OPERATIONS & ADMINISTRATIVE COMMITTEE AGENDA

Called by: Chairman, Keith McDonald
Members: Jaime Salgado, Paul Arena,
Dorothy Redd, Joe Hoffman, John
Butitta, Jean Crosby

DATE: THURSDAY, SEPTEMBER 19, 2019
TIME: 5:30 PM
LOCATION: CONFERENCE ROOM 815
COUNTY BOARD ROOM
400 WEST STATE STREET
ROCKFORD, IL 61101

AGENDA:

A. Call to Order

B. Roll Call

C. Approval of April 18 and May 2, 2019 Minutes

D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.

E. Resolution Establishing the Date, Time, and Location of Each Meeting of the Winnebago County Board

F. Resolution Authorizing the Chairman of the County Board to Execute Agreements with National Able Network and National Asian Pacific Center on Aging

G. Other Matters

H. Adjournment

Operations & Administrative Committee
Winnebago County Board  
Operations and Administrative Committee Meeting  
County Administration Building  
404 Elm Street, Room 303  
Rockford, IL 61101  

Thursday, April 18, 2019  
5:30 PM  

Present:  
Keith McDonald, Chairman  
Jean Crosby  
Joe Hoffman  
Dorothy Redd  
John Butitta  
Paul Arena  

Others Present:  
Carla Paschal, County Administrator  
Dave Kurlinkus, Deputy State’s Attorney  
Taina McCall, Chief Strategic Initiatives Officer  
Mark Karner, Chief Deputy  
Ann Johns, Purchasing Director  
Gus Gentner, Department of Information Technology  

Absent:  
Jaime Salgado  

AGENDA:  
A. Call to Order  
B. Roll Call  
C. Approval of October 25, November 1, 19, and December 6, 2018 Minutes  
D. Public Comment  
E. Resolution Awarding Emergency/Non-Emergency Notification System Agreement  
F. Resolution Authorizing the Winnebago County Purchasing Department to Renew Contract for Uniform Rental Services  
G. Other Matters  
H. Adjournment  

Chairman McDonald called the meeting to order at 5:30 PM.  

Motion to approve the Minutes of October 25, November 1, 19, and December 6, 2018  
Moved: Mr. Hoffman, Seconded: Ms. Crosby.  
Motion passed by unanimous voice vote.  

Public Comment  
Chairman McDonald omitted reading the Public Comment section of the Agenda due to no one present to speak.  

Resolution Awarding Emergency/Non-Emergency Notification System Agreement  
Motion by Ms. Crosby and Seconded by Mr. Hoffman.  
• A discussion followed.  
Motion passed by unanimous voice vote.
Resolution Authorizing the Winnebago County Purchasing Department to Renew Contract for Uniform Rental Services
Motion by Ms. Crosby and Seconded by Mr. Hoffman.
  • A discussion followed.
Motion passed by unanimous voice vote.

Other Matters
  • Chairman McDonald discussed having a Vice Chairman on the Committee.

Motion to Adjourn. Moved: Mr. Hoffman, Seconded: Ms. Crosby.
Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling
Administrative Assistant
Winnebago County Board
Operations and Administrative Committee Meeting
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, May 2, 2019
Immediately Following the Finance Committee Meeting at 5:30 PM and Combined Finance and
Operations and Administrative Committee Meeting Following

Present:
Keith McDonald, Chairman
Jean Crosby
Jaime Salgado
Joe Hoffman
Dorothy Redd
Paul Arena

Others Present:
Carla Paschal, County Administrator
Dave Kurlinkus, Deputy State’s Attorney
Marilyn Hite Ross, State’s Attorney
Dr. Sandra Martell, Public Health Administrator

Absent:
John Butitta

AGENDA:
A. Call to Order
B. Roll Call
C. Public Comment
D. Ordinance Amending Chapter 50, Article III, Section 50-77 Summer Foods Programs and
   Child and Adult Care Program Fees
E. Resolution Authorizing Execution of an Occupancy Agreement Between the Children’s
   Justice, Inc. and the County of Winnebago, Children’s Advocacy Program
F. Resolution Authorizing Communication With the Illinois General Assembly Regarding
   Proposed Changes to the Property Tax Code for Sales in Error and Tax Deeds
G. Other Matters
   a. Landfill Discussion
H. Adjournment

Chairman McDonald called the meeting to order at 8:25 PM.

