

**Winnebago County Board**  
**Operations and Administrative Committee Meeting**  
County Administration Building  
404 Elm Street, Room 510  
Rockford, IL 61101

Tuesday, August 29, 2017  
5:30 PM

**Present:**

Gary Jury, **Chairman**  
Angie Goral  
Joe Hoffman  
Dorothy Redd  
Eli Nicolosi  
Keith McDonald  
Jean Crosby

**Others Present:**

Frank Haney, County Board Chairman  
Amanda Hamaker, County Administrator  
Molly Terrinoni, Finance Director  
Charlotte LeClercq, Assistant Deputy State's Attorney  
Ann Johns, Purchasing Director

**AGENDA:**

- A. Call to Order
- B. Roll Call
- C. Public Comment
- D. Resolution Establishing the Date, Time, and Location of Each Meeting of the Winnebago County Board
- E. Resolution to Renew the Agreement for Chiropractic Services
- F. Staff Report
  - a. Proposed Purchasing Thresholds
- G. Other Matters
- H. Adjournment

Chairman Jury called the meeting to order at 5:30 PM.

**Public Comment**

Chairman Jury omitted reading the Public Comment section of the Agenda due to no one present to speak.

Mr. Jury – Motion to place two Resolutions on the table for discussion.

Moved: Ms. Crosby, Seconded: Mr. Nicolosi and Ms. Goral.

**Resolution Establishing the Date, Time, and Location of Each Meeting of the Winnebago County Board**

- Departments provided their input. Information is provided on an annual basis.

Motion passed by unanimous voice vote.

**Resolution to Renew the Agreement for Chiropractic Services**

- Ms. Johns provided an explanation of the Resolution. Employees pay a \$40 fee for chiropractic services at the Wellness Center.

- Ms. LeClercq suggested a change in the wording of the Resolution.
- Mr. Nicolosi asked permission to abstain from the vote.

Motion passed by unanimous voice vote.

### **Staff Report**

#### **a. Proposed Purchasing Thresholds**

- Ms. Hamaker provided an explanation of the recommendations related to a future Purchasing Policy and revision to Ordinances. She asked for opinions regarding some of the staff recommendations related to changes in thresholds for obtaining quotes, going out to bid, and for Board authority.
- Mr. Hoffman requested in writing of the actual steps made and what has happened that is different now.
- Ms. Crosby requested that items under \$4,000 have more than one bid.
- Need to make sure there are three quotes. Bids and quotes need to be defined.
- The minimum quote threshold is going to be evaluated.

### **Other Matters**

None

**Motion to Adjourn.** Moved: Mr. Nicolosi, Seconded: Ms. Crosby.  
Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling  
Administrative Assistant