

ANNOUNCEMENTS & COMMUNICATIONS



WINNEBAGO COUNTY

— ILLINOIS —

Announcements & Communications

Date: August 23, 2018

Item: Correspondence to the Board

Prepared by: County Clerk Tiana McCall

Governing Statute(s): State of Illinois Counties Code [55 ILCS 5/Div. 3-2, Clerk](#)

County Code: [Ch 2. Art. II. Div. 4, Sec. 2.86 – Record Keeping & Communications](#)

Background: The items listed below were received as correspondence.

1. County Clerk McCall received from the United States Nuclear Regulatory Commission the following:
 - a. Federal Register / Vol. 83, No. 153 / Tuesday, August 7, 2018 / Notices
 - b. Braidwood Station, Units 1 and 2; Byron Station, Unit Nos. 1 and 2; Calvert Cliffs Nuclear Power Plant, Units 1 and 2; Clinton Power Station, Unit No. 1; Dresden Nuclear Power Station, Units 2 and 3; James A. Fitzpatrick Nuclear Power Plant; LaSalle County Station, Units 1 and 2; Limerick Generating Station, Units 1 and 2; Nine Mile Point Nuclear Station, Units 1 and 2; Peach Bottom Atomic Power Station, Units 2 and 3; Quad Cities Nuclear Power Station, Units 1 and 2; R.E. Ginna Nuclear Power Plant; and Three Mile Island Nuclear Station, Unit 1 – Issuance of Amendments to Relocate the Staff Qualification Requirements (EPID L-2018-LLA-0053)
 - c. Byron Station, Units 1 and 2 – NRC Integrated Inspection Report 05000454/2018002 and 05000455/2018002
 - d. Federal Register / Vol. 83, No. 157 / Tuesday, August 14, 2018 / Notices
 - e. Notice of Public Meeting August 28, 2018, 9:00 am – 12:00 pm, EST
2. County Clerk McCall received from Nancy McPherson, Winnebago Recorder the Monthly Report for July, 2018
3. County Clerk McCall received from Sue Goral, Winnebago County Treasurer the Monthly Report for August, 2018 Bank Balances.



WINNEBAGO COUNTY

— ILLINOIS —

4. County Clerk McCall received the from the Illinois Environmental Protection Agency a Notice of Application for Permit to Manage Waste - Description of Project: Application providing an evaluation of groundwater quality at well G185 in accordance with Condition VIII.25 of Permit Modification No. 72.
5. County Clerk McCall received the following from Charter Communications Quarterly Franchise Fee Payment Notices for the following:
 1. Town of Roscoe, IL
 2. Town of Rockton, IL
 3. Harlem, IL, Township
6. County Clerk McCall received from COMCAST a letter regarding an Addition to the Comcast Channel Line-up in our Community.
7. County Clerk McCall received from the Winnebago County Treasurer, Sue Goral the Treasurer Bank Balances Report for July, 2018.

Recommendation: The Winnebago County Clerk recommends that the correspondence listed be placed on file as a part of the County Board records maintained by the County Clerk.

CHAIRMAN'S REPORT

ADMINISTRATOR'S REPORT

CONSENT AGENDA

RAFFLE APPLICATION REPORT

Presently the County Clerk's office has Raffle Applications submitted by
9 different organizations for 9 Raffles.

All applying organizations have complied with the requirements of the Winnebago
County Raffle Ordinance. All fees have been collected, bonds received and all
individuals involved with the raffles have received the necessary Sheriff's
Department clearance.

The Following Have Requested A Class A, General License				
LICENSE #	# OF RAFFLES	NAME OF ORGANIZATION	LICENSE DATES	AMOUNT
29837	1	BELVIDERE BOYS & GIRLS CROSS COUNTRY	09/29/2018-09/29/2018	\$4,000.00
29838	1	ROCKFORD ART MUSEUM	10/17/2018-10/17/2018	\$1,000.00
29839	1	ROCKTON POLICE ASSOCIATION	09/02/2018-09/02/2018	\$4,500.00
29840	1	ROSCOE LIONS CLUB	09/07/2018-09/09/2018	\$200.00
29841	1	SINNISSIPPI QUILTERS, INC.	09/01/2018-05/05/2019	\$2,500.00
29842	1	ST. RITA PARISH	08/29/2018-09/22/2018	\$5,000.00
29843	1	WINNEBAGO COUNTY 4-H EXTENSION FOUNDATION, INC.	10/02/2018-10/02/2018	\$150.00
29844	1	GREATER ROCKFORD BARBERS HOPPERS	10/13/2018-10/13/2018	\$1,000.00

The Following Have Requested A Class B, MULTIPLE (2, 3 OR 4) LICENSE				
LICENSE #	# OF RAFFLES	NAME OF ORGANIZATION	LICENSE DATES	AMOUNT