Public Comment
Chairman McDonald omitted reading the Public Comment section of the Agenda due to no one
present to speak.

Ordinance Amending Chapter 50, Article III, Section 50-77 Summer Foods Programs and
Child and Adult Care Program Fees
Motion by Mr. Salgado and Seconded by Ms. Crosby.
   • A discussion followed.
Motion passed by unanimous voice vote.
Resolution Authorizing Execution of an Occupancy Agreement Between the Children’s Justice, Inc. and the County of Winnebago, Children’s Advocacy Program
Motion by Ms. Crosby and Seconded by Mr. Hoffman.
  • A discussion followed.
Motion passed by unanimous voice vote.

Resolution Authorizing Communication With the Illinois General Assembly Regarding Proposed Changes to the Property Tax Code for Sales in Error and Tax Deeds
Motion by Mr. Arena and Seconded by Mr. Hoffman.
  • A discussion followed.
Motion passed by unanimous voice vote.

Other Matters
  a. Landfill Discussion
  • Dr. Martell distributed a handout. There was a discussion about refuse hauling vehicles, vehicle inspections, permitted trucks, I-39 cleanup, and the possibility of installing a camera at the landfill.
  • Mr. McDonald asked Dr. Martell or someone from her department to attend upcoming Operations and Administrative Committee meetings for status updates regarding odor and litter issues.

Motion to Adjourn. Moved: Mr. Arena, Seconded: Mr. Hoffman.
Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling
Administrative Assistant
ResOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Submitted by: Operations & Administrative Committee

2019 CR

RESOLUTION ESTABLISHING THE DATE, TIME, AND LOCATION
OF EACH MEETING OF THE WINNEBAGO COUNTY BOARD

WHEREAS, under provisions of 5ILCS 120/2.02, the County Board of the County of
Winnebago, Illinois is required to provide public notice of the date, time, and location of its
regularly scheduled meetings; and,

WHEREAS, the County Board of the County of Winnebago is required to hold regular
meetings during the months of June and September and may hold additional regular meetings at
such times as may be determined.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of
Winnebago, Illinois that the Board shall conduct its regular meetings on the 2nd and 4th Thursdays
of each month of Fiscal Year 2020 at 6:00 o’clock pm., except as indicated hereunder (**):

<table>
<thead>
<tr>
<th>October 10, 2019</th>
<th>April 9, 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>October 24, 2019</td>
<td>April 23, 2020</td>
</tr>
<tr>
<td>November 14, 2019</td>
<td>May 14, 2020</td>
</tr>
<tr>
<td>November 26, 2019 (4th Tues.)*</td>
<td>May 28, 2020</td>
</tr>
<tr>
<td>December 12, 2019</td>
<td>June 11, 2020</td>
</tr>
<tr>
<td>December 26, 2019</td>
<td>June 25, 2020</td>
</tr>
<tr>
<td>January 9, 2020</td>
<td>July 9, 2020</td>
</tr>
<tr>
<td>January 23, 2020</td>
<td>July 23, 2020</td>
</tr>
<tr>
<td>February 13, 2020</td>
<td>August 13, 2020</td>
</tr>
<tr>
<td>February 27, 2020</td>
<td>August 27, 2020</td>
</tr>
<tr>
<td>March 12, 2020</td>
<td>September 3, 2020 (1st Thurs.)*</td>
</tr>
<tr>
<td>March 26, 2020</td>
<td>September 24, 2020</td>
</tr>
</tbody>
</table>
Respectfully Submitted,

OPERATIONS & ADMINISTRATIVE COMMITTEE

(AGREE)                                               (DISAGREE)

KEITH MCDONALD, CHAIRMAN

JOHN BUTITTA

JOE HOFFMAN

DOROTHY REDD

JAIME SALGADO

PAUL ARENA

JEAN CROSBY

KEITH MCDONALD, CHAIRMAN

JOHN BUTITTA

JOE HOFFMAN

DOROTHY REDD

JAIME SALGADO

PAUL ARENA

JEAN CROSBY

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this ___ day of _______________ 2019.

