the budgets shall be the authorized positions for those departments of offices whose personnel fall under the jurisdiction of the County Board subject to available funding in the departmental budget.

BE IT FURTHER ORDAINED, that the clerk of the County Board of the County of Winnebago, Illinois shall deliver a certified copy of this Ordinance to the County Clerk.
TAX LEVY
GENERAL FUND

WHEREAS, the Finance Committee of the County Board of Winnebago County, State of Illinois, has reviewed the estimated revenue and expenditure budget for the fiscal year October 1, 2017 through September 30, 2018; and,

WHEREAS, said expenditure budget is for the purposes of paying the expenses of general county government as set forth in “An Act to Revise the Law in Relation to Counties”, as amended.

NOW, THEREFORE BE IT ORDAINED, that there be and is hereby levied the sum of Thirteen Million, Three Hundred Thousand Dollars ($13,300,000) on all the taxable property in the County of Winnebago, State of Illinois, as a “General Corporate Tax”: for the year 2017 and that the County Clerk of said county be and is hereby authorized and directed to extend a rate of taxation that will produce said amount for the objects and purposes as set forth in the General County Fund 2018 Appropriations; and

BE IT FURTHER ORDAINED, that the Clerk of the County Board of the County of Winnebago, Illinois shall deliver a certified copy of this Ordinance to the County Clerk.
WHEREAS, the Finance Committee of the County Board of Winnebago County, State of Illinois, has reviewed the estimated revenue and expenditure budget for the Fiscal Year October 1, 2017 through September 30, 2018; and,

WHEREAS, said expenditure budget is for the purposes set forth in “An Act in Relation to the Establishment and Maintenance of County and Multiple County Public Health Departments,” as amended.

NOW, THEREFORE, BE IT ORDAINED, that there be and is hereby levied the sum of Two Million, Six Hundred Nine Thousand, Eight Hundred Seventy-Eight Dollars ($2,609,878) on all the taxable property in the County of Winnebago, State of Illinois, as a “county public health fund tax”: for the year 2017 and that the County Clerk of said County be and is hereby authorized and directed to extend a rate of taxation that will produce said amount for the objects and purposes as set forth in the County Public Health Fund 2018 Appropriations; and

BE IT FURTHER ORDAINED, that the Clerk of the County Board of the County Of Winnebago, Illinois shall deliver a certified copy of this ordinance to the County Clerk.
2017 CO

T A X  L E V Y
DETENTION HOME FUND

WHEREAS, the Finance Committee of the County Board of Winnebago County, State of Illinois, has reviewed the estimated revenue and expenditure budget for the fiscal year October 1, 2017 through September 30, 2018; and,

WHEREAS, said expenditure budget is for the purposes set forth in “An Act to Authorities to Provide for the Temporary Care and Custody of Dependent, Delinquent, or Truant Children, and to Levy and Collect a Tax for the Purpose.”

NOW, THEREFORE, BE IT ORDAINED, that there be and is hereby levied the sum of One Million, Four Hundred Sixty-Five Thousand Dollars ($1,465,000) on all the taxable property in the County of Winnebago, State of Illinois, for the year 2017 for the purpose of purchasing, erecting, leasing, or otherwise providing, establishing, supporting, and maintaining such detention home, and said tax was authorized by the legal voters of the County of Winnebago on November 2, 1954. the County Clerk of said County be and is hereby authorized and directed to extend a rate of taxation that will produce said amount for the objects and purposes as set forth in the Detention Home Fund 2018 Appropriations; and

BE IT FURTHER ORDAINED, that the Clerk of the County Board of the County of Winnebago, Illinois shall deliver a certified copy of this Ordinance to the County Clerk.
WHEREAS, the Finance Committee of the County Board of Winnebago County, State of Illinois, has reviewed the estimated revenue and expenditure budget for the fiscal year October 1, 2017 through September 30, 2018; and,

WHEREAS, said expenditure budget is for the purposes of paying the expenses of General County Government as set forth in “Illinois Highway Code,” as amended.