The Following Have Requested A Class C, One Time Emergency License				
LICENSE #	# OF RAFFLES	NAME OF ORGANIZATION	LICENSE DATES	AMOUNT
29845	1	COWBOY FOR A CAUSE	09/18/2018-09/18/2018	\$4,999.99

The Following Have Requested A Class D, E, & F Limited Annual License				
LICENSE #	# OF RAFFLES	NAME OF ORGANIZATION	LICENSE DATES	AMOUNT

This concludes my report

Deputy Clerk Kayla Hilliard

TIANA J. MCCALL
Winnebago County Clerk

Date 23-Aug-18

RESOLUTION

TO THE HONORABLE COUNTY BOARD OF WINNEBAGO COUNTY:


Your County Auditor respectfully submits the following summarized report of the claims to be paid and approved:

	<u>FUND NAME</u>	<u>RECOMMENDED FOR PAYMENT</u>
001	GENERAL FUND	3,900,158.19
101	PUBLIC SAFETY TAX	1,765,263.49
103	DOCUMENT STORAGE FUND	40,879.49
104	TREASURER'S DELINQUENT TAX FU	3,715.29
105	VITAL RECORDS FEE FUND	264.51
106	RECORDERS DOCUMENT FEE FUND	8,790.29
107	COURT AUTOMATION FUND	24,416.44
108	COURT SECURITY FEE FUND	28,146.64
109	VICTIM IMPACT PANEL FEE	600.00
110	CHILD SUPPORT & COLLECTIN FE	7,792.71
111	CHILDREN'S WAITING ROOM FUND	11,437.65
112	RENTAL HOUSING FEE FUND	26,568.00
114	911 OPERATIONS FUND	69,077.00
115	PROBATION SERVICE FUND	5,959.72
116	HOST FEE FUND	536,662.09
118	NEUTRAL SITE CUSTODY EXCHANGE	22,856.00
119	CORONER FEE FUND	1,271.40
120	DEFERRED PROSECUTION PROGRAM	4,035.41
123	STATE DRUG FORFEITURE ST ATTY	5,339.31
126	LAW LIBRARY	18,525.58
131	DETENTION HOME	231,272.63
140	WINGIS GEOR INFO SYSTEMS FUND	15,501.58
141	WINGIS GEOR INFO SYSTEM (CO SHARE)	19,254.00
145	FORECLOSURE MEDIATION FUND	761.16
155	MEMORIAL HALL	12,616.82
158	CHILD ADVOCACY PROJECT	44,915.94
161	COUNTY HIGHWAY	143,468.52
162	COUNTY BRIDGE FUND	85,266.75
163	FEDERAL AID MATCHING FUND	53,781.65
164	MOTOR FUEL TAX FUND	257,620.98
165	TOWNSHIP HIGHWAY FUND	342,660.31
168	TOWNSHIP BRIDGE	207,444.62
181	VETERANS ASSISTANCE FUND	14,077.59
185	HEALTH INSURANCE	1,234,025.13
192	EMPLOYER SOCIAL SECURITY FUND	346,417.67
193	ILLINOIS MUNICIPAL RETIRE	545,422.50
194	TORT JUDGMENT & LIABILITY	13,989.00
240	2008 SIREN DEBT CERTIFICATES	241.67
248	2012E DEBT CERTIFICATES	428.00
301	HEALTH GRANTS	640,573.12
303	STATE'S ATTORNEY GRANT	28,373.91
304	PROBATION GRANTS	5,040.00

CONTINUATIONFUND NAMERECOMMENDED FOR PAYMENT

307	COMMUNITY DEVELOPMENT GRANTS	1,750.00
309	CIRCUIT COURT GRANT FUND	118,263.70
401	RIVER BLUFF NURSING HOME	1,225,923.98
410	ANIMAL SERVICES	181,782.05
420	555 N COURT OPERATIONS FUND	29,469.61
430	WATER FUND	11,380.78
501	INTERNAL SERVICES	(25,896.70)
748	2012F ALTERNATE REVENUE BONDS	46.80
	TOTAL THIS REPORT	<u>12,267,632.98</u>

The adoption of this report is hereby recommended:


 William Crowley, County Auditor

ADOPTED: This 23rd day of August 2018 at the City of Rockford, Winnebago County, Illinois.