FRANK HANEY
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

ATTESTED BY:

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS
RESOLUTION
OF THE
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS
2019 CR______
SUBMITTED BY: OPERATIONS & ADMINISTRATIVE COMMITTEE
SPONSORED BY: KEITH MCDONALD

RESOLUTION AUTHORIZING THE CHAIRMAN OF THE COUNTY BOARD
TO EXECUTE AGREEMENTS WITH NATIONAL ABLE NETWORK AND
NATIONAL ASIAN PACIFIC CENTER ON AGING

WHEREAS, National Able Network and National Asian Pacific Center on Aging provide
opportunities for mature workers to gain job skills and experience at training sites throughout
Illinois, including Winnebago County; and

WHEREAS, Winnebago County desires to partner with National Able Network and National
Asian Pacific Center on Aging to provide a mature worker to staff the information desk in the
County Administration building; and

WHEREAS, the partnership would result in no expenditure of funds by the County as the wages
and benefits for the individual(s) selected to work the information desk would be paid by National
Able Network and/or the National Asian Pacific Center on Aging.

NOW, THEREFORE BE IT RESOLVED, by the County Board of the County of Winnebago,
Illinois that the Winnebago County Board Chairman is authorized and directed to, on behalf of the
County of Winnebago, execute a Host Agency Agreement with National Able Network, attached
hereto as Exhibit A, and a Host Agency Agreement with National Asian Pacific Center on
Aging, attached hereto as Exhibit B.

BE IT FURTHER RESOLVED that this Resolution shall be in full force and effect immediately
upon its adoption.

BE IT FURTHER RESOLVED that the Clerk of the County Board is hereby authorized and
directed to prepare and deliver certified copies of this Resolution to the Winnebago County Auditor,
Treasurer and County Administrator.

Respectfully submitted,

OPERATIONS & ADMINISTRATIVE COMMITTEE
<table>
<thead>
<tr>
<th>AGREE</th>
<th>DISAGREE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Keith McDonald, Chairman</td>
<td>Keith McDonald, Chairman</td>
</tr>
<tr>
<td>Paul Arena</td>
<td>Paul Arena</td>
</tr>
<tr>
<td>John Butitta</td>
<td>John Butitta</td>
</tr>
<tr>
<td>Jean Crosby</td>
<td>Jean Crosby</td>
</tr>
<tr>
<td>Joe Hoffman</td>
<td>Joe Hoffman</td>
</tr>
<tr>
<td>Dorothy Redd</td>
<td>Dorothy Redd</td>
</tr>
<tr>
<td>Jaime Salgado</td>
<td>Jaime Salgado</td>
</tr>
</tbody>
</table>

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this ___ day of ____________, 2019.

Frank Haney, Chairman of the County Board of the County of Winnebago, Illinois

ATTEST:

Lori Gummow, Clerk of the County Board of the County of Winnebago, Illinois
The National Asian Pacific Center on Aging ("NAPCA") and Winnebago County (Host Agency Name) hereby enter into this agreement.

NAPCA engages the Host Agency to provide a SCSEP participant with community service work based training under the rules of the Senior Community Service Employment Program which requires that:

- the Host Agency is a private, non-profit 501(c)(3) organization or a public agency;
- the Host Agency is an equal opportunity employer that will provide a quality community service work based training assignment and adequate supervision for any NAPCA SCSEP participant;

NAPCA and the host agency mutually agree to the following:

A. NAPCA SHALL:

1. Operate the SCSEP program according to the Rules and Regulations of the U.S. Department of Labor;
2. Provide the Host Agency with an orientation and SCSEP handbook explaining the program rules;
3. Recruit, enroll, and assign a participant to the Host Agency for the purpose of engaging in productive community service opportunities;
4. Jointly define an appropriate temporary, part-time, community service work based training assignment that will consider participant skills, work history, employment goals and any barriers to employment;
5. Be responsible for paying wages and providing fringe benefits to each participant;
6. Provide the Host Agency with program documentation including time sheets, evaluation forms and any other required forms;
7. Process participant time sheets in an expeditious manner to ensure timely payment to participants;
8. Comply with all applicable laws, including workers compensation coverage and unemployment benefits where mandated;
9. Make every reasonable effort to place SCSEP participants into unsubsidized employment;
10. Conduct at least 1 monitoring visits to interview participants and supervisors throughout the year. The SCSEP project director may conduct additional announced or unannounced visits as necessary. Host Agencies may also be visited by NAPCA Headquarter or U.S. DOL staff as required by SCSEP Regulations.