NOW, THEREFORE, BE IT ORDAINED, that there be and is hereby levied the sum of Two Million, Five Hundred Thirty-Eight Thousand Dollars ($2,538,000) on all the taxable property in the County of Winnebago, State of Illinois, for the said year 2017, as a “County Highway Tax”: for the purpose set forth in chapter 121, paragraph 5-401 and 5-601 of the Illinois Revised Statutes - 1981 and that the County Clerk of said County be and is hereby authorized and directed to extend a rate of taxation that will produce said amount for the objects and purposes as set forth in the County Highway Fund 2018 Appropriations; and

BE IT FURTHER ORDAINED, that the Clerk of the County Board of the County of Winnebago, Illinois shall deliver a certified copy of this Ordinance to the County Clerk.
2017 CO

T A X    L E V Y
COUNTY BRIDGE FUND

WHEREAS, The Finance Committee of the County Board of Winnebago County, State of Illinois, has reviewed the estimated revenue and expenditure budget for the fiscal year October 1, 2017 through September 30, 2018; and,

WHEREAS, said expenditure budget is for the purposes of paying the expenses of General County Government as set forth in “Illinois Highway Code,” as amended.

NOW, THEREFORE, BE IT ORDAINED, that there be and is hereby levied the sum of Three Hundred Seventy-Seven Thousand Dollars ($377,000) on all the taxable property in the County of Winnebago, State of Illinois, for the said year 2017, as a “County Bridge Tax”: for the purpose of constructing any bridge or bridges over a stream, or any approach or approaches thereto by means of an embankment or trestle work on a public road, as provided by law and that the County Clerk of said County be and is hereby authorized and directed to extend a rate of taxation that will produce said amount for the objects and purposes as set forth in the County Bridge Fund 2018 Appropriations; and

BE IT FURTHER ORDAINED, that the Clerk of the County Board of the County of Winnebago, Illinois shall deliver a certified copy of this Ordinance to the County Clerk.
WHEREAS, the Finance Committee of the County Board of Winnebago County, State of Illinois, has reviewed the estimated revenue and expenditure budget for the fiscal year October 1, 2017 through September 30, 2018; and,

WHEREAS, said expenditure budget is for the purposes of paying the expenses of General County Government as set forth in “Illinois Highway Code,” as amended.

NOW, THEREFORE, BE IT ORDAINED, that there be and is hereby levied the sum of One Million, Seven Hundred Eighty Thousand Dollars ($1,780,000) on all the taxable property in the County of Winnebago, State of Illinois, for the said year 2017, as a “Federal Aid Matching Tax“: for the purpose of providing funds for the proportionate share of the expenses in construction of highways in the federal aid secondary system, as provided by law, in chapter 121, paragraph 5-603, of the Illinois Revised Statutes - 1981, and that the County Clerk of said County be and is hereby authorized and directed to extend a rate of taxation that will produce said amount for the objects and purposes as set forth in the Federal Aid Matching Fund 2018 Appropriations; and

BE IT FURTHER ORDAINED, that the Clerk of the County Board of the County of Winnebago, Illinois shall deliver a certified copy of this Ordinance to the County Clerk.
WHEREAS, the Finance Committee of the County Board of Winnebago County, State of Illinois, has reviewed the estimated revenue and expenditure budget for the fiscal year October 1, 2017 through September 30, 2018; and,

WHEREAS, said expenditure budget is for the purposes of paying the expenses of General County Government as set forth in the “An Act to Revise the Law in Relation to Counties”, as amended.