 Frank Haney, Chairman of the
 Winnebago County Board of
 Rockford, Illinois

ATTEST:

 Tiana McCall, Clerk of the Winnebago
 County Board of Rockford, Illinois

FINANCE COMMITTEE

**ORDINANCE
OF THE
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

Submitted by: Public Safety Committee

2018 CO

**ORDINANCE AMENDING SECTIONS OF CHAPTER 2
OF THE COUNTY CODE OF ORDINANCES**

WHEREAS, Chapter 2 of the County Code of Ordinances, Article III, sets forth the duties of various members of the County Administration; and

WHEREAS, the County wishes to amend Section 2-124 of Chapter 2, of the County Code of Ordinances.

NOW, THEREFORE, BE IT ORDAINED, by the County Board of the County of Winnebago, Illinois, that Chapter 2, Article III of the County Code of Ordinances be amended as follows:

Sec. 2-124. - Duties.

The county administrator shall serve as a member of the county board chairman's leadership team and advise on a wide range of issues, including but not limited to strategy, policy, planning and communications.

(a) The county administrator shall be subject to the direction and control of the county board chairman and shall supervise the administration of the following:

- (1) Purchasing and risk management;
- (2) Buildings and maintenance;
- (3) Supervisor of assessments;
- (4) Animal services;
- (5) Human resources;
- (6) Information technology;

(7) Regional planning or economic development;

(8) River Bluff Nursing Home;

(9) County board office;

(10) Veterans Memorial Hall;

(11) Chief financial officer;

(12) County 9-1-1 Center.

BE IT FURTHER ORDAINED, that the remainder of Chapter 2, Article III, Section 2-124, of the County Code of Ordinances shall remain unchanged.

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

BE IT FURTHER ORDAINED, that this Ordinance Amendment shall be effective immediately upon passage.

BE IT FURTHER ORDAINED, that the Winnebago County Clerk shall place a certified copy of this Ordinance Amendment upon its adoption in the records of office of the Winnebago County Clerk.

Respectfully submitted,
FINANCE COMMITTEE and PUBLIC SAFETY COMMITTEE

AGREE

DISAGREE

Ted Biondo, Finance Chairman

Ted Biondo, Finance Chairman

Gary Jury

Gary Jury

Joe Hoffman

Joe Hoffman

Burt Gerl

Burt Gerl

Dave Boomer

Dave Boomer

Steve Schultz

Steve Schultz

Jaime Salgado

Jaime Salgado

Keith McDonald

Keith McDonald

Dave Fiduccia, Public Safety Chairman

Dave Fiduccia, Public Safety Chairman

Aaron Booker

Aaron Booker

Dorothy Redd

Dorothy Redd

Fred Wescott

Fred Wescott

Eli Nicolosi

Eli Nicolosi

Dan Fellars

Dan Fellars

The above and foregoing Ordinance was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____, 2018.

Frank Haney, Chairman of the
County Board of the
County of Winnebago, Illinois

ATTEST:

Tiana McCall, Clerk of the
County Board of the
County of Winnebago, Illinois

2018 Fiscal Year

Finance: August 16, 2018

Lay Over: August 23, 2018

Sponsored by:

**Final Vote: September 6,
2018**

Ted Biondo, Finance Committee Chairman

2018 CO

TO: THE HONORABLE MEMBERS OF THE COUNTY OF WINNEBAGO, ILLINOIS

The Winnebago County Finance Committee presents the following Ordinance amending the Annual Appropriation Ordinance for the fiscal year ending September 30, 2018 and recommends its adoption.

ORDINANCE

WHEREAS, the Winnebago County Board adopted the “Annual Budget and Appropriation Ordinance” for the fiscal year ending September 30, 2018 at its September 28, 2017 meeting; and,

WHEREAS, 55ILCS 5/6-1003(2014), states, “After the adoption of the county budget, no further appropriations shall be made at any other time during such fiscal year, except as provided in this Act. Appropriations in excess of those authorized by the budget in order to meet an immediate emergency may be made at any meeting of the board by a two-thirds vote of all the members constituting such board, the vote to be taken by ayes and nays and entered on the record of the meeting.”

NOW, THEREFORE, BE IT ORDAINED, that the County Board deems that pursuant to the provisions as set forth in 55ILCS 5/6-1003(2014), certain conditions have occurred in connection with the operations of the County which are deemed to be immediate emergencies; therefore the following increases are hereby authorized.