B. HOST AGENCY SHALL:

1. Not discriminate against a participant on the grounds of race, color, age, religion, sex, national origin, age, or disability;
2. Provide consistent and on-going community service work based training to any assigned NAPCA SCSEP participant;
3. Certify that it is a governmental agency or is a non-profit agency which is currently certified as a Section 501(c) (3) organization under the Internal Revenue Code; if the Host Agency is certified as a Section 501(c) (3) agency, a copy of that certification is attached or is on file with NAPCA and is still in effect;
4. Provide adequate supervision and oversight of any assigned NAPCA SCSEP participant;
5. Treat each participant as a regular member of the Host Agency staff;
6. Provide a safe and sanitary environment in which the community service assignment can be performed;
7. Support the goals and abide by the rules of the SCSEP program as defined in the NAPCA SCSEP handbook;
8. Provide orientation regarding duties and safety protocol to any assigned NAPCA SCSEP participant;
9. Recommend suitable training for unsubsidized placement of the participant, including a detailed training plan, which includes skills to be attained and timelines for achieving the goal, which will be documented in the participant’s Individual Employment Plan (IEP) and Community Service Assignment Description;

Revised June 2019
10. Ensure that the Community Service Assignment (CSA) provides a meaningful opportunity to learn new skills and improve on existing skills, consistent with the IEP and assignment description as agreed upon by NAPCA;

11. Ensure that the Community Service Assignment Description for each participant will specify the nature of the assignment, the hours each participant will train, specific duties and tasks to be performed;

12. Agree that the length of time that a participant may remain in the same assignment will be determined in their IEP;

13. Make every reasonable effort to assist participants in identifying and obtaining unsubsidized employment;

14. Make every reasonable effort to hire the participant in available and appropriate openings at the host agency;

15. Openly communicate with the NAPCA Project Director regarding participant performance;

16. Prohibit a participant to “volunteer” beyond their assigned work hours to perform their assigned duties. Work without pay (compensatory time) at a regularly scheduled assignment is a violation of the U.S. Department of Labor Fair Standards Act. Any violation of this law may result in the immediate removal of a participant and termination of this agreement;

17. Attend annual NAPCA Host Agency supervisor meetings;

18. Allow participants to attend NAPCA Quarterly meetings and other meetings called by NAPCA;

19. Certify that none of its employees is or will be displaced from employment to provide a participant a training position;

20. Certify that CSAs will not be a substitution for any existing federally-assisted job; and will not be a position which is the same as or substantially the same as that occupied by any other person who is on lay-off or absent due to labor disputes;

21. Agree to abide by the hours and work schedules mutually agreed to for each participant and to provide periodic performance evaluations and other required documents for each participant;

22. Require each participant to verify and sign original timesheets, and require each supervisor to verify that the participant worked the hours claimed on the timesheets;

23. Provide non-federal in-kind tracking information as required by U.S. D.O.L. (number of supervisory hours provided to SCSEP participant and pay rate); verify and report supervisory hours promptly and accurately for each NAPCA participant;

24. Immediately report to NAPCA all accidents or injuries involving a participant by completing and signing NAPCA’s accident report form regardless of how minor to describe the incident within 24 hours of the occurrence.

25. Immediately inform the NAPCA Project Director of any potential labor dispute. If a labor dispute interferes in any way with a participant’s assignment, the participant shall be temporarily transferred to another site to avoid the labor dispute;

26. Acknowledge that NAPCA will transfer, reassign or remove participants based on participant needs and program goals. NAPCA makes no commitment as to how long a participant will be assigned to a host agency;

27. Acknowledge that the host agency is not the agent of NAPCA and has no right, power or authority to create any obligation, expressed or implied, encumbering NAPCA;

28. Acknowledge that SCSEP participants are not allowed to accept cash, gratuities, or gifts from or associated with their host agency assignment. This practice may result in immediate termination of the SCSEP participant and host agency.

29. Acknowledge having received a SCSEP Handbook and program orientation;

30. Agree not to provide CSAs for participants serving through another national Title V project sponsor while this agreement is in effect.