NOW, THEREFORE, BE IT ORDAINED, that there be and is hereby levied the sum of Five Hundred Seventy Thousand Dollars ($570,000) on all the taxable property in the County of Winnebago, State of Illinois, for the said year 2017, as a “Veterans Assistance Tax”: and that the County Clerk of said County be and is hereby authorized and directed to extend a rate of taxation that will produce said amount for the objects and purposes as set forth in the Veterans Assistance Fund 2018 Appropriations; and

BE IT FURTHER ORDAINED, that the Clerk of the County Board of the County of Winnebago, Illinois shall deliver a certified copy of this Ordinance to the County Clerk.
WHEREAS, The Finance Committee of the County Board of Winnebago County, State of Illinois, has reviewed the estimated revenue and expenditure budget for the fiscal year October 1, 2017 through September 30, 2018; and,

WHEREAS, said expenditure budget is for the purposes of paying the expenses of General County Government as set forth in the “Local Governmental and Governmental Employees Tort Immunity Act,” as amended.

NOW, THEREFORE, BE IT ORDAINED, that there be and is hereby levied the sum of Four Million, Thirty-Four Thousand Dollars ($4,034,000) on all the taxable property in the County of Winnebago, State of Illinois, for the said year 2017, as a “Tort Judgment and Liability Insurance Tax”: and that the County Clerk of said County be and is hereby authorized and directed to extend a rate of taxation that will produce said amount for the objects and purposes as set forth in the Tort Judgment and Liability Insurance Fund 2018 Appropriations; and

BE IT FURTHER ORDAINED, that the Clerk of the County Board of the County of Winnebago, Illinois shall deliver a certified copy of this Ordinance to the County Clerk.
WHEREAS, The Finance Committee of the County Board of Winnebago County, State of Illinois, has reviewed the estimated revenue and expenditure budget for the fiscal year October 1, 2017 through September 30, 2018 and,

WHEREAS, said expenditure budget is for the purposes of paying the expenses of General County Government as set forth in the “Illinois Pension code,” as amended.

NOW, THEREFORE, BE IT ORDAINED, that there be and is hereby levied the sum of Six Million, Four Hundred Fifty-Seven Thousand, One Hundred Twenty-Two Dollars ($6,457,122) on all the taxable property in the County of Winnebago, State of Illinois, for the said year 2017, as a “Illinois Municipal Retirement Fund Tax”: and that the County Clerk of said County be and is hereby authorized and directed to extend a rate of taxation that will produce said amount for the objects and purposes as set forth in the Illinois Municipal Retirement Fund 2018 Appropriations; and

BE IT FURTHER ORDAINED, that the Clerk of the County Board of the County of Winnebago, Illinois shall deliver a certified copy of this ordinance to the County Clerk.
WHEREAS, The Finance Committee of the County Board of Winnebago County, State of Illinois, has reviewed the estimated revenue and expenditure budget for the fiscal year October 1, 2017 through September 30, 2018; and,

WHEREAS, said expenditure budget is for the purposes of paying the expenses of General County Government as set forth in the “Illinois Revised Statutes chapter 108-1/2, paragraph 7-172.2.”.

NOW, THEREFORE, BE IT ORDAINED, that there be and is hereby levied the sum of Three Million, Eight Hundred Fifty-One Thousand Dollars ($3,851,000) on all the taxable property in the County of Winnebago, State of Illinois, for the said year 2017, as a “Social Security and Medicare Fund Tax”: and that the County Clerk of said County be and is hereby authorized and directed to extend a rate of taxation that will produce said amount for the objects and purposes as set forth in the Social Security and Medicare Fund 2018 Appropriations; and

BE IT FURTHER ORDAINED, that the Clerk of the County Board of the County of Winnebago, Illinois shall deliver a certified copy of this Ordinance to the County Clerk.
2017 CO

TAX LEVY
HISTORICAL MUSEUM FUND

WHEREAS, the Finance Committee of the County Board of Winnebago County, State of Illinois, has reviewed the estimated revenue and expenditure budget for the fiscal year October 1, 2017 through September 30, 2018; and,

WHEREAS, said expenditure budget is for the purposes of paying the expenses of General County Government as set forth IN “An Act to Levy Taxes for the Maintenance of Historical Museums,” as amended.

