

**MINUTES OF THE  
PUBLIC WORKS COMMITTEE  
OF THE WINNEBAGO COUNTY BOARD**

**Tuesday, June 12, 2018  
5:00 p.m.  
404 Elm Street**

A. Call to Order – MR. KELLEY CALLED THE MEETING TO ORDER AT 5:03 P.M.

B. Rollcall –

Present: Dave Kelley, Dave Tassoni and Jim Webster

Also: Joseph Vanderwerff Sr., County Engineer  
Carlos Molina, Operations Manager  
Frank Hodina, Civil Engineer, Sr.  
John Giliberti, Assistant State’s Attorney  
Ann Johns, Director of Purchasing

C. Approval of Minutes – MR. BOOMER MADE A MOTION TO APPROVE THE MARCH 19, 2018 PWC MEETING MINUTES. SECONDED BY MR. WEBSTER. MOTION APPROVED BY ALL PRESENT.

Closed Meeting –

D. Public Comment – This is the time we invite the public to address the Public Works Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. An individual may speak a maximum of three times per calendar year on the same topic. After acknowledgement by the chair, please stand and state your name. Thank you.

E. Legislation

Old Legislation –

New Legislation –

**(18-015)** MR. WEBSTER MADE A MOTION TO APPROVE A Resolution Determining The General Prevailing Rate of Hourly Wages in the County of Winnebago, Illinois. Mr. Vanderwerff informed the PWC that this resolution is required annually by state statutes to adopt a prevailing wage for Winnebago County in order to spend any public money on any public works projects.

SECONDED BY MR. TASSONI. MOTION APROVED BY ALL PRESENT.

Cost: \$ n/a

C.B. District: County Wide

**(18-017)** MR. TASSONI MADE A MOTION TO APPROVE A Resolution Appropriating the Local Share of Funds and Authorizing the Execution of a Local Public Agency Agreement for Federal Participation for Guardrail Improvements at Various Locations throughout the County (SECTION 17-00637-00-GR). Mr. Vanderwerff explained to the PWC due to the lack of capital funds at this time the Highway Department anticipates moving forward with this project in FY2019. **SECONDED BY MR. BOOMER. APPROVED BY ALL PRESENT.**

WC Cost: \$100,000  
Federal: \$900,000  
Total Cost: \$1,000,000

C.B. District: County Wide

**(18-018)** MR. TASSONI MADE A MOTION TO APPROVE A Resolution Authorizing the Purchase of Track Skid Loader. Mr. Vanderwerff informed the PWC that the Highway Department was in need of a new skid loader. Ms. Johns informed the PWC that the State allows a joint purchase program, which gives us an opportunity to get the best prices without going out to bid. We will be working with the local dealer, West Side Tractor Sales Company. **SECONDED BY MR. WEBSTER. APPROVED BY ALL PRESENT.**

Cost: \$53,020

C.B. District: County Wide

**(18-019)** MR. TASSONI MADE A MOTION TO APPROVE An Ordinance Amending Chapter 82 of the Winnebago County Code Regulating the Placement of Utilities and Facilities within the Rights-of-Way of Winnebago County Highways. - Mr. Hodina informed the PWC that historically we have not charged for issuing utility permits. This change will clarify that Utilities will need to get permission from property owners when necessary. Collecting utility permits will bring in additional income to the Highway Department. **SECONDED BY MR. BOOMER. APPROVED BY ALL PRESENT.**

Cost: \$ n/a

C.B. District: County Wide

**(18-020)** MR. TASSONI MADE A MOTION TO APPROVE An Ordinance Amending Chapter 82 of the Winnebago County Code Regulating the Placement of Small Wireless Telecommunication Facilities within County Right-Of-Ways or on County Owned Infrastructure. - Mr. Vanderwerff informed the PWC that this is an Ordinance that follows the new State statute requirements. Utility companies are allowed to use are right-of-ways but there are very specific rules and fees that are set by this Ordinance. We need to move forward with this Ordinance by mid-August or we will not be able to collect the fees identified in the State Statutes. **SECONDED BY MR. WEBSTER. APPROVED BY ALL PRESENT.**

Cost: \$ n/a

C.B. District: County Wide

- F. Other Matters –
  - a. Budget Amendment –Change Order(s) for Information Only –
  
- G. Reports
  - a. County Engineer Vanderwerff –

- i. Staffing Update – Mr. Vanderwerff informed the PWC that he has appointed Carlos Molina the Assistant County Engineer position and Carlos will remain the Operations Manager. We are interviewing candidates from within the department for the position of Engineering Manager and I will e-mail you with the final decision.
- ii. Enterprise Fleet Management – Mr. Vanderwerff informed the PWC that we are currently working with Enterprise Fleet Management on a program to purchase and at the right time sell, light duty vehicles such as SUVs, pick-up trucks etc. that the Highway Department would maintain and produce cost savings for the County.
- iii. LED Lighting – Mr. Vanderwerff informed the PWC that we are considering Wilson Electric conducting a study to convert some street lighting and the Highway Department offices and grounds to LED. Commonwealth Edison also has incentives when replacing/retrofitting energy efficient LED street lighting.
- iv. Perryville Road Turn Lanes at the new Cherry Valley School Update – Mr. Vanderwerff informed the PWC that the Highway Department would begin the paving on the turn lanes tomorrow with a leased paver. Our paver has unforeseen equipment issues. The School District will reimburse the Highway Department for fifty percent of the work incurred by the Department as stated in Winnebago County Code.
- v. Midway Village Bike Path Extension Update – Mr. Vanderwerff updated the PWC on the Midway Village Bike Path. Due to the cold weather in April and May, the conditions were not favorable to work on the bike path. We are planning on working on this project in July.

b. Operations Manager Molina –

c. PWC Chairman's Report –

H. Adjourn/Recess – MR. WEBSTER MOVED TO ADJOURN. SECONDED BY MR. BOOMER. MOTION APPROVED BY ALL PRESENT. Meeting adjourned at 5:45 p.m.

Respectfully submitted, Tracy Robinson, Administrative Assistant