C. NAPCA and Host Agency agree that:

1. NAPCA alone has the authority of rotating or terminating a participant. Host Agency is to report if the participant violates its policies or procedures and may request rotation to NAPCA;

2. No participant will be assigned to a Host Agency where a member of his/her immediate family is in a Supervisory or oversight position of the participant. A "member of immediate family" means spouse, brother, sister, parents, stepparents, children, stepchildren, grandparents, aunts, uncles, nieces, nephews, and all in-laws;

3. No participant will be assigned to a Host Agency in which he/she holds an oversight role to the organization or one that poses a conflict of interest;

4. Participant assignments cannot include duties that are political or religious in nature;

5. The NAPCA SCSEP program is to help each participant gain the necessary training and experience with the ultimate goal of permanent unsubsidized employment.

Revised June 2019
This agreement will be in effect **July 1, 2019** through **June 30, 2020.**

**FOR HOST AGENCY:**

<table>
<thead>
<tr>
<th>Host Agency Executive Director / Chief Operating Officer (Print Name)</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Signature Host Agency Executive Director / Chief Operating Officer</td>
<td>Date</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*If a participant is assigned to a branch office, please have the Supervisor of the branch site sign below.*

<table>
<thead>
<tr>
<th>Host Agency Branch Name</th>
<th>Print Name and Title of Host Agency Branch Supervisor</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Host Agency Branch Address (Street Address, City, State, Zip Code and Phone Number)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Signature of Host Agency Branch Supervisor</td>
<td>Date</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**FOR NATIONAL ASIAN PACIFIC CENTER ON AGING:**

<table>
<thead>
<tr>
<th>Print Name</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>
NATIONAL ABLE NETWORK
Senior Community Service Employment Program
HOST AGENCY AGREEMENT

In order to promote the growth and development of the Participant and to provide an opportunity for significant community service,

THE HOST AGENCY will:

- Agree to not displace any current employee or volunteer with a PARTICIPANT, nor assign a PARTICIPANT to perform the tasks of an employee on layoff, nor replace a Federally funded position (other than SCSEP) with a SCSEP PARTICIPANT; not discriminate on the basis of race, color, religion, sex, national origin, handicap, age, political affiliation, opinion, or ancestry.

- Assure that the direct supervisor will adhere to conditions of this agreement and to all National Able Network (ABLE) SCSEP administrative requirements as outlined in the Task and Activities Agreement, including timely review and authorization of PARTICIPANT’s hours in ABLE’s online time and attendance system.

- Actively support a PARTICIPANT’s Individual Employment Plan (IEP) and to consider any PARTICIPANT for all job openings for which that PARTICIPANT qualifies on an equal basis with any other applicant.

- Provide SCSEP PARTICIPANT with a sanitary and safe training site(s); adequate supervision; orientation to agency policies and procedures; necessary training to perform assigned duties; and fair and equitable treatment as extended to regular employees.

- Not permit or assign tasks to any PARTICIPANT that may result in accident or injury including, but not limited to, use of ladders, toxic chemicals, operation of machinery, or lifting more than 15 pounds.

- Inform ABLE’s SCSEP Manager immediately (within 24 hours) in the case of accident or injury of a participant or in the event of any incident that may have caused injury. Complete and submit accident or injury report within 24 hours.

- Ensure compliance with applicable safety laws and regulations as well as adequate participant training in the use of supplies and/or equipment.

- Not allow PARTICIPANT to engage in activities of a political nature, whether local, state, national or tribal, during the PARTICIPANT SCSEP training hours.

- Not allow PARTICIPANT to drive ANY vehicle or operate motorized equipment during ABLE SCSEP training hours.

- Not allow PARTICIPANT to ride in ANY vehicle during ABLE SCSEP training hours without prior written authorization from ABLE SCSEP and provision of additional insurance certification from the host agency with minimum coverage of $100,000.

- Not use a PARTICIPANT in any activity that could be construed as an activity related to or involved with the maintenance, operation or construction of any facility to be used as a place for sectarian religious instruction or worship.

- Provide adequate documentation of in-kind contributions.

- Indemnify and hold harmless ABLE, its directors, officers, agents and employees from and against all claims, damages, losses and expenses (including but not limited to attorney’s fees) arising by reason of actions or failures to act of Host Agency, or anyone employed or retained by Host Agency, or of any PARTICIPANT or other person for whose acts Host Agency may be held liable.

