

**Winnebago County Board
Operations and Administrative Committee Meeting**
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Tuesday, January 3, 2017
5:30 PM

Present:

Gary Jury, **Chairman**
Angie Goral
Joe Hoffman
Dorothy Redd
Eli Nicolosi
Keith McDonald
Jean Crosby

Others Present:

Frank Haney, County Board Chairman
Dave Peterson, Human Services Administrator
Julia Halsted, Deputy Administrator
Roman Gray, Purchasing Director

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- D. Resolution Awarding Proposals for Cleaning Services
- E. Other Matters
- F. Adjournment

Chairman Jury called the meeting to order at 5:30 PM.

Public Comment

Chairman Jury omitted reading the Public Comment section of the Agenda due to no one present to speak.

Mr. Jury introduced Julia Halsted, the Deputy Administrator.

Mr. Jury – I forgot to do this at the last meeting. I am going to appoint Joe Hoffman as our Assistant Chair of this committee. He has been an excellent partner in years past.

Resolution Awarding Proposals for Cleaning Services

Mr. Gray presented.

- Our cleaning contract is expiring. We currently use Rock Valley Cleaning. When we initially went out to bid we tried to get a couple of different prices. We currently have cleaning two days per week. The Facilities Department had said they would like to price it out at three and five days per week. When the prices came back in and after talking with Steve Chapman, we decided that the two days per week cleaning had been working, and we wanted to go back and get an adjusted price for what it would have been for a two day per week cleaning.
- We received a number of bids. Our low bid came in from Perfect Cleaning out of Chicago. They are accumulatively the cheapest bid but they don't have a local office here and their response times were very slow. When I talked with them about their OSHA training they were not able to give me very good information. The next three lowest bids were Advanced Cleaning, Peterson Cleaning, and Rock Valley Industries. I went back to those three and said you need to give us a credit amount, what you would credit your three day bid in order to make it a two day bid for two days a week cleaning. The prices we are awarding are based on the two days a week cleaning based on a monthly price for two days per week. I believe the north campus price for Advanced Cleaning was slightly higher but based on an accumulative price they were still cheaper to go with Advanced. That is who we are recommending.
- A discussion followed.

Motion passed by unanimous voice vote.

Other Matters

- Mr. Jury – The Chairman and I have been talking on this issue for some time.
- Chairman Haney – We are going to start some internal conversations on the 5th floor and amongst the internal individuals elected on the topic of a Nepotism Policy. In talking to the State's Attorney, Sheriff, Judge McGraw, and Margie Mullins, let us at least have a discussion about how we are doing things internally. The County Board does not have an active policy in nepotism. It doesn't mean you have to but you might want to consider it. Once we get some thoughts going we may make a recommendation that this committee considers it.

Motion to Adjourn.

Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling
Administrative Assistant