

PERSONNEL AND POLICIES COMMITTEE

AGENDA

Called by: Chairman, Dave Fiduccia
Dave Boomer, Jim Webster, Joe
Hoffman, Angie Goral, Dorothy
Redd, Dave Kelley

DATE: THURSDAY, OCTOBER 17, 2019

TIME: IMMEDIATELY FOLLOWING THE
FINANCE COMMITTEE MEETING

LOCATION: ROOM 303
COUNTY ADMINISTRATION BLDG
404 ELM STREET
ROCKFORD, IL 61101

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Public Comment – This is the time we invite the public to address the Personnel and Policies Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- D. Resolution Fixing County Holiday Schedule for 2020
- E. Resolution Authorizing Execution of an Intergovernmental Agreement with the City of Rockford for Animal Services
- F. Resolution to Adopt the Annual 1,000 Hour Standard for IMRF Participation
- G. Resolution to Approve Truck Purchase for River Bluff Nursing Home
- H. Other Matters
- I. Adjournment

**RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

Sponsored by: David Fiduccia
Submitted by: Personnel and Policies Committee

2019 CR

RESOLUTION FIXING COUNTY HOLIDAY SCHEDULE FOR 2020

WHEREAS, the County Board of the County of Winnebago, Illinois, pursuant to the Illinois Revised Statutes, Chapter 34, Paragraph 303, (12th), is authorized to fix the days and hours of opening and closing of the County offices and departments; and,

WHEREAS, the County Board, AFSCME Local 473 and FOP Lodge 50 have agreed that the County Board shall designate the date upon which certain holidays shall be observed for purposes of their collective bargaining agreements.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that, for the calendar year 2020, all county offices and departments subject hereto shall be closed for all Saturdays, Sundays, and the following holidays subject to adjustment, if necessary, based on collective bargaining negotiations:

DATE	DAY	NAME OF HOLIDAY
January 1 st , 2020	Wednesday	New Year's Day
January 20 th , 2020	Monday	Martin Luther King Jr. Day
February 17 th , 2020	Monday	President's Day
May 25 th , 2020	Monday	Memorial Day
July 3 rd , 2020	Friday	Independence Day (Observed)
September 7 th , 2020	Monday	Labor Day
October 12 th , 2020	Monday	Columbus Day
November 11 th , 2020	Wednesday	Veteran's Day
November 26 th , 2020	Thursday	Thanksgiving Day
November 27 th , 2020	Friday	Thanksgiving Holiday
December 24 th , 2020	Thursday	Christmas Holiday (Observed)
December 25 th , 2020	Friday	Christmas Day

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver copies of this resolution to the Chairman of the County Board, all elected and appointed County Officers, the Chief Judge of the 17th Judicial Circuit, the Staff Representatives of AFSCME Local 473, and the President of FOP Lodge 50.

Respectfully Submitted,
PERSONNEL AND POLICIES COMMITTEE

AGREE

DISAGREE

DAVID FIDUCCIA, CHAIRMAN

DAVID FIDUCCIA, CHAIRMAN

DAVID BOOMER

DAVID BOOMER

ANGIE GORAL

ANGIE GORAL

JOE HOFFMAN

JOE HOFFMAN

DAVID KELLEY

DAVID KELLEY

DOROTHY REDD

DOROTHY REDD

JIM WEBSTER

JIM WEBSTER

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____ 2019.

ATTESTED BY:

FRANK HANEY
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW

CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

**RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

SUBMITTED BY: PERSONNEL AND POLICIES COMMITTEE

2019 CR

**RESOLUTION AUTHORIZING EXECUTION OF INTERGOVERNMENTAL
COOPERATION AGREEMENT FOR ANIMAL CONTROL**

WHEREAS, the County of Winnebago wishes to enter into an Intergovernmental Agreement with the City of Rockford for Animal Control; and

WHEREAS, the County and the City have negotiated an agreement containing the terms for the obligations of the parties, a copy of the agreement is substantially the same as that attached as Exhibit A to this Resolution.

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the County Board of the County of Winnebago is authorized and directed to execute an intergovernmental agreement the City of Rockford for Animal Control, which is substantially similar to the attached Exhibit A.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption by both the County of Winnebago and the City of Rockford.

BE IT FURTHER RESOLVED, that the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Mayor of the City of Rockford.

Respectfully submitted,

Personnel and Policies Committee

AGREE

DISAGREE

Dave Fiduccia, Chairman

Dave Fiduccia, Chairman

Dave Boomer

Dave Boomer

Angie Goral

Angie Goral

Joe Hoffman

Joe Hoffman

Dave Kelley

Dave Kelley

Dorothy Redd

Dorothy Redd

Jim Webster

Jim Webster

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois, on the _____ day of _____, 2019.