The Senior Community Service Employment Program is funded by a U.S. Dept. of Labor grant administered by National Able Network
REV. June, 2017 Page 1 of 2
NATIONAL ABLE NETWORK
Senior Community Service Employment Program
HOST AGENCY AGREEMENT

NATIONAL ABLE NETWORK, INC. will:

X Provide trainee wages and worker's compensation coverage to each authorized PARTICIPANT for the number of hours per week verified by the Host Agency supervisor in the time and attendance system.

X Provide immediate supervisor with orientation, complete Annual Safety Monitoring Report of the training site, appropriate access to ABLE's time and attendance reporting system, and periodically updated goals and objectives of the ABLE SCSEP.

X Assign PARTICIPANT to the Host Agency's designated training site(s) for the purpose of job training and skills development in community service, subject to the approval of the training site supervisor.

X Upon request of the Host Agency or the PARTICIPANT, ABLE SCSEP will remove PARTICIPANT from the training site.

X Reserve the right (following reasonable notice) to reassign any PARTICIPANT at any time that such re-assignment will increase the PARTICIPANT's opportunity for training or unsubsidized employment, or will otherwise serve the best interests of the PARTICIPANT; and will better support the goals and objectives of SCSEP.

This agreement is subject to continuation of funding from the U. S. Department of Labor to the National Able Network, Inc., for administration of this Senior Community Service Employment Program. This agreement may be terminated by either party with 30 days written notice to the other party, or immediately by National Able Network for cause, or upon termination or reduction of funding.

The Host Agency certifies that it is a

☑ government Winnebago County

☐ 501(c)(3) organization (Copy of 501(c)(3) letter required)

FEIN# Click or tap here to enter text.

☐ If applicable, provided a Certificate of Insurance naming National Able Network as additional insured

National Able Network, Inc.

Address: Click or tap here to enter text.

Name: Click or tap here to enter text.

Signature: Click or tap here to enter text.

Date: Click or tap to enter a date.

Email: Click or tap here to enter text.

Phone: Click or tap here to enter text.

Host Agency

Name: Winnebago County

Address: 404 Elm Street

Name: Frank Haney

Signature: Click or tap here to enter text.

Date: 09/16/2019

Email: smullins@wincoil.us

Phone: 815.319.4293
FINANCE COMMITTEE
AGENDA

Called by: Chairman, Jaime Salgado
Joe Hoffman, Burt Gerl, Dave
Boomer, Dave Fiduccia, Steve
Schultz, Keith McDonald

DATE: THURSDAY, SEPTEMBER 19, 2019
TIME: IMMEDIATELY FOLLOWING
MEETING OF THE WHOLE
LOCATION: CONFERENCE ROOM 815
COUNTY BOARD ROOM
400 WEST STATE STREET
ROCKFORD, IL 61101

AGENDA:

A. Call to Order

B. Roll Call

C. Public Comment – This is the time we invite the public to address the Finance Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.

D. Budget Amendment 2019-032 Kids Place

E. Budget Discussion and Recommendations

F. Other Matters

G. Adjournment
2019 Fiscal Year

Finance: September 19, 2019
Lay Over: September 26, 2019
Final Vote: October 10, 2019

Sponsored by:
Jaime Salgado, Finance Committee Chairman

2019 CO

TO: THE HONORABLE MEMBERS OF THE COUNTY OF WINNEBAGO, ILLINOIS

The Winnebago County Finance Committee presents the following Ordinance amending the Annual Appropriation Ordinance for the fiscal year ending September 30, 2019 and recommends its adoption.

ORDINANCE

WHEREAS, the Winnebago County Board adopted the “Annual Budget and Appropriation Ordinance” for the fiscal year ending September 30, 2019 at its September 27, 2018 meeting; and,

WHEREAS, 55ILCS 5/6-1003(2014), states, “After the adoption of the county budget, no further appropriations shall be made at any other time during such fiscal year, except as provided in this Act. Appropriations in excess of those authorized by the budget in order to meet an immediate emergency may be made at any meeting of the board by a two-thirds vote of all the members constituting such board, the vote to be taken by ayes and nays and entered on the record of the meeting.”