NOW, THEREFORE, BE IT ORDAINED, that there be and is hereby levied the sum of Seventy-One Thousand, Nine Hundred Eighty-Six Dollars ($71,986) on all the taxable property in the County of Winnebago, State of Illinois, as a “Historical Museum Tax”: for the year 2017 and that the County Clerk of said County be and is hereby authorized and directed to extend a rate of taxation that will produce said amount for the objects and purposes as set forth in the Historical Museum Fund 2018 Appropriations; and

BE IT FURTHER ORDAINED, that the Clerk of the County Board of the County of Winnebago, Illinois shall deliver a certified copy of this Ordinance to the County Clerk.
WHEREAS, the County Board of the County of Winnebago did adopt a resolution for a referendum to establish a levy for the purpose of maintaining the County Nursing Home; and,

WHEREAS, a majority of the voters of Winnebago County, Illinois voting in the election of November 7, 1989 voted in favor of authorizing the County to levy and collect a tax at a rate not to exceed .10% for the purpose of maintaining the County Nursing Home; and,

WHEREAS, the Finance Committee of the County Board of Winnebago County, State of Illinois, has reviewed the estimated revenue and expenditure budget for the fiscal year October 1, 2017 through September 30, 2018; and,

WHEREAS, said expenditure budget is for the purposes set forth in “An Act to Revise the Law in Relation to Counties,” as amended.

NOW, THEREFORE, BE IT ORDAINED, that there be and is hereby levied the sum of One Million, Eight Hundred Forty-Eight Thousand Dollars ($1,848,000) on all the taxable property in the County of Winnebago, State of Illinois, as a County Tax for the purpose of maintaining a County Nursing Home for the year 2017 and that the County Clerk of said County be and is hereby authorized and directed to extend a rate of taxation that will produce said amount for the objects and purposed as set forth in the County Nursing Home Operations Fund 2018 Appropriations, and

BE IT FURTHER ORDAINED, that the Clerk of the County Board of the County of Winnebago, Illinois shall deliver a certified copy of this Ordinance to the County Clerk.
WHEREAS, The Finance Committee of the County Board of Winnebago County, State of Illinois, has reviewed the estimated revenue and expenditure budget for the fiscal year October 1, 2017 through September 30, 2018; and,

WHEREAS, said expenditure budget is for the purposes set forth in the “Children’s Advocacy Center Act.”

NOW, THEREFORE, BE IT ORDAINED, that there be and is hereby levied the sum of One Hundred Forty-Three Thousand, Nine Hundred Seventy-Two Dollars ($143,972) on all the taxable property in the County of Winnebago, State of Illinois, for the said year 2017 for the purpose of establishing and maintaining a Children’s Advocacy Center, and said tax was authorized by the voters of the County of Winnebago on April 20, 1993. the County Clerk of said County be and is hereby authorized and directed to extend a rate of taxation that will produce said amount for the objects and purposes as set forth in the Children’s Advocacy Project Fund 2018 Appropriations; and

BE IT FURTHER ORDAINED, that the Clerk of the County Board of the County of Winnebago, Illinois shall deliver a certified copy of this Ordinance to the County Clerk.
A. **PLANNING AND/OR ZONING REQUESTS:**

**TO BE LAID OVER:**

a. Z-16-17 A Map Amendment to rezone +/- 1.61 acres from the AG, Agricultural Priority District to the RE, Rural Estate District (a sub-district of the RA District), requested by Michael and Amber Rodriguez, Owners, for the property located at 8268 McMichael Road in Harlem Township.

