



COUNTY OF WINNEBAGO

TO: ALL APPOINTED AND ELECTED OFFICIALS
FROM: HUMAN RESOURCES DEPARTMENT
DATE: MARCH 14, 2017

Please post in your Department for a period of six (6) business days. Applications must be completed on-line at www.wincoil.us

(1) SEASONAL ENGINEERING INTERN

HOURS: 8:00 AM – 5:00 PM – MONDAY THRU FRIDAY
DEPARTMENT: HIGHWAY DEPARTMENT - ENGINEERING

JOB RESPONSIBILITIES:

Under direct supervision, assists engineers and technicians by performing basic tasks such as operating surveying equipment, AutoCAD, ArcGIS for Desktop and Microsoft Office Suite (Word, Excel, Access, etc.). Prepares surveys, inspections, drawings, details and other tasks as assigned.

JOB REQUIREMENTS:

- Course work in engineering field or GIS. Strong survey skills a plus
- Possess valid Illinois Driver's License
- Must be at least 18 years of age
- Basic knowledge of field surveying and mapping techniques
- Basic knowledge of AutoCAD, ArcGIS for Desktop and Microsoft Office Suite (Word, Excel, Access, etc.).

POSTED: 3/14/17

EOE/MF

EXPIRES: 5/1/17