

**Winnebago County Board
Operations and Administrative Committee Meeting**
County Administration Building
404 Elm Street, Room 510
Rockford, IL 61101

Monday, June 19, 2017
5:30 PM

Present:

Gary Jury, **Chairman**
Angie Goral
Joe Hoffman
Dorothy Redd
Jean Crosby

Absent:

Eli Nicolosi
Keith McDonald

Others Present:

Frank Haney, County Board Chairman
Carla Paschal, Chief Financial & Budget Officer
Dave Kurlinkus, Deputy State's Attorney
Charlotte LeClercq, Assistant Deputy State's Attorney
Kim Ponder, Human Resources Director
Ann Johns, Purchasing Director
Margie Mullins, County Clerk
Bill Crowley, County Auditor
David Boomer, County Board Member
Dave Fiduccia, County Board Member

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of April 10 & 24, 2017 Minutes
- D. Public Comment
- E. Auditor Update – Bill Crowley
- F. Resolution to Combine Election Precincts
- G. Ordinance Amending the County Travel Policy
- H. Resolution Authorizing Execution of an Intergovernmental Agreement Between the Forest Preserves of Winnebago County and the County of Winnebago for Administrative Services
- I. An Ordinance Amending Chapter 2 of the County Code of Ordinances Establishing Position of County Administrator
- J. An Ordinance Amending Chapter 2 of the County Code of Ordinances Establishing Position of County Chief Financial Officer
- K. Other Matters
- L. Adjournment

Chairman Jury called the meeting to order at 5:30 PM.

Motion to approve the Minutes of April 10 and 24, 2017

Moved: Mr. Hoffman, Seconded: Ms. Crosby.

Motion passed by unanimous voice vote.

Auditor Update – Bill Crowley

- Mr. Crowley gave the history and a brief rundown of the hotline.
- Monthly reports and a general summary are posted on the Auditor's website.

Public Comment

Chairman Jury omitted reading the Public Comment section of the Agenda due to no one present to speak.

Resolution to Combine Election Precincts

- One of the biggest problems at the Circuit Clerk’s Office is getting election judges to fill all polling locations. By Statute, precincts can be combined in June. Nineteen precincts will be eliminated and combining 26.
- A discussion followed.

Motion passed by unanimous voice vote.

Ordinance Amending the County Travel Policy

- The Local Government Travel Expense Control Act requires certain things in the policy to adopt a form for employees to use to submit travel expenses prior to any expenditures over what is allowed. More changes to come within the next few months.
- A discussion followed.

Motion passed by unanimous voice vote.

Resolution Authorizing Execution of an Intergovernmental Agreement Between the Forest Preserves of Winnebago County and the County of Winnebago for Administrative Services

- Resolution was previously approved but two changes were made. The Forest Preserves requested to phase in the increase in the cost. This next fiscal year 2018 to charge \$85,000 and in fiscal year 2019 to be \$100,000.
- Forest Preserves participates in the County’s purchasing card program. County is not taking any responsibility for their internal control.
- A discussion followed.

Motion passed by unanimous voice vote.

An Ordinance Amending Chapter 2 of the County Code of Ordinances Establishing Position of County Administrator

- Dismissal of the County Administrator must have the consent of the County Board.
- A discussion followed.

Motion to layover. Moved: Ms. Crosby, Seconded: Ms. Goral.

Roll call: Ms. Redd no, Ms. Goral yes, Ms. Crosby yes, Mr. Hoffman no, and Mr. Jury no.

An Ordinance Amending Chapter 2 of the County Code of Ordinances Establishing Position of County Chief Financial Officer

- Dismissal of the CFO must have the consent of the County Board.
- A discussion followed.

A vote on the Ordinances.

Motion passed by unanimous voice vote with the exception of two no votes. The ayes have it.

Other Matters

None

Motion to Adjourn. Moved and Seconded.

Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling
Administrative Assistant