  PIN: 08-01-376-001   C.B. District: 7
  Lesa Rating: Low   Consistent w/2030 LRMP – Future Map: NO
  **ZBA RECOMMENDS:** APPROVAL (7-0)
  **ZC RECOMMENDS:** TBD

**TO BE VOTED ON:** NONE

B. **COMMITTEE REPORT (ANNOUNCEMENTS) - for informational purposes only; not intended as a public notice):**

- Chairman, Brian Erickson, hereby announces that the next Zoning Board of Appeals (ZBA) meeting is scheduled for Wednesday, **October 11, 2017**, at 5:30 p.m. in Room 303 of the County Administration Building. The cases currently on the agenda are as follows:

  1. Z-15-17 A Map Amendment to rezone +/- 25.0 acres from the AG, Agricultural Priority District to the A2, Agriculture-Related Business District at 10076 Fish Hatchery Road in Burritt Township, District 1.
  2. SU-08-17 A Special Use Permit for a Retreat Center in the A2, Agriculture-Related Business District at 10076 Fish Hatchery Road in Burritt Township, District 1.
  3. Z-17-17 A Map Amendment to rezone +/- 14.65 acres from the AG, Agricultural Priority District to the A2, Agriculture-Related Business District at 6616 42nd St. in Cherry Valley Township, District 11.
  4. SU-09-17 A Special Use Permit for a Retreat Center in the A2, Agriculture-Related Business District at 6616 42nd St. in Cherry Valley Township, District 11.
  5. SU-10-17 A Special Use Permit for a Wedding and or Reception Facility in the A2, Agriculture-Related Business District at 6616 42nd St. in Cherry Valley Township, District 11.
  6. Z-18-17 A Map Amendment to rezone +/- 5.07 acres from the AG, Agricultural Priority District to the RA, Rural Agricultural Residential District (a sub-district of RA District) for vacant property commonly known as 57XX Fitzgerald Rd. (located between 5678 and 5770 Fitzgerald Rd.) in Rockford Township, District 9.

- Chairman, Jim Webster, hereby announces that the next Zoning Committee (ZC) meeting is tentatively scheduled for Wednesday, **October 25, 2017**, at 5:45 p.m. in Room 303 of the County Administration Building.
ECONOMIC DEVELOPMENT COMMITTEE
ORDINANCE

OF THE

COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

2017 CO _____

AN ORDINANCE ADOPTING ADMINISTRATIVE RECOMMENDATIONS FOR 2018 HOST FEE ALLOCATIONS

WHEREAS, the County of Winnebago has determined that host fee funds are to be used for economic development; and

WHEREAS, the County Board of the County of Winnebago, Illinois approved an “Ordinance Adopting A Host Fee Allocation & Award Policy” that establishes a policy for the use and allocation of host fee funds for economic development and provides categories of investment for these funds; and

WHEREAS, the spending from the host fee fund outlined and described in Exhibit A, “Economic Development Recommendations, Host Fee Spending Otherwise Drawn From Internal Funds” is aligned with the host fee allocation and award policy; and

WHEREAS, upon review of the recommendations from the administration of the County Board of Winnebago County, Illinois, the Economic Development Committee of the County Board of the County of Winnebago, Illinois recommends adopting the Administrative Recommendation For 2018 Host Fee Allocations as described in Exhibit A “Economic Development Recommendations, Host Fee Spending Otherwise Drawn From Internal Funds.”

NOW, THEREFORE BE IT ORDAINED, by the County Board of the County of Winnebago, Illinois, that the County of Winnebago, Illinois hereby adopts spending host fees in fiscal year 2018 on the projects outlined in Exhibit A “Economic Development Recommendations, Host Fee Spending Otherwise Drawn From Internal Funds;” and

BE IT FURTHER ORDAINED, this ordinance shall go into effect immediately upon its adoption; and

BE IT FURTHER ORDAINED, that the Clerk of the County Board is hereby directed to prepare and deliver a copy of the Ordinance to the Winnebago County Administrator, Winnebago County Chief Finance & Budget Officer, Winnebago County Auditor, and the Winnebago County Regional Planning and Economic Development Director.
### ECONOMIC DEVELOPMENT RECOMMENDATIONS

