

**MINUTES OF THE  
PUBLIC WORKS COMMITTEE  
OF THE WINNEBAGO COUNTY BOARD**

**Tuesday, July 10, 2018  
5:00 p.m.  
404 Elm Street**

- A. Call to Order – MR. KELLEY CALLED THE MEETING TO ORDER AT 5:00 P.M.
- B. Rollcall –  
Present: Dave Kelley, Burt Gerl and Dave Tassoni
- Also: Joe Vanderwerff, County Engineer  
Carlos Molina, Assistant County Engineer/Operations Manager  
John Giliberti, Assistant State’s Attorney  
Drew Kellogg, Enterprise Fleet Management
- C. Approval of Minutes –  
Closed Meeting –
- D. Public Comment – This is the time we invite the public to address the Public Works Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first, come basis with sign up at the meeting. An individual may speak a maximum of three times per calendar year on the same topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Legislation  
Old Legislation –
- New Legislation –  
**(18-021) MR. KELLEY MADE A MOTION TO APPROVE AN Ordinance Amending Chapter 82 of the Winnebago County Code Regulating the Placement of Utilities and Facilities within the Rights-of-Way of Winnebago County Highways. Mr. Vanderwerff informed the PWC that this amendment is for a minimum service connection fee so it is not burdensome for homeowners to connect to utilities in the right-of-way. SECONDED BY MR. TASSONI. MOTION APPROVED BY ALL PRESENT.**  
Cost: n/a  
C.B. District: County Wide

**(18-022) MR. KELLEY MADE A MOTION TO APPROVE A Resolution Authorizing the Purchase of an Asphalt Patching Machine – Trailer Mounted.** Mr. Molina informed the PWC that we were able to purchase this budgeted patching machine from the State Letting. We have been looking at this patching machine for approximately two years and believe that it should save time, money and should promote safety. **SECONDED BY MR. TASSONI. MOTION APPROVED BY ALL PRESENT.**  
Cost: \$49,781.00 C.B. District: County Wide

**(18-023) MR. KELLEY MADE A MOTION TO APPROVE A Resolution Authorizing the Execution of a Master Equity Lease Agreement with Enterprise Fleet Management Trust for the Leasing of Light Trucks and Vehicles.** Mr. Vanderwerff and Mr. Drew Kellogg from Enterprise Fleet Management informed the PWC that this Resolution is for an Agreement with Enterprise Fleet Management to manage our light duty vehicles. This program will emulate our Value Added Leasing Program we are currently using for our tandem axle trucks. Enterprise Fleet Management will take care of all aspects of this program including the purchase, delivery, sale and removal of the vehicles from the Highway Department when necessary. The proposal would begin implementing the Fleet Program in 2019 with a five-year turn around. The program involves a total of twenty-four vehicles of which five vehicles would be leased by the Highway Department starting in FY 2019. Each year the Highway Department would turn in to Enterprise the five oldest and highest cost maintenance vehicles for sale and lease five new vehicles. This will produce savings in fuel and maintenance costs as well. This agreement will be reviewed annually and can be terminated at any time. Further discussion followed by the PWC. **SECONDED BY MR. GERL. MOTION APPROVED BY ALL PRESENT.**  
Cost: \$33,000.00 FY19 C.B. District: County Wide

F. Other Matters –

- a. Budget Amendment –  
Change Order(s) for Information Only –

G. Reports

- a. County Engineer Vanderwerff –
  - i. Entrance to new Cherry Valley Elementary School off Perryville Road – Mr. Vanderwerff informed the PWC that the turn lanes are now complete at the new District 205 Elementary School. The Village of Cherry Valley is receiving some pressure from residents to install traffic signals that the Highway Department has studied and found not warranted at this time. Chairman Haney and the Village are discussing this village concern and how to move forward.
  - ii. Agreement with Loves Park – Mr. Vanderwerff informed the PWC that we are currently meeting with the City of Loves Park discussing an opportunity for the Highway Department to contract engineering services for the City of Loves Park. This would bring in additional revenue to the Highway Department.
  - iii. Edward and Marie Swanson Subdivision – Mr. Vanderwerff informed the PWC there is a frontage road off Montague Road, Osborne Road and Kelly Road that we have been plowing for many years. It came to our attention when a complaint for some road maintenance came in recently that this frontage road is located on private property and on County right-of-way. Some changes will also need to be made on the WinGIS website to show the jurisdictional transfer of the service road as private property. The PWC approved of the Highway Department blade patching and seal coating and legally signing the frontage road over to the property owners.

- iv. Multi-use Path IL-Rte. 2 – Mr. Vanderwerff informed the PWC that the State of Illinois will be paving IL R-2 from IL R-72 to Beltline Road. The State has requirements about pedestrian access and they have to build a bike path along this road if there is some interest in it. The State will fund eighty percent of the Multi-use Path and the County would be responsible for twenty percent and accept future maintenance responsibilities.
- v. Cunningham Road Bridge – Mr. Vanderwerff informed the PWC that the contractor is working on the expansion joint repairs at this time, there are some deck repairs that we did not anticipate at the time of the bid that could be done at the same time. We have the money in the budget to make the deck repairs. The PWC concurred with Mr. Vanderwerff to make the deck repairs at this time.
- vi. Road Paint Bid – Mr. Vanderwerff informed the PWC that each year around April we purchase paint to stripe our roads from a supplier Ennis Paint thru the State bidding process. This year we purchased the Highway Department's paint without the State approving the bid. However, Ennis has been awarded the bid and the bid amount is more than what we paid to Ennis as part of our purchase.

b. Operations Manager Molina –

c. PWC Chairman's Report –

H. Adjourn/Recess – MR. GERL MOVED TO ADJOURN. SECONDED BY MR. KELLEY. MOTION APPROVED BY ALL PRESENT. Meeting adjourned at 5:47 p.m.

Respectfully submitted, Tracy Robinson, Administrative Assistant