

**MINUTES OF THE
PUBLIC WORKS COMMITTEE
OF THE WINNEBAGO COUNTY BOARD**

**Tuesday, March 14, 2017
5:30 p.m.
404 Elm Street**

A. Call to Order – CHAIRMAN KELLEY CALLED THE MEETING TO ORDER
AT 5:30 P.M.

B. Rollcall –

Present: Dave Kelley, Burt Gerl, Dave Tassoni, Jim Webster

Also: Joseph Vanderwerff Sr., County Engineer
Wayne Vlk, Assistant County Engineer
John Giliberti, Assistant State’s Attorney

C. Approval of Minutes - MR. KELLEY MADE A MOTION TO APPROVE THE JANUARY 31, 2017 PWC MEETING MINUTES. SECONDED BY MR. WEBSTER. MOTION APPROVED BY ALL PRESENT.

Closed Meeting –

D. Public Comment – This is the time we invite the public to address the Public Works Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. An individual may speak a maximum of three times per calendar year on the same topic. After acknowledgement by the chair, please stand and state your name. Thank you.

E. Legislation

Old Legislation –

New Legislation –

- a. (17-006) MR. KELLEY MADE A MOTION TO APPROVE a resolution authorizing the execution of an agreement with Rockford Public Schools District #205 for entrance/access/turn lanes on Perryville Road south of Harrison (SECTION 16-00617-00-PV) Mr. Vanderwerff informed the PWC that each Agency would pay fifty percent of the ‘out of pocket’ cost which is essentially the materials. The Highway Department will provide the labor and equipment which is already allocated in the annual budget. This collaborative effort should result in overall savings to both agencies as compared with having the work done by contract. The additional ROW was donated, but a utility will have to be compensated for relocating due to being on an easement. SECONDED BY MR. GERL. MOTION APPROVED BY ALL PRESENT.

Total Out of Pocket Cost: \$240,000

C.B. District: 11

County Share: \$120,000

Dist. 205 Share: \$120,000

- b. (17-007) MR. KELLEY MADE A MOTION TO APPROVE a resolution authorizing the award of bid and execution of a construction contract for the DeGarmo Trail Route and parking. (SECTION 12-00528-01-PK) Mr. Vanderwerff informed the PWC that the low bid is from Northern Illinois Service Co. and the Highway Department recommends moving forward with the project. SECONDED BY MR. TASSONI. MOTION APPROVED BY ALL PRESENT.
WC Cost: \$33,195 C.B. District: 1
IDNR Cost: \$132,778
- c. (17-008) MR. KELLEY MADE A MOTION TO APPROVE a resolution authorizing the execution of a preliminary engineering services agreement with McClure Engineering Associates, Inc. to provide surveying services for a Phase I engineering study for the improvement of Riverside Blvd. (CH 55) between Material Avenue and Sage Drive. (SECTION 16-00624-00-ES) Mr. Vanderwerff informed the PWC that this Resolution is so we can move forward with the surveying and be prepared when funding from RMAP becomes available. SECONDED BY MR. TASSONI. MOTION APPROVED BY ALL PRESENT.
WC Cost: \$86,970 C.B. District: 17 & 20
- d. (17-009) MR. KELLEY MADE A MOTION TO APPROVE a resolution proclaiming the honorary naming of Guilford Road from Mulford Road to Perryville Road as the Vietnam Veterans Memorial Corridor. Mr. Vanderwerff informed the PWC that this resolution is sponsored by County Board member, Mr. Wescott. The signs will be placed east bound on Mulford Road and west bound at Perryville Road. The estimated cost of the signs is approximately \$200.00 and will be paid for by donation. SECONDED BY MR. WEBSTER. MOTION APPROVED BY ALL PRESENT.
WC Cost: \$00.00 C.B. District: 8
- e. (17-010) MR. KELLEY MADE A MOTION TO APPROVE a resolution authorizing the execution of annual professional services agreements with Strand Associates, Inc. to provide technical services for the maintenance of the Water District's SCADA system. (SECTION 11-00495-00-MG) Mr. Vanderwerff informed the PWC that the SCADA system is a means of monitoring how the Baxter Road water system is operating from a remote location. The Highway Department will be working directly with Strand Associates, Inc. The SCADA system is necessary to assure the water system is safe and operating properly. SECONDED BY MR. GERL. MOTION APPROVED BY ALL PRESENT.
WC Cost: \$8,200 C.B. District: 9
- f. (17-011) MR. KELLEY MADE A MOTION TO APPROVE a resolution authorizing the execution of an engineering services agreement with Willett Hofmann & Associates Inc. for the rehabilitation of the Alpine Road Bridge over Forest Hills Road (SECTION 16-000620-00-BR) Mr. Vanderwerff informed the PWC that this pertains to the Budget Amendment discussed at the February 28, 2017 PWC meeting. We will not be spending any more than \$125,000 this year even though the agreement states \$289,000. The remainder will be carried over in to FY2018. SECONDED BY MR. TASSONI. MOTION APPROVED BY ALL PRESENT.
WC Cost FY2017: \$125,000 Max. C.B. District: 17 & 20
- ~~g. (17-012) NO MOTION MADE. Resolution authorizing the modification of an agreement between the County of Winnebago and Spring Creek Development Group for the conveyance of right-of-way pursuant to the redevelopment of the Whitehead Realty Building at the corner of Perryville Road and Crimson Ridge Drive.
Gain: \$31,775~~