**HOST FEE SPENDING OTHERWISE DRAWN FROM INTERNAL FUNDS**

<table>
<thead>
<tr>
<th>Note</th>
<th>BEGINNING BALANCE BY FUNDING CATEGORY</th>
<th>ENDING BALANCE BY FUNDING CATEGORY</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>GENERAL FUND TBD</td>
<td>HOST FEE NEW</td>
</tr>
<tr>
<td><strong>Beginning Balance by Funding Category</strong></td>
<td>508,050</td>
<td>2,138,000</td>
</tr>
<tr>
<td>General Fund</td>
<td>500,000</td>
<td>230,750</td>
</tr>
<tr>
<td>Memorial Hall</td>
<td>35,000</td>
<td>84,910</td>
</tr>
<tr>
<td>County Highways</td>
<td>200,000</td>
<td></td>
</tr>
<tr>
<td>Enterprise Document Management</td>
<td>80,000</td>
<td></td>
</tr>
<tr>
<td>Water System (trade-out for bond payments)</td>
<td>162,300</td>
<td></td>
</tr>
<tr>
<td><strong>Sub-Total Administrative Recommendations by Category</strong></td>
<td>277,300</td>
<td>977,300</td>
</tr>
<tr>
<td><strong>Ending Balance by Funding Category</strong></td>
<td>200,000</td>
<td>943,060</td>
</tr>
</tbody>
</table>

- **Total Administrative Recommendations**: 977,300
- **Remaining Host Fee Balance Not Otherwise Encumbered**: 943,060

**Recommendations by Finance Committee**:

1. **Memorial Hall**: 35,000
   - **Annual transfer to support business operations and ensure public access**

2. **County Highways**: 200,000
   - **Determined by HWY - high priority rated projects**

3. **Enterprise Document Management**: 80,000
   - **Internal software investments - Munis upgrades for document management and pre-procurement**

4. **Water System (trade-out for bond payments)**: 162,300
   - **Replaces previous commitment from host fee to fund F & G bonds**

5. **General Fund**: TBD
   - **Recommended by Finance Committee for one time support of major capital improvement required in 2017 budget**
Respectfully submitted,
Economic Development Committee

AGREE

Fred Wescott, Chairman
Jean Crosby
Dave Fiduccia
Dorothy Redd
L.C. Wilson

DISAGREE

Fred Wescott, Chairman
Jean Crosby
Dave Fiduccia
Dorothy Redd
L.C. Wilson

The above and foregoing Ordinance was adopted by the County Board of the County of Winnebago, Illinois, this _____ day of __________________________, 2017.

__________________________________
Frank Haney
Chairman of the County Board
of the County of Winnebago, Illinois

ATTESTED BY:

Margie M. Mullins
Clerk of the County Board
of the County of Winnebago, Illinois
OPERATIONS & ADMINISTRATIVE COMMITTEE
RESOLUTION AUTHORIZING EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE FOREST PRESERVES OF WINNEBAGO COUNTY AND THE COUNTY OF WINNEBAGO FOR PROVISION OF HEALTH INSURANCE

WHEREAS, since 2010 the County of Winnebago has provided health insurance for the employees and retirees of the Forest Preserves of Winnebago County; and

WHEREAS, the Forest Preserves of Winnebago County wishes to continue to utilize the County’s health insurance program for its employees and retirees; and

WHEREAS, the parties are authorized by the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq., to enter into a cooperative agreement for the provision of such services by the County, and the parties desire to enter into such an agreement; and

WHEREAS, an Intergovernmental Agreement, attached hereto as Exhibit A, has been prepared to outline the terms and conditions under which the Forest Preserves of Winnebago County will participate in the County’s health insurance program.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that the Winnebago County Board Chairman is authorized to execute the Intergovernmental Agreement for Provision of Health Insurance, in substantially the same form as the Agreement set forth in Exhibit A.

