

**Children's Advocacy Center of Winnebago County
Job Description**

Position: Crisis Counselor/Therapist

Supervisor: Executive Director and Clinical Director

Responsibilities include, but are not limited to:

- Provide specialized crisis intervention services to victims and/or their non-offending family members/caretakers that are brought to the CLCC for a victim sensitive interview;
- Assist the victim and/or the victim's family to identify treatment resources and ensure that appropriate referrals for treatment are made;
- Provide crisis counseling sessions to CLCC victims and their non-offending family members/caretakers;
- Write brief assessment on the victims who have completed crisis counseling sessions that describe the assessed trauma and provide recommendations for future treatment and victim needs;
- Participate in pre/post interview multi-disciplinary staffings and case review meetings as needed and only with the necessary releases signed by the legal guardian;
- Prepare any case related progress reports, grant reports or other documentation as required by agency protocol or as requested by other agencies or team members of the multi-disciplinary team and only with the necessary releases signed by the legal guardian;
- Participate in staff meetings and clinical trainings;
- Participate in and utilize supervisory direction in service provision, in order to provide effective clinical intervention;
- Assist the victim and/or victim's family in identifying treatment resources;
- Ensure appropriate referrals for treatment are made;
- Update and maintain clinical knowledge base regarding child abuse and neglect;
- Other duties as assigned

Minimum Requirements:

- MSW or related degree and three years experience counseling with children;
- 60 hours specialized training in child sexual abuse and related issues completed within three months of the start of employment or contract;
- Ability to communicate orally and in writing;
- Agree to a background check of previous employment, personal and professional references;
- Successful completion of background check.