2018-038 Coroner Supplies and Services

Reason: Events outside the Coroner’s control have resulted in increased expenses required to provide statutorily mandated services

Alternative: None

Impact to fiscal year 2019 budget: Overall FY19 recommended budget will increase by \$128,610

Revenue Source: General Fund reserves

<u>Acct Description</u>	<u>Org</u>	<u>Obj</u>	<u>Pri</u>	
Medical and Dental Supplies	32500	42260		3,000
Other Professional Services	32500	43190		21,000
Jurors	32500	43913		1,000
Waste Removal Service	32500	43640		6,600
		<u>Total Adjustment:</u>		<u>\$31,600</u>

(AGREE)

Respectfully Submitted,
FINANCE COMMITTEE
(DISAGREE)

TED BIONDO,
FINANCE CHAIRMAN

TED BIONDO,
FINANCE CHAIRMAN

GARY JURY

GARY JURY

JOE HOFFMAN

JOE HOFFMAN

BURT GERL

BURT GERL

DAVE BOOMER

DAVE BOOMER

STEVE SCHULTZ

STEVE SCHULTZ

JAIME SALGADO

JAIME SALGADO

KEITH McDONALD

KEITH McDONALD

The above and foregoing Ordinance was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____ 2018.

ATTESTED BY:

FRANK HANEY
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

TIANA MCCALL
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

2018
WINNEBAGO COUNTY
 FINANCE COMMITTEE
 REQUEST FOR BUDGET AMENDMENT

DATE SUBMITTED:	8/14/2018	AMENDMENT NO: 2018-038
DEPARTMENT: Cornoer	SUBMITTED BY: William Hintz	
FUND#: 0001 General	DEPT. BUDGET NO.	32500

DEPT CODE	ACCT. NO.	ACCOUNT DESCRIPTION	BEGINNING BUDGET	ADJUSTED BUDGET	INCREASE (DECREASE)	REVISED BUDGET AMOUNT
32500	42260	Medical and Dental Supplies	\$10,500	\$10,500	\$3,000	\$13,500
32500	43190	Other Professional Services	\$43,673	\$43,673	\$21,000	\$64,673
32500	43913	Jurors	\$5,912	\$5,912	\$1,000	\$6,912
32500	43640	Waste Removal Service	\$9,224	\$9,224	\$6,600	\$15,824
TOTAL ADJUSTMENT:					\$31,600	\$ 87,409

Reason budget amendment is required:
 Events outside the Coroner's control have resulted in increased expenses required to provide statutorily mandated services.

Potential alternatives to budget amendment:
 None

Impact to fiscal year 2019 budget:
 Overall fiscal year 2019 recommended budget will increase by \$128,610

Revenue Source:
 General Fund Reserves

Approval by staff liaison:

2018 Fiscal Year

Finance: August 16, 2018

Lay Over: August 23, 2018

Sponsored by:

Final Vote: September 6, 2018

Ted Biondo, Finance Committee Chairman

2018 CO

TO: THE HONORABLE MEMBERS OF THE COUNTY OF WINNEBAGO, ILLINOIS

The Winnebago County Finance Committee presents the following Ordinance amending the Annual Appropriation Ordinance for the fiscal year ending September 30, 2018 and recommends its adoption.

ORDINANCE

WHEREAS, the Winnebago County Board adopted the “Annual Budget and Appropriation Ordinance” for the fiscal year ending September 30, 2018 at its September 28, 2017 meeting; and,

WHEREAS, 55ILCS 5/6-1003(2014), states, “After the adoption of the county budget, no further appropriations shall be made at any other time during such fiscal year, except as provided in this Act. Appropriations in excess of those authorized by the budget in order to meet an immediate emergency may be made at any meeting of the board by a two-thirds vote of all the members constituting such board, the vote to be taken by ayes and nays and entered on the record of the meeting.”

NOW, THEREFORE, BE IT ORDAINED, that the County Board deems that pursuant to the provisions as set forth in 55ILCS 5/6-1003(2014), certain conditions have occurred in connection with the operations of the County which are deemed to be immediate emergencies; therefore the following increases are hereby authorized.

2018-037 911 Personnel

Reason: To operate efficiently, a budget amendment is needed to fund the hiring of two (2) 911 Supervisors and five (5) dispatchers. These are positions that are currently not filled due to recent resignations. The overtime is due to working 42 hours per week, which mean the employees are paid 2 hours of overtime per week. This amendment covers the period of 9/1/18 through 9/30/18

Alternative: None

Impact to fiscal year 2019 budget: Increase of \$129,424 (not including benefits) for the two (2) Supervisors.
Increase of \$234,653 (not including benefits) for the five (5) Dispatchers.

Revenue Source: General Fund

<u>Acct Description</u>	<u>Org</u>	<u>Obj</u>	<u>Pri</u>	
Regular Salaries	26500	41110		25,859
Overtime	26500	41130		1,847
Life Insurance	26500	41221		21
Clothing	26500	42270		406
Medical & Dental	26500	43150		3,150
		<u>Total Adjustment:</u>		<u>\$31,283</u>

(AGREE)

Respectfully Submitted,
FINANCE COMMITTEE
(DISAGREE)

TED BIONDO,
FINANCE CHAIRMAN

TED BIONDO,
FINANCE CHAIRMAN

GARY JURY

GARY JURY

JOE HOFFMAN

JOE HOFFMAN

BURT GERL

BURT GERL

DAVE BOOMER

DAVE BOOMER

STEVE SCHULTZ

STEVE SCHULTZ

JAIME SALGADO

JAIME SALGADO

KEITH McDONALD

KEITH McDONALD

The above and foregoing Ordinance was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____ 2018.