BE IT FURTHER RESOLVED, this Resolution shall be in full force and effective immediately upon its adoption.
Respectfully Submitted,
OPERATIONS & ADMINISTRATIVE COMMITTEE

(AGREE)

GARY JURY, CHAIRMAN

ANGIE GORAL

JOE HOFFMAN

DOROTHY REDD

ELI NICOLOSI

KEITH MCDONALD

JEAN CROSBY

(DISAGREE)

GARY JURY, CHAIRMAN

ANGIE GORAL

JOE HOFFMAN

DOROTHY REDD

ELI NICOLOSI

KEITH MCDONALD

JEAN CROSBY

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this _____ day of ___________________________ 2017.

______________________________
FRANK HANEY
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

______________________________
MARGIE M. MULLINS
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS
RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: Gary Jury
Submitted by: Operations & Administrative Committee

2017 CR

RESOLUTION AWARDING A BID FOR DOCUMENT SHREDDING SERVICES

WHEREAS, the Code of Ordinances for the County of Winnebago, Illinois, provides as in Article VI, Section 2-341, that all purchases for and contracts for supplies, materials, equipment, and contractual services, the value of which is estimated to exceed $12,000, shall be based on competitive bids by the County Board; and,

WHEREAS, competitive bids were received for Winnebago County for formal Bid 17B-2114, Document Shredding Services; and

WHEREAS, the Operations and Administrative Committee of the County Board for the County of Winnebago, Illinois has reviewed the bids received for the aforementioned item and recommends awarding the bid as follows:

PAPER RECOVERY SERVICE CORPORATION
7972 CREST HILLS DRIVE
LOVES PARK, IL 61111

SHREDDING RATES:

96 GALLON CONTAINER $35.00
35H X 21W X 15.5D CABINET $35.00
EXTRA CABINET OR CONTAINER $8.00
BANKS BOX $5.00
HARD DRIVE DESTRUCTION $0.25

WHEREAS, the Operations and Administrative Committee has determined that the funding for the aforementioned purchase shall be as follows:

VARIOUS DEPARTMENTS WASTE DISPOSAL ACCOUNTS

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that a multiyear contract be issued to Paper Recovery Service Corporation, 7972 Crest Hill Drive, Loves Park, IL 61111 effective October 1, 2017.
BE IT FURTHER RESOLVED that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Director of Purchasing, Finance Director, and County Auditor.
Respectfully Submitted,  
OPERATIONS & ADMINISTRATIVE COMMITTEE

<table>
<thead>
<tr>
<th>AGREE</th>
<th>DISAGREE</th>
</tr>
</thead>
<tbody>
<tr>
<td>GARY JURY, CHAIRMAN</td>
<td>GARY JURY, CHAIRMAN</td>
</tr>
<tr>
<td>JEAN CROSBY</td>
<td>JEAN CROSBY</td>
</tr>
<tr>
<td>ANGIE GORAL</td>
<td>ANGIE GORAL</td>
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<tr>
<td>JOE HOFFMAN</td>
<td>JOE HOFFMAN</td>
</tr>
<tr>
<td>KEITH MCDONAL</td>
<td>KEITH MCDONAL</td>
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<tr>
<td>ELI NICOLOSI</td>
<td>ELI NICOLOSI</td>
</tr>
<tr>
<td>DOROTHY REDD</td>
<td>DOROTHY REDD</td>
</tr>
</tbody>
</table>

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this ____day of ___________________________2017.

ATTESTED BY:

FRANK HANEY  
CHAIRMAN OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

MARGIE M. MULLINS  
CLERK OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS
<table>
<thead>
<tr>
<th>Pricing/Vendor</th>
<th>Paper Recovery Service Corporation</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>7972 Crest Hills Drive</td>
</tr>
<tr>
<td></td>
<td>Loves Park, IL  61111</td>
</tr>
<tr>
<td>Price for 1st Container - 96 gallon</td>
<td>$35.00</td>
</tr>
<tr>
<td>- Each Additional</td>
<td>$8.00</td>
</tr>
<tr>
<td>- 35H x 21W x 15.5 D Cabinet</td>
<td>$35.00</td>
</tr>
<tr>
<td>- Each Additional Cabinet</td>
<td>$8.00</td>
</tr>
<tr>
<td>Letter Bankers Box</td>
<td>$5.00</td>
</tr>
<tr>
<td>Legal Bankers Box</td>
<td>$5.00</td>
</tr>
<tr>
<td>By Weight Per lb.</td>
<td>$0.05</td>
</tr>
<tr>
<td>Hard Drive Destruction – Per lb.</td>
<td>$0.25</td>
</tr>
</tbody>
</table>
RESOLUTION