Frank Haney
Chairman of the County Board
of the County of Winnebago, Illinois

ATTEST:

Lori Gummow
Clerk of the County of Board
of the County of Winnebago, Illinois

**INTERGOVERNMENTAL AGREEMENT
FOR ANIMAL CONTROL**

WHEREAS, the County of Winnebago ("the County"), pursuant to the Illinois Animal Control Act, is charged with the establishment of an Animal Control division, for the implementation and enforcement of certain policies and laws related to animals; and

WHEREAS, the Illinois Animal Control Act does not limit the power of any municipality or other political subdivision to further control or regulate dogs, cats or other animals; and

WHEREAS, the City of Rockford ("the City") has enacted ordinances regulating dogs, cats and other animals which go beyond provisions of the Illinois Animal Control Act and which the County is under no duty or obligation to enforce; and

WHEREAS, the City agrees animal control, and especially stray animal control, is a quality of life issue and that the City desires to provide options for citizens with regards to dogs and cats who may be lost or homeless within the City; and

WHEREAS, the City and County mutually agree the City of Rockford and the County of Winnebago desire to embrace a progressive and compassionate view of animal control in keeping with best practices and data-proven means of decreasing euthanasia, decreasing unwanted litters and decreasing the numbers of lost and homeless pets over time; and

WHEREAS, the City does not have the personnel, equipment, supplies and facilities to adequately enforce its Animal Control ordinances; and

WHEREAS, the County impounds stray animals throughout the County and houses stray domestic animals in accordance with State statute; and

WHEREAS, the City and County are each units of local government as defined by Article VII, Section I of the Constitution of the State of Illinois and are empowered, pursuant to the authority granted to them by the Intergovernmental Cooperation Act (5 ILCS 220/1 et seq) and intergovernmental agreements as provided by Article VII, Section 10 of the Constitution of the State of Illinois; and

WHEREAS, in order to enforce the Illinois Animal Control Act and the ordinances of the City regarding animal control in a manner that is best least costly to taxpayers and hold animal owners accountable for the humane treatment of animals it is in the best interests of the citizens of the City and the County to enter into an intergovernmental agreement for animal control.

NOW, THEREFORE, the City and the County, for the consideration hereinafter set forth hereby agree as follows:

I. DEFINITIONS

For purposes of this Agreement, the words and phrases listed hereunder have the meanings designated herein except when a particular context clearly requires a different meaning:

- A. "Administrator" means the appointed Administrator of the Animal Services Division of the County of Winnebago, or his/her duly authorized representative.
- B. "City" means City of Rockford.
- C. "County" means the County of Winnebago, Illinois.
- D. "County Board" means the County Board of the County of Winnebago.
- E. "Animal Services" means the Animal Services Division of the County of Winnebago.
- F. "Ordinance" means Chapter Four of the City of Rockford Code of Ordinances.
- G. "Animal Control Officer" means a person employed by Animal Services to respond on the scene to calls for animal related issues pursuant to this Agreement.

II. PURPOSE AND OBJECTIVE

The purpose of this Agreement is to enable the County, through its Animal Services department, to enforce City ordinances which regulate and control dogs and cats and to decrease the rate of euthanasia of animals by forming partnerships to promote adoption, rescue and education.

III. AUTHORITY

The City and the County are each units of local government as defined by Article VII, Section 1 of the Constitution of the State of Illinois. This agreement is entered into by the City and County pursuant to the constitution of the State of Illinois and the Intergovernmental Cooperation Act (5 Illinois Compiled Statutes 222/1, et seq. 1994, as amended), which implements Article VII, Section 10 of the Constitution of the State of Illinois.

IV. COUNTY RESPONSIBILITIES

A. Scope of Services

The County shall provide the following animal control services to the City:

1. Enforcement of Chapter Four of the City of Rockford Code of Ordinances governing Animals, The Ordinance to be enforced is the Ordinance as it exists as of the date of signing of this Agreement by the County. Any changes to the Ordinance shall be reviewed with the County and the Administrator of Animal Services and must be agreed upon by all parties.
2. Impose and collect the following fees: boarding, reclaim, micro chipping, and spay and neuter fees for animals in the City.
3. Provide the necessary equipment, kennel space, office space, and qualified personnel necessary to carry out the County's obligations under this Intergovernmental Agreement for Animal Control.
4. Continue to operate low cost Spay/Neuter Vouchers as currently operated by the County of Winnebago.

5. Continue to partner with local and regional animal welfare and rescue organizations to facilitate adoptions and alternatives to euthanasia of cats and dogs.
6. Respond to requests within the corporate limits of the City to remove deceased domestic animals.
7. Pursue, apprehend, impound stray animals.

