



COUNTY OF WINNEBAGO

Office of the County Auditor

County Administration Building
404 Elm Street, Room 201
Rockford, Illinois 61101

WILLIAM D. CROWLEY
County Auditor
Phone (815) 319-4206
bcrowley@wincoil.us

November 15th, 2017

To: Frank Haney, Winnebago County Board Chairman

From: William D. Crowley, Winnebago County Auditor 

RE: Recommended Rejection of Gallagher Bassett invoice INV-00411677 - \$7,948

Pursuant to the Illinois Compile Statute 55 ILCS 5/Div. 3.1. Sec. 3-1005, the County Auditor is required to audit all claims against the County, and recommend to the County Board the payment or rejection of all claims presented.

The following invoices have been presented to my office for approval by County Administration (Human Resources):

- Gallagher Bassett - Administration Service Fees - \$7,948 (period 9/1/17 - 9/30/17)

I am recommending rejection of the above claim(s) for the following reason(s):

- Lack of authority of County Board Chairman to contract with vendor without express consent of the County Board.
- Lack of an executed contract indicating agreed upon terms.

County Ordinance No. 92-CO-79, § 7(2-173), 11-24-92) places limits of authority of the County Board Chairman indicating that "no provision of this division is intended to vest in or grant to the county board chairman any duty or any authority which is vested by general law or by ordinance in any other county officer, official or employee. No provision of this division shall be construed to delegate to the county board chairman authority to be performed by the county board; **nor shall the county board chairman have the power to bind, obligate or commit the county in any manner except as provided herein or by the express grant of authority by the county board**". (Emphasis added)

Please let me know if you have any questions or comments at 815-319-4206 or bcrowley@wincoil.us.

CC: Winnebago County Board



GALLAGHER BASSETT

GUIDE. GUARD. GO BEYOND.

Tax I.D. 36-3365500

BILL TO:

C000102001
 WINNEBAGO, COUNTY OF
 404 ELM ST., ROOM 220
 ROCKFORD, IL 61101
 United States

INVOICE	
NUMBER INV-00411677	TYPE INSTALL
DATE 9/7/2017	DUE DATE 10/7/2017
CONTRACT PERIOD 12/1/2016-12/1/2017	
CONTRACT NO. 00010200217	
INSTALLMENT 9/1/2017-9/30/2017	

ATTN: MS. KIM PONDER

CLIENT: C000102000
 WINNEBAGO, COUNTY OF

P.O./REFERENCE:

DESCRIPTION	AMOUNT
Monthly Administration Service Fees	7,948.00
<i>Kim Ponder 9/12/17</i> <i>CP 9/21/17</i>	
TOTAL DUE	7,948.00

For any questions regarding your invoice please contact:

GB-AR-Mall@gbtpa.com

ELECTRONIC PAYMENT INFORMATION

BANK OF AMERICA, NEW YORK, NY		
	VIA WIRE TRANSFER	VIA ACH TRANSFER
ACCOUNT NUMBER:	8188101083	8188101083
ABA NUMBER:	0260-0959-3	071000039
ORIGINATOR:	C000102001 WINNEBAGO, COUNTY OF	
PAYMENT DETAIL:	INV-00411677	

TO ENSURE PROPER CREDIT - PLEASE ENCLOSE THIS STUB WITH YOUR PAYMENT

Please Remit To:

GALLAGHER BASSETT SERVICES, INC.
 15763 COLLECTIONS CENTER DRIVE
 CHICAGO, IL 60693

INVOICE	
BILL TO: C000102001 WINNEBAGO, COUNTY OF	
NUMBER INV-00411677	TYPE INSTALL
DATE 9/7/2017	AMOUNT 7,948.00