of the

COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by:  Gary Jury
Submitted by:  Operations & Administrative Committee

2017 CR

RESOLUTION FIXING COUNTY HOLIDAY SCHEDULE FOR 2018

WHEREAS, the County Board of the County of Winnebago, Illinois, pursuant to Section 5-1005(12) of the Illinois Counties Code, 55 ILCS 5/5-1005(12), is authorized to fix the days and hours of opening and closing of the County offices and departments; and,

WHEREAS, the County Board, AFSCME Local 473 and FOP Lodge 50 have agreed that the County Board shall designate the date upon which certain holidays shall be observed for purposes of their collective bargaining agreements.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that, for the calendar year 2018, all County offices and departments subject hereto shall be closed for all Saturdays, Sundays, and the following holidays subject to adjustment, if necessary:

<table>
<thead>
<tr>
<th>DATE</th>
<th>DAY</th>
<th>NAME OF HOLIDAY</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 1st, 2018</td>
<td>Monday</td>
<td>New Year’s Day</td>
</tr>
<tr>
<td>January 15th, 2018</td>
<td>Monday</td>
<td>Martin Luther King Jr. Day</td>
</tr>
<tr>
<td>February 19th, 2018</td>
<td>Monday</td>
<td>President’s Day</td>
</tr>
<tr>
<td>May 28th, 2018</td>
<td>Monday</td>
<td>Memorial Day</td>
</tr>
<tr>
<td>July 4th, 2018</td>
<td>Wednesday</td>
<td>Independence Day</td>
</tr>
<tr>
<td>September 3rd, 2018</td>
<td>Monday</td>
<td>Labor Day</td>
</tr>
<tr>
<td>October 8th, 2018</td>
<td>Monday</td>
<td>Columbus Day</td>
</tr>
<tr>
<td>November 12th, 2018</td>
<td>Monday</td>
<td>Veteran’s Day (Observed)</td>
</tr>
<tr>
<td>November 22nd, 2018</td>
<td>Thursday</td>
<td>Thanksgiving Day</td>
</tr>
<tr>
<td>November 23rd, 2018</td>
<td>Friday</td>
<td>Thanksgiving Holiday</td>
</tr>
<tr>
<td>December 24th, 2018</td>
<td>Monday</td>
<td>Christmas Holiday (Observed)</td>
</tr>
<tr>
<td>December 25th, 2018</td>
<td>Tuesday</td>
<td>Christmas Day</td>
</tr>
</tbody>
</table>
BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver copies of this Resolution to the Chairman of the County Board, all elected and appointed County Officers, the Chief Judge of the 17th Judicial Circuit, the Staff Representatives of AFSCME Local 473, and the President of FOP Lodge 50.

Respectfully Submitted,
OPERATIONS & ADMINISTRATIVE COMMITTEE

AGREE

GARY JURY, CHAIRMAN

JEAN CROSBY

ANGIE GORAL

JOE HOFFMAN

KEITH MCDONALD

ELI NICOLOSI

DOROTHY REDD

DISAGREE

GARY JURY, CHAIRMAN

JEAN CROSBY

ANGIE GORAL

JOE HOFFMAN

KEITH MCDONALD

ELI NICOLOSI

DOROTHY REDD

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this _____day of ___________________________2017.

FRANK HANEY
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

ATTESTED BY:

MARGIE M. MULLINS
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS