



**CASA**

Court Appointed Special Advocates  
**FOR CHILDREN**

**WINNEBAGO COUNTY CASA PROGRAM**

Winnebago County CASA Program

PART-TIME POSITION  
(specific hours discussed at interview)

Hours

CASE MANAGER

Job Title

February 1, 2016

Date Position Open

**Job Responsibilities:**

This position provides assistance to the volunteer advocates who represent abused and neglected children going through the Juvenile Abuse/Neglect Court. Primarily, the duties involve case management, support of the CASA volunteers as they work on their cases, and assistance provided to the volunteers in the preparation of their court reports. Clerical work is included. Computer skills necessary. Specific duties to be discussed at the interview.

**Salary range:**

\$11.00-12.50/ hour

**Location:**

CASA Office  
211 S. Court Street, Suite 258  
Rockford, IL

**Job Requirements:**

Computer experience and writing skills necessary; experience working with volunteers helpful. Associate Degree or higher given preference.

**SEND RESUME TO:**

Taryn Marko, Program Director  
Winnebago County CASA Program  
211 S. Court Street, Suite 258  
Rockford, IL 61101  
info@winnebagocountycasa.org

**Date Posted: 1/11/16**