

ECONOMIC DEVELOPMENT HOST FEE SUB-COMMITTEE AGENDA

Called by: Chairman Dorothy Redd

DATE: Wednesday, June 12, 2019

TIME: 5:30 PM

Members: Fred Wescott, Paul
Arena, Jas Bilich, Burt Gerl, Tim
Nabors

LOCATION: Room 303
County Administration Building
404 Elm Street
Rockford, IL 61101

AGENDA:

A. Call to Order

B. Roll Call

C. Public Comment – This is the time we invite the public to address the Economic Development Host Fee Sub-Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.

D. Discussion Regarding Annual Host Fee Award Policy

E. Other Matters

F. Adjournment

Annual Host Fee Award Process

Step 1: Submit annual host fee award request to the County Administrator, along with a description of the organization and proposed use of the award.

Step 2: County Administrator prepares a report of annual host fee award requests to the County Board Chairman and Chairman of the Economic Development Committee.

Step 3: The Chairman of the Economic Development Committee presents the annual host fee award requests to the Economic Development Committee for review and approval.

Step 4: The Economic Development Committee presents the annual host fee award requests to the County Board for review and approval.

Step 5: The Grantee will be required to enter into a Grant Award Agreement requiring semi-annual reporting of program outcomes and return on investment.

Step 4: Administration presents the Economic Development Committee with an overview of the semi-annual reporting received from Grantee.

The goal of the Economic Development Committee is to develop a long-term plan to fund annual awards through other revenue sources such as the Public Safety Sales Tax, General Fund revenues and other Special Revenue Funds, as the receipt of Host Fees is anticipated to end in fifteen years.