

**Winnebago County Board**  
**Operations and Administrative Committee Meeting**  
County Administration Building  
404 Elm Street, Room 510  
Rockford, IL 61101

Monday, October 15, 2018  
5:30 PM

**Present:**

Gary Jury, **Chairman**  
Angie Goral  
Joe Hoffman  
Dorothy Redd  
Keith McDonald  
Jean Crosby

**Others Present:**

Carla Paschal, County Administrator  
Charlotte LeClercq, Assistant Deputy State's Attorney  
L.C. Wilson, County Board Member  
Gus Gentner, IT Director  
Ann Johns, Purchasing Director  
Molly Terrinoni, Finance Director

**Absent:**

Eli Nicolosi

**AGENDA:**

- A. Call to Order
- B. Roll Call
- C. Public Comment
- D. An Ordinance Creating a Section of Chapter 62 of the County Code of Ordinances (Cell Phone Policy)
- E. Resolution Authorizing the Execution of a Renewal Agreement with Arthur J. Gallagher for the Property, Casualty and Workers Compensation Coverage
- F. Resolution Awarding Exterior Wall Restoration
- G. Presentations:
  - a. Surplus Property Disposal Policy
  - b. Vehicle Policy
  - c. Diversity
- H. Other Matters
- I. Adjournment

Chairman Jury called the meeting to order at 5:30 PM.

**Public Comment**

Chairman Jury omitted reading the Public Comment section of the Agenda due to no one present to speak.

Mr. Jury – Motion to place all items on the table for discussion.

Moved: Mr. Hoffman, Seconded: Ms. Crosby.

**An Ordinance Creating a Section of Chapter 62 of the County Code of Ordinances (Cell Phone Policy)**

- A discussion followed.

Motion by Ms. Crosby to add to department cell phone responsibilities, periodic spot checks by administration on department cell phone bills or invoices, to ensure there isn't any abuse. Mr. McDonald Seconded.

Motion passed by unanimous voice vote.

**Resolution Authorizing the Execution of a Renewal Agreement with Arthur J. Gallagher for the Property, Casualty and Workers Compensation Coverage**

- A discussion followed.

Motion passed by unanimous voice vote.

**Resolution Awarding Exterior Wall Restoration**

- A discussion followed.

Motion to layover by Mr. McDonald and Mr. Hoffman Seconded.

Motion passed by unanimous voice vote.

**Presentations:**

**a. Surplus Property Disposal Policy**

**b. Vehicle Policy**

**c. Diversity**

- **Surplus Property Disposal Policy.** A presentation was given and a discussion followed.
- **Vehicle Policy.** A presentation was given and a discussion followed.
- Mr. Jury requested that all County vehicles be marked with Winnebago County, Official Use Only.

**Other Matters**

- Need to revisit old policies.

**Motion to Adjourn.** Moved: Mr. Hoffman, Seconded: Ms. Crosby.

Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling  
Administrative Assistant