

Winnebago County Board
Operations and Administrative Committee Meeting
Conference Room Behind County Board Room
County Courthouse
400 West State Street
Rockford, IL 61101

Thursday, May 11, 2017
5:15 PM

Present:

Gary Jury, **Chairman**
Angie Goral
Joe Hoffman
Eli Nicolosi
Keith McDonald
Dorothy Redd

Others Present:

Amanda Hamaker, County Administrator
Charlotte LeClercq, Assistant Deputy State's Attorney
Ann Johns, Purchasing Director

Absent:

Jean Crosby

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- D. Resolution Authorizing the Chairman of the County Board to Execute an Amendment to Janitorial Services Agreement with Advanced Cleaning
- E. Resolution Authorizing the Execution of a Renewal Agreement with Vision Service Plan (VSP) for Voluntary Vision Insurance
- F. Staff Report
 - Creation of Ad Hoc Committee on Legislative Affairs, Strategic Planning, & ACT (Will discontinue the policy review committee)
- G. Other Matters
- H. Adjournment

Chairman Jury called the meeting to order at 5:15 PM.

Mr. Jury – Motion to place items D, E, and F on the table for discussion.

Moved: Mr. Nicolosi, Seconded: Mr. Hoffman.

Public Comment

Chairman Jury omitted reading the Public Comment section of the Agenda due to no one present to speak.

Resolution Authorizing the Chairman of the County Board to Execute an Amendment to Janitorial Services Agreement with Advanced Cleaning

Ms. Johns presented.

- The first floor of the Wellness Center, Coroner's Office, Jury room, Jury Commission room, and the morgue need to be cleaned five days a week. This is to modify the contract and add five days a week cleaning to these locations. They all have the funding.
- Ms. Hamaker – In previous administrations you might not have seen this because it is in budget and they may have simply gone forward. You are going to see additional activity as we continue to bring you this level of contract detail.
- A discussion followed.

Motion passed by unanimous voice vote.

Resolution Authorizing the Execution of a Renewal Agreement with Vision Service Plan (VSP) for Voluntary Vision Insurance

Ms. Hamaker presented.

- This is a renewal of our vision policy within budget.
- A discussion followed.

Motion passed by unanimous voice vote.

Staff Report

- **Creation of Ad Hoc Committee on Legislative Affairs, Strategic Planning, & ACT (Will discontinue the policy review committee)**

Ms. Hamaker presented.

- This was the creation of the Ad Hoc Committee on legislative affairs and strategic planning. The Chairman wanted to give you a heads-up. We don't have a proposal yet. The goal is to talk with you ahead of time. The Chairman had originally felt a Policy Committee was on his agenda but the Operations Committee manages policy just fine. Instead, the idea is to have a committee manage legislative affairs and strategic planning. That strategic plan should be the foundation for the work we do going forward and it would be a Board informed plan. It would be Board managed.
- Mr. Nicolosi – From my understanding we have had this committee in years past. I want to make sure our voice is heard. How can we get out there so we can take care of Winnebago County and fight for what is best for us?
- Mr. Jury – I think we need to hire a lobbyist. I spoke with the Chairman about it.
- Ms. Hamaker – We saved about \$240,000 in our host fee budget off of the deficit that had previously been built. Two of the items which the Chairman and I are requesting are strategic planning services to pay for a strategic planner and a lobbyist. That is going to the Finance Committee next week.
- Mr. Jury – I believe we should livestream our committee meetings. I want to get that going as soon as possible. Also, the Forest Preserve issues are going to be coming to this committee very soon. Amanda and Carla are working on some of the compensation. Also, we will discuss their insurance.
- Ms. Hamaker – What we cover right now is their health insurance. They take care of their own liability.

- Mr. Jury – I would like to get it going as soon as possible because we have to give them notice by July.
- Ms. Hamaker – We inadvertently passed the Harassment and Discrimination Policy as a Resolution and it needed to be passed as an Ordinance. We will bring it back through the normal process.
- A discussion followed.

Motion to Adjourn. Moved: Mr. Nicolosi, Seconded: Mr. Hoffman.
Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling
Administrative Assistant