ATTESTED BY:

FRANK HANEY
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

TIANA MCCALL
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

2018
WINNEBAGO COUNTY
 FINANCE COMMITTEE
 REQUEST FOR BUDGET AMENDMENT

DATE SUBMITTED:	8/20/2018	AMENDMENT NO:	
DEPARTMENT:	SHERIFF	SUBMITTED BY:	GARY CARUANA
FUND#:		DEPT. BUDGET NO.	

DEPT CODE	ACCT. NO.	ACCOUNT DESCRIPTION	BEGINNING BUDGET	ADJUSTED BUDGET	INCREASE (DECREASE)	REVISED BUDGET AMOUNT
26500	41110	Regular Salaries	\$546,162	\$549,539	\$25,859	\$575,398
26500	41130	Overtime	\$74,321		\$1,847	\$76,168
26500	41221	Life Insurance	\$425		\$21	\$446
26500	42270	Clothing	\$14,000	\$16,742	\$406	\$17,148
26500	43150	Medical & Dental	\$2,250	\$6,300	\$3,150	\$9,450
TOTAL ADJUSTMENT:					\$ 31,283	\$678,610

Reason budget amendment is required:

To operate efficiently, a budget amendment is needed to fund the hiring of two (2) 911 Supervisors and five (5) dispatchers. These are positions that are currently not filled due to recent resignations. The overtime is due to working 42 hours per week, which means the employees are paid 2 hours of overtime per week. **This amendment covers the period of 9/1/18 through 9/30/18.**

Potential alternatives to budget amendment:

N/A

Impact to fiscal year 2019 budget:

Increase of \$129,424 (not including benefits) for the two (2) Supervisors

Increase of \$234,653 (not including benefits) for the five (5) Dispatchers

Revenue Source:

General Fund

Approval by staff liaison:

Signature/date

**OPERATIONS &
ADMINISTRATIVE
COMMITTEE**

ORDINANCE
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Submitted by: Operations & Administrative Committee

2018 CO

**AN ORDINANCE AMENDING CHAPTER 50 OF THE
WINNEBAGO COUNTY CODE**

WHEREAS, Article III of Chapter 50 of the Winnebago County Code regulates the operation of food establishments in Winnebago County (“Food Code”); and

WHEREAS, Section 50-77 of the Food Code sets forth a fee schedule for annual, temporary and special event permits for food establishments in Winnebago County; and

WHEREAS, Section 50-77 was amended in 2017 in order to provide a more equitable and accessible fee structure for food establishments in the County; and

WHEREAS, based upon input from food establishments, the Winnebago County Health Department has reviewed the fee and permit structure in the Food Code and recommends adding a temporary food establishment permit for a one day event (“Temporary Establishment F” permit); and

WHEREAS, the Health Department has become aware that beverage-only vendors are not obtaining licenses for events at which they are providing beverages to consumers; and

WHEREAS, the Food Code definition of “food” includes beverages and therefore beverage-only vendors are subject to the Food Code and are required to obtain a permit to provide beverages to consumers; and

WHEREAS, the Health Department recommends adding language to the definition of “Food Establishment” in the Food Code to clarify its application to beverage-only vendors.

NOW, THEREFORE, BE IT ORDAINED by the County Board for the County of Winnebago, Illinois, that the fee schedule for temporary food establishment permits contained in Section 50-77 of the Winnebago County Code is hereby amended to add a Temporary Establishment F permit:

Temporary Food Establishment Permit (6 Month Period) ▪ May 1 st – October 31 st or ▪ November 1 st – April 30 th	Place Including Commissary Consistent	Menu Items Consistent	Category III – LOW RISK	Category II – MEDIUM RISK	Category I – HIGH RISK
Temporary Establishment A: Up to 4 Dates/6 Months	Yes	Yes	\$50.00	\$100.00	\$200.00
Temporary Establishment B: 5 - 8 Dates/6 Months	Yes	Yes	\$65.00	\$125.00	\$250.00
Temporary Establishment C: 9 - 12 Dates/6 Months	Yes	Yes	\$80.00	\$150.00	\$300.00
Temporary Establishment D: 13 - 20 Dates/6 Months	Yes	Yes	\$95.00	\$175.00	\$350.00
Temporary Establishment E: 20 - 26 Dates/6 Months	Yes	Yes	\$110.00	\$200.00	\$400.00
Temporary Establishment F: 1 Date/12 Months	Yes	Yes	\$50.00	\$75.00	\$100.00
Special Event Establishment Permit (6 Month Period) ▪ May 1 st – October 31 st or ▪ November 1 st - April 30 th					
Special Event Establishment A: 1 Date/6 Months	No	Yes	\$50.00	\$75.00	N/A
Special Event Establishment B: 2-3 Dates/6 Months	No	Yes	\$100.00	\$150.00	N/A
Special Event Establishment C: 4-6 Dates/6 Months	No	Yes	\$150.00	\$300.00	N/A
Temporary Food Establishment Commissary Permit (6 Month Period) ** ▪ May 1 st – October 31 st or ▪ November 1 st - April 30 th					
	Yes	Yes	\$175.00	\$175.00	\$175.00

