Winnebago County Government
Freedom of Information Act (FOIA) Submittal Directory

The following information is provided to assist in ensuring accurate routing of FOIA requests. Requests for information from County elected official’s must be submitted to the respective official in control of the records in order to comply with requests. Requests for records outside the authority of the receiving office may be redirected to the correct department (see here for contact information.)

<table>
<thead>
<tr>
<th>Departments, Functions</th>
<th>Auditor</th>
<th>County Board</th>
<th>County Administration</th>
<th>Circuit Clerk</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adoption services, Animal Services office, Kennel operations, Response and enforcement, Veterinary, Contracts, Financial condition analysis, Internal financial, payable, receipts, inventory &amp; operational audits, Statistical and financial analysis, Supply order approval, Budget, Governance, Policy, Building Maintenance, Board Office, Board Committee records, Finance &amp; Budget, Information Technology, Case and ticket payments, Court records, Court forms, Filing, Dockets</td>
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</tbody>
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Frequently Requested Record Types
- Incident reports
- Meeting minutes and records
- Board-approved contracts
- Ordinances
- Resolutions
- Revenues and expenditures
- Court cases

Direct Requests To
4517 N Main St, Rfd, IL 61103
Animal Services@wincoil.us
Frequently Requested Record
404 Elm St, Rfd, IL 61101
FOIA Request Page
(815) 319-4200
404 Elm St, Rfd, IL 61101
FOIA Request Form
(815) 319-4252
404 Elm St, Rfd, IL 61101
BoardOffice@wincoil.us
FOIA Request Form
(815) 319-4225
400 W State St, Rfd, IL 61101
Document Request Form
(815) 319-4500

Coroner
- Death investigation

County Clerk
- County Board Records
- Taxes (Calculation & Delinquent Collection)
- Elections
- Vital Records
- Community health and wellness services and programs
- Disease control
- Emergency preparedness
- Environmental health
- Roads
- Highway Vehicles & Equipment
- Bridges
- Design, Construction, Development & Weed Files
- Access, Utility & Vehicle Permits
- Traffic Studies
- Township Motor Fuel Tax accounts and warrants
- Invoices & Receipts
- General & Drainage Studies
- Bridge Files/Inspections
- Benefits & Compensation
- Insurance
- Personnel

Health Department
- Ordnances
- Resolutions
- Health Code inspections
- Septic systems
- Deed, Construction, Development & Weed Files
- Access, Utility & Vehicle Permits
- Traffic Studies
- Township Motor Fuel Tax accounts and warrants
- Invoices & Receipts
- General & Drainage Studies
- Bridge Files/Inspections
- Benefits & Compensation
- Insurance
- Personnel

Highway Dept
- Highway Real Estate
- Highway Planning & Operations
- Street Maintenance
- Traffic Studies
- Traffic Control
- Signage
- Equipment
- Supplies
- Building permits
- Building Code inspections
- **Applies to properties not under the jurisdiction of city or village municipalities**

Human Resources
- Procurement
- Bids, RFPs, Awards
- Purchase cards
- Pool vehicles
- Land Records
- Liens
- Military discharge/release
- Education advocacy and regulation
- Building
- Economic Development
- Planning & Zoning
- Senior living center

Purchasing
- Office administrative files
- Criminal or civil case files
- Check enforcement program files
- Press releases

Recorder of Deeds
- Police reports
- Parcel sales and occupancy

Regional Office of Education
- Tax Assessments
- Exemptions
- Appeals
- Board of Review
- Civil Bureau
- Criminal Bureau
- Non-delinquent real estate tax payments
- Book of accounts
- Collection and distribution of funds
- Community education and events
- Hall rental
- Museum operations
- Veteran affairs

Regional Planning, Building & Zoning
- Court security
- Conserve peace
- Corrections
- Law enforcement
- Paper service

River Bluff Nursing Home
- Sheriff
- Supervisor of Assessments
- State’s Attorney
- Treasurer
- Veteran’s Memorial Hall

Sheriff
- 650 W State St, Rfd, IL 61101
- (815) 319-6000

Supervisor of Assessments
- 404 Elm St, Rfd, IL 61101
- (815) 319-4285

State’s Attorney
- 404 Elm St, Rfd, IL 61101
- (815) 319-4200

Treasurer
- 404 Elm St, Rfd, IL 61101
- (815) 319-4351

Veteran’s Memorial Hall
- 4401 N Main St, Rfd, IL 61103
- (815) 921-9200

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Direct Requests To
403 Elm St, Rfd, IL 61101
coroner@wincoil.us
FOIA Request Form
(815) 319-4970
404 Elm St, Rfd, IL 61101
countyclerk@wincoil.us
FOIA Request Form
(815) 319-4252
401 Division St, Rfd, IL 61104
FOIA Request Page
(815) 720-4000
424 N Springfield, Rfd, IL 61101
Highway@wincoil.us
FOIA Request Form
(815) 319-4000
404 Elm St, Rfd, IL 61101
hr@wincoil.us
FOIA Request Form
(815) 319-4285
404 Elm St, Rfd, IL 61101
purchasing@wincoil.us
FOIA Request Form
(815) 319-4380
404 Elm St, Rfd, IL 61101
recorder@wincoil.us
FOIA Request Form
(815) 319-4225
300 Heart Blvd, Loves Park, IL 61111
boilermaster@robe.org
(815) 636-3060
404 Elm St, Rfd, IL 61101
buildingdept@wincoil.us
FOIA Request Form
(815) 319-4351
400 W State St, Rfd, IL 61101
rbnadministrator@wincoil.us
FOIA Request Form
(815) 921-9200

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