Mr. Vlk informed the PWC that in 2013 an original agreement was signed with Spring Creek Partners (SCP) for selling them some unneeded right-of-way on Perryville Road near Crimson Ridge. SPC recently approached us for an additional section of right-of-way at the same location. A study was conducted which indicated that we could sell an additional wedge of ROW which would also require SCP to pay for resultant construction costs for an 'urban section'. The clause for guaranteeing these future construction costs was overlooked in preparing the agreement. If the negotiations are finalized we plan on having the agreement updated prior to the caucus meetings to facilitate bringing this item up at a PWC Meeting before the next CB Meeting.

- h. (17-013) MR. KELLEY MADE A MOTION TO APPROVE a resolution authorizing the appropriation of MFT funds for the maintenance of County highways. Mr. Vanderwerff informed the PWC that this Resolution is done annually for items used by the Highway Department. SECONDED BY MR. GERL. MOTION APPROVED BY ALL PRESENT.
Cost: \$ 4,469,212.92 C.B. District: County Wide

- i. (17-014) MR. KELLEY MADE A MOTION TO APPROVE a bid for the 2017 County general letting. Mr. Vanderwerff informed the PWC that this Resolution is done annually for items used by the Highway Department. These items are used for projects and day to day operations. The items are accounted for in the budget. SECONDED BY MR. GERL. MOTION APPROVED BY ALL PRESENT.
Cost: \$ See Attached Bid Tab C.B. District: County Wide

F. Other Matters –

Budget Amendment – Mr. Vanderwerff handed out a corrected Budget Amendment to be presented at Finance on March 16, 2017.
Change Order(s) for Information Only

G. Reports

- a. County Engineer Vanderwerff –
 - i. Midway Village Path Update – Mr. Vanderwerff updated the PWC on the development of the plans for the Midway Village Path and Plaza. Discussion followed by the Committee.
 - ii. Chip Spreader – Mr. Vanderwerff informed the PWC that the Highway Department is in dire need for funds to purchase a chip spreader for the County. Our current spreader is very old and there are no parts available to repair it due to the age of the equipment.
- b. Assistant County Engineer Vlk –
 - i. Twenty Year Capital Improvement Program (CIP) – Mr. Vlk informed the PWC that at this time a preliminary draft of the CIP is almost ready and is anticipated to be distributed to the PWC in a few weeks. The PWC concurred as with the previous year with not sending out solicitations for projects to the entire County Board. Discussion followed by the Committee.

H. Adjourn/Recess – CHAIRMAN KELLEY MOVED TO ADJOURN. SECONDED BY MR. GERL. MOTION APPROVED BY ALL PRESENT. Meeting adjourned at 6:30 p.m.

Respectfully submitted, Tracy Robinson, Administrative Assistant