BE IT FURTHER ORDAINED by the County Board for the County of Winnebago, Illinois, that the definition of “food establishment” contained in Section 50-66 of the Winnebago County Code is hereby amended to read as follows:

Food establishment means an operation that:

stores, prepares, packages, serves, vends FOOD directly to the CONSUMER, or otherwise provides FOOD for human consumption, such as a restaurant, satellite or catered feeding location, catering operation if the operation provides FOOD directly to a CONSUMER or to a conveyance used to transport people, market, vending location, conveyance used to transport people, institution or food pantry; and

relinquishes possession of FOOD to a CONSUMER directly, or indirectly, through a delivery service such as home delivery of grocery orders or restaurant takeout orders, or delivery service that is provided by common carriers, **or a beverage-only vendor such as a brewery, winery, distillery, meadery, or cider maker.**

FOOD ESTABLISHMENT includes:

an element of the operation, such as a transportation vehicle or a central preparation facility, that supplies a vending location or satellite feeding location, unless the vending or feeding location is permitted by the REGULATORY AUTHORITY; and

an operation that is conducted in a mobile, stationary, temporary or permanent facility or location. This inclusion applies regardless of whether consumption is on or off the premises and whether there is a charge for the FOOD.

an establishment that offers prepackaged FOODS that are not TIME/TEMPERATURE CONTROLLED FOR SAFETY.

FOOD ESTABLISHMENT does not include:

a produce stand that only offers whole, uncut fresh fruits and vegetables;

a FOOD PROCESSING PLANT, including those that are located on the premises of a FOOD ESTABLISHMENT;

a kitchen in a private home, such as a small family daycare provider or a bed and breakfast operation as defined in the Bed and Breakfast Act that prepares and offers FOOD to guests;

a private home that receives catered or home delivered FOOD; a closed family function where FOOD is prepared or served for individual family consumption; or

a cottage food operation.

BE IT FURTHER ORDAINED that if any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, independent, and severable provision and such holding shall not affect the validity of the remaining provisions hereof.

BE IT FURTHER ORDAINED that this Ordinance shall be in full force and effect immediately upon its adoption, and the County Clerk is hereby directed to distribute a certified copy of this Ordinance to the Public Health Administrator.

Respectfully submitted,
OPERATIONS & ADMINISTRATIVE COMMITTEE

AGREE

DISAGREE

Gary Jury, Chairman

Gary Jury, Chairman

Angie Goral

Angie Goral

Joe Hoffman

Joe Hoffman

Dorothy Redd

Dorothy Redd

Eli Nicolosi

Eli Nicolosi

Keith McDonald

Keith McDonald

Jean Crosby

Jean Crosby

APPROVED this _____ day of _____, 2018 by the County
Board of the County of Winnebago, Illinois.

Frank Haney
Chairman of the County Board
of the County of Winnebago, Illinois

Attested by:

Tiana J. McCall
Clerk of the County Board
of the County of Winnebago, Illinois

Ayes: _____ Nays: _____ Absent: _____

Executive Summary

Date: August 23, 2018
To: Operations & Administrative Committee
Prepared by: Purchasing Department
Subject: Resolution Awarding Contract for Copier Services

County Code: Winnebago County Purchasing Ordinance

Background:

The Purchasing Department manages the County's 126-copier fleet.

The most recent Copier Services bid was completed in late 2012. The resulting contract to lease (with a dollar buyout) for 126 new Canon copiers cost a half a million dollars over five years. The five-year maintenance service agreement cost slightly less than another half a million.

Up until now, the County automatically replaced each copier every five years, whether necessary or not. This time a strategy was developed that allows for replacement of current copiers on a need only basis. In addition, we plan to remove and redeploy low volume copiers to other offices.

First, we selected two local Canon dealers that also have governmental joint purchasing agreements, pursuant to the Illinois Governmental Joint Purchasing Act (30 ILCS 525/0.01) in place to ensure all proper purchasing procedures are adhered to.