B. Reporting

1. Maintain books, records and documents, which sufficiently and properly account for the number of service calls in the City pursuant to the terms of this Agreement.
2. Provide to the City monthly reports, in a format similar to that contained in the sample report attached hereto as "Exhibit A," containing the following information related to activity within the corporate boundaries of the City:
 - a. The number and type of activity calls and investigations.
 - b. The number of animals impounded by species.
 - c. The number of animals released by species and by outcome type (adoption, transfer, return to owner, euthanasia, etc.).
3. The Administrator of Animal Services or his designee shall provide information to the City Council on a quarterly basis, in person, or as requested.
4. Further detail on calls, including address and type of call, shall be available upon request.

C. Compensation

The County shall invoice the City \$408,000.00 for the services provided, which shall be delivered to the City by November 1, 2020, and with payment to be made by November 30, 2020.

The City agrees to payment of \$497,240.00 in full and final payment for the outstanding invoice for services rendered by the County to the City in fiscal year 2018 and \$400,000.00 in full and final payment for services rendered by the County to the City in fiscal year 2019 for animal control services within 10 days of the adoption of this agreement by both units of government.

V. CITY REPOSNSIBILITIES

A. Payment

The City shall compensate the County the amount of \$408,000 for services and enforcement of provisions of Chapter Four of the City of Rockford Code of Ordinances, as reflected in Section IV of this Agreement as set forth in subsection IV(c) above.

- B. The City shall provide police assistance when requested for the safety of Animal Control Officers or to assist with compliance with directives of Animal Control Officers.

VI. GENERAL PROVISIONS

A. Notice

1. Any notice required under this Agreement shall for the City of Rockford be directed to:

City of Rockford Legal Director
425 East State Street
Rockford, IL 61104

2. Any notice required under the Agreement shall for the County be directed to:

Winnebago County Administrator
404 Elm Street, Room 533
Rockford, IL 61101

B. Termination

This Agreement may be terminated by either party upon written notice provided to the other party at least (180) days prior to the end of the agreement term.

C. Effective Date and Term

Upon the affixing of the last signature of any officer required to sign this Agreement, this Agreement shall be effective October 1, 2019, which date shall be deemed the "Effective Date" and shall remain in effect through September 30, 2020. However, if neither party delivers a notice of termination to the other party prior to June 30th of the year this Agreement is scheduled to expire, then this Agreement shall renew for a period of one year. Compensation for each renewal year shall be 102% of the compensation rate for the previous year.

D. Successors and Assigns

This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

E. Entire Agreement

This Agreement represents the entire and integrated Agreement, subject to the requirements of the Animal Control Act, between the City and the County, and superseded and replaces any previous Intergovernmental Agreement for Animal Services entered into between the City and County. None of the provisions of

this Agreement may be waived, changed or modified except by an instrument in writing signed by both parties hereto.

- F. The City and County agree to create a working group along with local non-profit animal welfare partnering agencies for purposes of assessing and evaluating the feasibility of establishing a trap-neuter-return program.

IN WITNESS WHEREOF, the County of Winnebago, by Resolution duly adopted by the County Board cause this Agreement to be signed by its Chairman and attested to by its Clerk on this _____ day of _____, 2019.

IN WITNESS WHEREOF, the City of Rockford, by Ordinance duly adopted by the City Council cause this Agreement to be signed by its Mayor and Legal Director on this _____ day of _____, 2019.

COUNTY OF WINNEBAGO

BY: _____
Chairman

ATTEST:

County Clerk

CITY OF ROCKFORD

BY: Howard P. McDonald
Mayor

ATTEST:

Nick Oring
Legal Director

**RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

SUBMITTED BY: PERSONNEL AND POLICIES COMMITTEE

2019 CR

**RESOLUTION AUTHORIZING THE SIGNING OF A RESOLUTION WITH
THE ILLINOIS MUNICIPAL RETIREMENT FUND**

WHEREAS, the County of Winnebago, Illinois, is a participant in the Illinois Municipal Retirement Fund (“IMRF”); and

WHEREAS, currently the County participates at a level wherein any employee working in positions normally requiring performance of duty for more than 599 hours per year is automatically deemed an IMRF participant; and

WHEREAS, the County wishes to raise the number of hours to deem a County employee an IMRF participant to anyone working in positions normally requiring performance of duty for more than 999 hours per year effective for new employees hired after November 1, 2019.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, that the Chairman of the Winnebago County Board is authorized to sign the resolution form provided by IMRF to raise the threshold number of hours for new County employees hired after November 1, 2019, to participate in IMRF to those working in positions normally requiring performance of duty for more than 999 hours per year.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption.

BE IT FURTHER RESOLVED, that the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Illinois Municipal Retirement Fund and to the Winnebago County Finance Department.

