## Frequently Requested Record Types

- Incident reports
- Meeting minutes and records
- Revenues and expenditures
- Court cases

## Direct Requests To

### Coroner
- 4517 N Main St, Rfd, IL 61103
- [FOIA Request Page](mailto:coroner@wincoil.us)
- (815) 319-4970

### County Clerk
- 404 Elm St, Rfd, IL 61101
- [FOIA Request Page](mailto:foia.countyclerk@wincoil.us)
- (815) 319-4252

### Health Department
- 401 Division St, Rfd, IL 61104
- [FOIA Request Page](mailto:FOIARequestPage@wincoil.us)
- (815) 720-4000

### Highway Dept
- 424 N Springfield, Rfd, IL 61101
- [FOIA Request Page](mailto:FOIARequestPage@wincoil.us)
- (815) 319-4000

### Human Resources
- 404 Elm St, Rfd, IL 61101
- [FOIA Request Form](mailto:hr@wincoil.us)
- (815) 319-4285

### Sheriff
- 500 W State St, Rfd, IL 61101
- [FOIA Request Form](mailto:sheriff@wincoil.us)
- (815) 319-4225

## FOIA Submittal Directory

### Animal Services
- Adoption services
- Animal Services office
- Kennel operations
- Response and enforcement
- Veterinary
- Budget
- Governance
- Policy
- Building Maintenance
- Board Office
- Board Committee records
- Finance & Budget
- Information Technology
- Case and ticket payments
- Court records
- Court forms
- Filing
- Dockets

### Auditor
- Contracts
- Financial condition analysis
- Internal financial, payable, receipts, inventory & operational audits
- Statistical and financial analysis
- Supply order approval
- Paper service
- Corrections
- Conserve peace
- Court security
- Inquests
- Death investigation
- Taxes (Calculation & Delinquent Collection)
- Elections
- Vital Records
- Community health and wellness
- services and programs
- Disease control
- Emergency preparedness
- Environmental health
- Bridges
- Roads
- Highway Vehicles & Equipment
- Design, Construction, Development
- & Weed Files
- Access, Utility & Vehicle Permits
- Traffic Studies
- Township Motor Fuel Tax accounts and warrants
- Invoices & Receipts
- General & Drainage Studies
- Bridge files/Inspections
- Personnel
- Benefits & Compensation
- Insurance
- Job Postings/Recruitment
- Risk Management
- Wellness

### County Board
- Parcels sales and occupancy
- Appeals
- Board of Review
- Civil Bureau
- Criminal Bureau
- Non-delinquent real estate tax payments
- Book of accounts
- Collection and distribution of funds
- Community education and events
- Hall rental
- Museum operations
- Veteran affairs

### County Administration
- FOIA Request Form
- (815) 319-4285

### Circuit Clerk
- Building permits
- Building Code inspections
- "**Applies to properties not under the jurisdiction of city or village municipalities**"
- Senior living center
- Procurement
- Bids, RFQs, Awards
- Purchase cards
- Pool vehicles
- Land Records
- Liens
- Military discharge/release
- Education advocacy and regulation
- Building
- Economic Development
- Planning & Zoning

### Coroner
- FOIA Request Form
- (815) 319-4380

### County Clerk
- FOIA Request Form
- (815) 319-4100

### Health Department
- FOIA Request Form
- (815) 636-3060

### Highway Dept
- FOIA Request Form
- (815) 319-4351

### Human Resources
- FOIA Request Form
- (815) 969-8460

### Purchasing
- FOIA Request Form
- (815) 969-8460

### Recorder of Deeds
- FOIA Request Form
- (815) 319-4285

### Regional Office of Education
- FOIA Request Form
- (815) 319-4351

### Regional Planning, Building & Zoning
- FOIA Request Form
- (815) 319-4285

### River Bluff Nursing Home
- FOIA Request Form
- (815) 921-9200

### Sheriff
- FOIA Request Form
- (815) 969-1999

### State’s Attorney
- FOIA Request Form
- (815) 969-1999

### Treasurer
- FOIA Request Form
- (815) 969-1999

### Veteran’s Memorial Hall
- FOIA Request Form
- (815) 969-1999

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The following information is provided to assist in ensuring accurate routing of FOIA requests. Requests for information from County elected official’s must be submitted to the respective official in control of the records in order to comply with requests. Requests for records outside the authority of the receiving office may be redirected to the correct department (see here for contact information.)