Second, to determine which copiers needed to be removed, replaced or redeployed, County departments were visited by Purchasing staff and Canon reps to determine the current condition of each machine. We discussed their office needs (do they fax, make booklets, need color, need to staple, use multiple paper sizes, etc.) and how to improve office efficiencies.

Third, as a cost saving measure we have recommended that departments consider eliminating desktop printers and use copiers for all of their printing. In September 2017, Purchasing conducted an audit and determined there were roughly 400 active printers besides the 126 copiers.

Forth, based on all findings and site visits we have developed a master list of 38 copiers (less than 1/3 of our current fleet) to be replaced or redeployed. The new copier lease agreement will be for three years. During the next few years, the remainder of the copier fleet will continue to be monitored and will need to be replaced or redeployed.

Fifth, we are "right sizing" all new replacement copiers based on each department's need. Several examples of right sizing an office or department include the following:

- ✓ The County Clerk office uses three different certificate papers (birth, death, marriage) yet their copier only had two paper drawers. We plan a new copier with an enhanced paper deck that holds multiple paper types.
- ✓ The WCSO Patrol Room older color printer is highly used for roll-call documentation. We plan to replace it with a multi-function color copier therefore going from \$.25 to just \$.039 a page for color and only \$.0049 for black and white.
- ✓ The RBNH plan will eliminate 3 copiers, 13 printers and 3 fax machines and replace them with 8 new well-featured copiers.
- ✓ The SAO has four copiers that have each exceeded their expected maximum total volume, all with over a million and one with 2.4 million. They were undersized when installed in 2012. The plan to provide them with four larger capacity machines will alleviate the number of breakdowns.
- ✓ The County Board office is eliminating all five of their printers for a new color copier to handle all printing needs. Their current black and white copier will be redeployed to another department.

Recommendation:

Therefore, it is recommended that Gordon Flesch Company Inc. be award a three-year agreement for Copier Services.

R E S O L U T I O N
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Submitted by: Operations & Administrative Committee

2018 CR

RESOLUTION AWARDING CONTRACT FOR COPIER SERVICES

WHEREAS, Section 3-357 (7) of the Winnebago County Code sets forth the guidelines for the County's participation in cooperative joint purchasing agreements, and pursuant to the Illinois Governmental Joint Purchasing Act (30 ILCS 525/0.01 et seq.) the County has reviewed the Cooperative Purchasing Agreement #PEPPM 2018 for copiers and maintenance services; and,

WHEREAS, the County is in need of new copiers to replace older equipment, as well as maintenance services of the new and existing machines; and,

WHEREAS, the Operations and Administrative Committee of the County Board for the County of Winnebago, Illinois has reviewed the proposal received for the aforementioned item(s) and recommends awarding the contract as follows:

Gordon Flesch Company, Inc.
6437 E. Riverside Blvd.
Rockford, Illinois 61114

WHEREAS, the Operations and Administrative Committee has determined that the funding for the aforementioned purchase shall be as follows:

Various Department Budgets

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that the Chairman of the Winnebago County Board is to execute an agreement on behalf of the County of Winnebago with Gordon Flesch Company Inc. 6437 E. Riverside Blvd, Rockford, Illinois 61114.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Director of Purchasing, Finance Director, and County Auditor.

Respectfully Submitted,
**OPERATIONS & ADMINISTRATIVE
COMMITTEE**

AGREE

DISAGREE

GARY JURY, CHAIRMAN

GARY JURY, CHAIRMAN

JEAN CROSBY

JEAN CROSBY

ANGIE GORAL

ANGIE GORAL

JOE HOFFMAN

JOE HOFFMAN

KEITH McDONALD

KEITH McDONALD

ELI NICOLOSI

ELI NICOLOSI

DOROTHY REDD

DOROTHY REDD

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____ 2018.

ATTESTED BY:

FRANK HANEY
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

TIANA McCALL
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS



PROPOSED SOLUTION



WINNEBAGO COUNTY
— ILLINOIS —

Cooperative Purchasing Contract #PEPPM 2018 - Pricing Proposal
3-Year Contract: September 15, 2018 – September 14, 2021

Prepared by: Bill Kousoulas, M.S.
6437 E. Riverside Blvd, Rockford, IL 61114

August 13, 2018



COMMITTED TO HELPING BUSINESS RUN SMOOTHLY

GORDON FLESCH COMPANY, INC



RECOMMENDED COPIER SOLUTION FLEET

States Attorney's Office

	Replace XLS	Current XLS
1--5 th Floor--iR 4551i, Fax, Inner Finisher, Hi Capacity CFU	#187	Auction
2--6 th Floor--iR 6555i, Fax, External Finisher	#195	Auction
3--6 th Floor--iR C5550, Inner Finisher, Hi Capacity CFU	#203	Auction
4--7 th Floor—iR 6555i, External Finisher, Fax	#216	Auction
33--2 nd Floor DUI--iR 6555i, Finisher, Fax	#483	Auction