Respectfully submitted,
Personnel and Policies Committee

AGREE

DISAGREE

Dave Fiduccia, Chairman

Dave Fiduccia, Chairman

Dave Boomer

Dave Boomer

Angie Goral

Angie Goral

Joe Hoffman

Joe Hoffman

Dave Kelley

Dave Kelley

Dorothy Redd

Dorothy Redd

Jim Webster

Jim Webster

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois, this ____ day of _____, 2019.

Frank Haney
Chairman of the County Board
of the County of Winnebago, Illinois

Attested by:

Lori Gummow
Clerk of the County Board
of the County of Winnebago, Illinois



RESOLUTION TO ADOPT THE ANNUAL 1,000 HOUR STANDARD FOR IMRF PARTICIPATION

IMRF Form 6.68 (Rev. 8/11)

(Can be used only by non-school employers. Cannot be used by school districts or educational cooperatives.)

PLEASE ENTER Employer IMRF I.D. Number
03078

RESOLUTION

Number _____

WHEREAS, Section 7-137 of the Illinois Pension Code provides that effective August 12, 2011, non-school employers in the Illinois Municipal Retirement Fund may elect to exclude from participation in the Fund persons in positions normally requiring performance of duty for less than 1,000 hours per year; and

WHEREAS, the exclusion may be applicable only to persons first employed in positions under the Fund after the adoption of this resolution; and

WHEREAS, _____ is authorized by Section 7-137
NAME OF BOARD, COUNCIL, ETC.

of the Illinois Pension Code to adopt such exclusion and it is desirable that it do so;

BE IT RESOLVED that the _____ of _____
NAME OF BOARD, COUNCIL, ETC. EMPLOYER NAME

does hereby elect to exclude from participation in the Illinois Municipal Retirement Fund all officials and employees in positions normally requiring performance of duty for less than 1,000 hours per year;

BE IT FURTHER RESOLVED that this exclusion shall apply only to officials and employees who first occupy offices or positions under the Fund after adoption of this resolution;

BE IT FURTHER RESOLVED that the _____ is authorized and
CLERK OR SECRETARY OF THE BOARD

directed to file a duly certified copy of this resolution with the Illinois Municipal Retirement Fund.

CERTIFICATION

I, _____, the _____
NAME CLERK OR SECRETARY OF THE BOARD

of the _____ of the County of _____,
EMPLOYER NAME COUNTY

State of Illinois, do hereby certify that I am keeper of its books and records and that the foregoing is a true and correct copy of

a resolution duly adopted by its _____ at a meeting duly convened
NAME OF BOARD, COUNCIL, ETC.

and held on the _____ day of _____, 20 ____.

SEAL

CLERK OR SECRETARY OF THE BOARD

County Board: 10/24/2019

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO

Sponsored by: Dave Fiduccia
Submitted by: Personnel & Policies Committee

2019 CR

RESOLUTION TO APPROVE TRUCK PURCHASE FOR RIVER BLUFF NURSING HOME

WHEREAS, the Code of Ordinances for the County of Winnebago, provides that all purchases for, and contracts for, supplies, materials, equipment, and contractual services, the value of which is estimated to exceed \$25,000, shall be based on competitive bids by the County Board; and,

WHEREAS, the Code of Ordinances Section 2-357(e) further allows that a contract may be awarded without competition when a Department Head determines, and Director of Purchasing concurs in writing, and it is not required by law, after conducting a good faith review of available sources, that the contract by its very nature is not suitable to competitive bids or proposals. The Director of Purchasing and responsible Department Head can conduct negotiations, as appropriate, as to price, delivery and terms; and,

WHEREAS, River Bluff Nursing Home has a need to replace an older truck due to its age and poor condition; and,

WHEREAS, the Personnel & Policies Committee has determined that the funding for the aforementioned purchase shall be as follows:

70500-46420

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that a Purchase Order be issued for the purchase of a low-mileage, late model truck in an amount not to exceed \$39,000.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the River Bluff Nursing Home Administrator, Facilities Engineer, Director of Purchasing, Finance Director, Board Office and County Auditor.

Respectfully submitted,
PERSONNEL & POLICIES COMMITTEE

AGREE

DISAGREE

DAVE FIDUCCIA, CHAIRMAN

DAVE FIDUCCIA, CHAIRMAN

DAVE BOOMER

DAVE BOOMER

ANGIE GORAL

ANGIE GORAL

JOE HOFFMAN

JOE HOFFMAN

DAVE KELLEY

DAVE KELLEY

DOROTHY REDD

DOROTHY REDD

JIM WEBSTER

JIM WEBSTER

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois, this ____ day of _____, 2019.

FRANK HANEY
Chairman of the County Board
of the County of Winnebago, Illinois

Attested by:

LORI GUMMOW
Clerk of the County Board
of the County of Winnebago