NOW, THEREFORE, BE IT ORDAINED, that the County Board deems that pursuant to the provisions as set forth in 55ILCS 5/6-1003(2014), certain conditions have occurred in connection with the operations of the County which are deemed to be immediate emergencies; therefore the following increases are hereby authorized.

2019-032 Kid’s Place funds transfer
Reason: The Kid’s Place will need additional funds to finish the fiscal year. Juror expense is expected to be less than budgeted. A transfer to the Kid’s Place is requested.
Alternative: N/A
Impact to fiscal year 2020 budget: None
Revenue Source: General Fund

<table>
<thead>
<tr>
<th>Account Description</th>
<th>Org</th>
<th>Obj</th>
<th>Prj</th>
<th>Debit (Credit)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other Professional Services</td>
<td>41100</td>
<td>43190</td>
<td></td>
<td>20,000</td>
</tr>
<tr>
<td>Juror’s Expense</td>
<td>33500</td>
<td>43913</td>
<td></td>
<td>-20,000</td>
</tr>
<tr>
<td>Transfers to Other Funds</td>
<td>13500</td>
<td>49110</td>
<td></td>
<td>20,000</td>
</tr>
<tr>
<td>Transfers from Other Funds</td>
<td>41100</td>
<td>39110</td>
<td></td>
<td>-20,000</td>
</tr>
</tbody>
</table>

Total Adjustment: $0
Respectfully Submitted,
FINANCE COMMITTEE

(AGREE)

JAIME SALGADO,
FINANCE CHAIRMAN

DAVID FIDUCCIA

JOE HOFFMAN

BURT GERL

DAVID BOOMER

STEVE SCHULTZ

KEITH MCDONALD

(DISAGREE)

JAIME SALGADO,
FINANCE CHAIRMAN

DAVID FIDUCCIA

JOE HOFFMAN

BURT GERL

DAVID BOOMER

STEVE SCHULTZ

KEITH MCDONALD

The above and foregoing Ordinance was adopted by the County Board of the County of Winnebago, Illinois this _____ day of ________________________ 2019.

______________________________
FRANK HANEY
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

ATTESTED BY:

______________________________
LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS
## 2019

**WINNEBAGO COUNTY**

**FINANCE COMMITTEE**

**REQUEST FOR BUDGET AMENDMENT**

<table>
<thead>
<tr>
<th>DATE SUBMITTED:</th>
<th>9/5/2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>DEPARTMENT:</td>
<td>Kid's Place</td>
</tr>
<tr>
<td>SUBMITTED BY:</td>
<td>Tom Jakeway</td>
</tr>
<tr>
<td>FUND#:</td>
<td>111</td>
</tr>
<tr>
<td>DEPT. BUDGET NO.</td>
<td>41100</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Department Org Number</th>
<th>Object (Account) Number</th>
<th>Object (Account) Description</th>
<th>Adopted Budget</th>
<th>Amendments Previously Approved</th>
<th>Revised Approved Budget</th>
<th>Increase (Decrease)</th>
<th>Revised Budget after Approved Budget Amendment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Expense</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>41100</td>
<td>43190</td>
<td>Other Professional Services</td>
<td>$93,000</td>
<td>$27,000</td>
<td>$120,000</td>
<td>$20,000</td>
<td>$140,000</td>
</tr>
<tr>
<td>33500</td>
<td>43913</td>
<td>Jurors</td>
<td>$275,000</td>
<td>$0</td>
<td>$275,000</td>
<td>($20,000)</td>
<td>$255,000</td>
</tr>
<tr>
<td>13500</td>
<td>49110</td>
<td>Transfers to Other Funds</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$20,000</td>
<td>$20,000</td>
</tr>
<tr>
<td>Revenue</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>41100</td>
<td>39110</td>
<td>Transfers From Other Funds</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>($20,000)</td>
<td>($20,000)</td>
</tr>
</tbody>
</table>

**TOTAL ADJUSTMENT:** $0 ($160,000)

---

**Reason budget amendment is required:**

Kid’s Place needs funds to finish the fiscal year. Juror expense is expected to be less than budgeted. A transfer between funds is requested.

---

**Potential alternatives to budget amendment:**

N/A

---

**Impact to fiscal year 2020 budget:**

None

**Revenue Source:**