County Clerk

5--Birth/Death —iR C5550i, Fax, Inner Finisher, CFU, Paper Deck	#253	Redeploy 4051
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Purchasing

6—Purchasing--iR 4535i, Fax, Inner Finisher, CFU	#262	Redeploy to HD
7—Central Stores—iR C5560i, Fax, CFU, External Finisher	#263	Redeploy to MP

Human Resources

8—Reception—iR C5550i, Fax, Inner Finisher, CFU	#281	Keep in HR
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Supervisor of Assessments

9—RM#301—iR C5535i, Inner Finisher, Stand	#288	Redeploy 4025
10--RM#301—iR C5550i, Fax, Inner Finisher, CFU	#290	Redeploy 4051

Finance

11—5 th Floor—DR-G1100 Scanner	New	No Changes
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County Board

12—Board Office—iR C5550i, Fax, Inner Finisher, CFU	#316	Redeploy 4051
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River Bluff Nursing Home

13—Front Office—iR 4551i, Fax, Hi-Capacity CFU	#338	Redeploy 4025
14—Back Office—iR C5550i, Inner Finisher, CFU	#342	Redeploy C5030
15—"B"-Wing—iR1025iF (current machine)	#349	Redeploy #351
16—"C"-Wing—iR400iF, 2 nd Tray	#350	Auction
17—Admission—iR400iF, 2 nd Tray	#352	Redeploy 1025
18—"D" Wing—iR400iF, 2 nd Tray	#354	Auction
19—"E" Wing—iR400iF, 2 nd Tray	#355	Auction 1025
20—HC Serv—iR6555i, Finisher	#356	Redeploy 6255





Animal Services

21—Office—iR C5535i, Fax, CFU, Inner Finisher

Replace XLS

#383

Current XLS

Redeploy Back

Chief Judge

22--Juvenile Detention—iR C356i II, 2nd Tray

#425

New Unit

Sheriff

23--Bond Out—iR4551, Fax, Fin, CFU

#448

Auction

24--Jail CJC--Property--iR C5560i, Hi Cap CFU, Inner Finisher

#450

Auction

25—Jail CJC--Booking, Canon iR8585i--External Finisher, Fax

#451

Auction

39--CJC--1st Floor--iR 4525i, Fax, Inner Finisher, CFU

#454

Auction

27—1st Floor Corrections--iR C5550i, Fax, Inner Finisher, CFU

#455

Redeploy 4051

28—1st Floor Patrol--iR C5535, CFU, Inner Finisher

#461

Redeploy RB Bsm

30--Civil Process—iR6555i, Fin

#469

Auction

31--Administration Detectives--iR 4551i, Inner Finisher, CFU

#475

Keep Unit

34—Jail CJC-2nd Floor Officer—iR C5535i, Stand, Fax

#504

Redeploy 4025

35—Jail CJC—Basement/ARM—iR400iF, 2nd Tray

#524

Auction

29—Sheriff's Records--CJC—iR 6555i, Fin

#466

Redeploy 6255

Circuit Clerk

32--Pretrial—iR 4551i, Finisher, CFU

#478

Auction

37—Room 108—iR C5550i, Inner Finisher, Stand

#083

Redeploy 4025

Maintenance

36—DT Maintenance —Canon iR C5535i, Stand, Fax

#027

Keep

Public Defender

38—Public Defender Office —iR400iF, 2nd Tray

#120

Redeploy 1025

Please refer to PEPPM 2018 Special Contract Pricing

GFC ImageCARE Solution New Equipment

\$87,000.00 Down Payment + \$4,929.00 month for 36 months, \$1.00 out GFC Lease

All Black images billed at \$.0049/each. All Color images billed at \$.03900/each (New Equipment)

All Black images billed at \$.006499/each. All Color images billed at \$.04899/each (Existing Equipment)

Service pricing locked for 36 Months

Includes all toner and all service, including replacement parts, all labor, all preventative maintenance, all emergency calls, travel time, equipment modernization, and a replacement guarantee.



COMMITTED TO HELPING BUSINESS RUN SMOOTHLY



Network Consultation, Installation and Support

Network Connected Installations include the services of the GFC Digital Support Specialist and Business Analyst Team to manage System integration and training as well as unlimited free access to our Technical Support Center. Delivery, Equipment Installation, Start-Up Supplies and Training Included.

Delivery, Equipment Installation, Start-Up Supplies and Training Included

