

Winnebago County Board
Operations and Administrative Committee Meeting
County Administration Building
404 Elm Street, Room 510
Rockford, IL 61101

Monday, October 2, 2017
5:30 PM

Present:

Gary Jury, **Chairman**
Angie Goral
Joe Hoffman
Eli Nicolosi
Jean Crosby

Others Present:

Frank Haney, County Board Chairman
Amanda Hamaker, County Administrator
Charlotte LeClercq, Assistant Deputy State's Attorney
Ann Johns, Purchasing Director
Gus Gentner, IT Department

Absent:

Dorothy Redd
Keith McDonald

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Public Comment
- D. Resolution Awarding Proposals for the Purchasing Card and Accounts Payable Card Programs
- E. Resolution Awarding Proposal for A & E Services for Masonry Repairs
- F. Resolution Authorizing Execution of an Intergovernmental Agreement Between the Forest Preserves of Winnebago County and the County of Winnebago for Provision of Information Technology Services
- G. Ordinance Creating the Position of Chief Information Officer and Establishing the Information Technology Department
- H. Staff Reports
 - a. FY17 – Q4 Software Compliance Report
 - b. WinCo DoIT Revenue Report
- I. Other Matters
- J. Adjournment

Chairman Jury called the meeting to order at 5:30 PM.

Public Comment

Chairman Jury omitted reading the Public Comment section of the Agenda due to no one present to speak.

Mr. Jury – Motion to place three Resolutions and one Ordinance on the table for discussion.
Moved: Ms. Crosby, Seconded: Ms. Goral.
Motion passed by unanimous voice vote.

Resolution Awarding Proposals for the Purchasing Card and Accounts Payable Card Programs

- This establishes the vendor. Ann Johns will be working over the next few months to make the changes that align with the Contract.
- This went out for bid. The SUA P-Card Program was awarded to Chase, the current vendor.
- Mr. Jury requested a report indicating who has a card and the amount of credit on each card for the committee's review.
- Now there will be limited codes for individuals with cards.

Motion passed by unanimous voice vote.

Resolution Awarding Proposal for A & E Services for Masonry Repairs

- There are significant fascia issues on the Ware building. If there is not a plan to aggressively repair those problems, there is the risk of mold and other structural damage which would render the building uninhabitable. The 2018 immediate plan is to make a plan.
- Mr. Jury indicated that when the building was purchased they were told by the prior administration that it was sound and in excellent condition.
- Two or three years ago, the County hired Mike Harris to look at the building and give a price proposal. In January a bid packet will be put together with all of the plans.

Motion passed by unanimous voice vote with the exception of one vote.

Resolution Authorizing Execution of an Intergovernmental Agreement Between the Forest Preserves of Winnebago County and the County of Winnebago for Provision of Information Technology Services

- Will be transitioning current and future relationships with other government entities into intergovernmental agreements. IT services have been provided to the Forest Preserves District. There is a price increase built into the new IGA. In 2018 Gus, Carla, and Amanda will work together on a pricing model.

Motion passed by unanimous voice vote.

Ordinance Creating the Position of Chief Information Officer and Establishing the Information Technology Department

- Ordinance establishes a Department of Information Technology and the lead of that department as the Chief Information Officer.

Motion passed by unanimous voice vote.

Staff Reports

a. FY17 – Q4 Software Compliance Report

b. WinCo DoIT Revenue Report

- Mr. Gentner stated that they are in compliance.
- Ms. Hamaker previously asked Mr. Gentner to create a year-end estimate for revenue in 2017. Mr. Gentner presented the report.

Other Matters

- Mr. Jury instructed staff to draft an Ordinance. When anybody in the County gets a raise, it is approved by the County Board and is published in the newspaper.

- Discussion regarding live streaming committee meetings.

Motion to Adjourn. Moved: Mr. Hoffman, Seconded: Mr. Nicolosi.
Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling
Administrative Assistant