

PERSONNEL AND POLICIES COMMITTEE

AGENDA

Called by: Chairman, Dave Fiduccia
Dave Boomer, Jim Webster, Joe
Hoffman, Angie Goral, Dorothy
Redd, Dave Kelley

DATE: THURSDAY, JANUARY 2, 2020
TIME: 5:30 PM
LOCATION: ROOM 303
COUNTY ADMINISTRATION BLDG
404 ELM STREET
ROCKFORD, IL 61101

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes of July 22 and 25 and August 7 and 15, 2019
- D. Public Comment – This is the time we invite the public to address the Personnel and Policies Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. County Administrator Position – Representation of Workplace
- F. Other Matters
- G. Adjournment

**Winnebago County Board
Personnel & Policies Committee Meeting**
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Monday, July 22, 2019
Immediately Following the Joint Winnebago County Board Democrat
and Republican Caucus Meeting at 5:30 PM

Present:

Dave Fiduccia, **Chairman**
Dave Boomer
Joe Hoffman
Dave Kelley

Others Present:

Carla Paschal, County Administrator
Dave Kurlinkus, Deputy State's Attorney
Jaime Salgado, County Board Member
Paul Arena, County Board Member
Burt Gerl, County Board Member

Absent:

Jim Webster
Angie Goral
Dorothy Redd

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of March 21 and April 4, 2019 Minutes
- D. Public Comment
- E. An Ordinance Amending Section 2-89 of the County Code of Ordinances (Appointment of Department Heads)
- F. An Ordinance Amending Section 2-168 of the County Code of Ordinances (Human Resources Director)
- G. Other Matters
- H. Adjournment

Chairman Fiduccia called the meeting to order at 7:15 PM.

Motion to approve the Minutes of March 21 and April 4, 2019

Moved: Mr. Boomer, Seconded: Mr. Hoffman.

Motion passed by unanimous voice vote.

Public Comment

Chairman Fiduccia omitted reading the Public Comment section of the Agenda due to no one present to speak.

An Ordinance Amending Section 2-89 of the County Code of Ordinances (Appointment of Department Heads)

Motion made by Mr. Boomer and Seconded by Mr. Hoffman.

Motion passed by unanimous voice vote.

An Ordinance Amending Section 2-168 of the County Code of Ordinances (Human Resources Director)

Motion made by Mr. Boomer and Seconded by Mr. Hoffman.

Mr. Boomer made a motion to make an amendment to the Ordinance.

- In the absence of an Interim Administrator and Chief Human Resources Officer, the Human Resources Director shall be recommended, appointed, disciplined, or dismissed by a majority vote of the County Board.

Seconded by Mr. Fiduccia.

Motion passed by unanimous voice vote.

- Amended Ordinance of Chapter 2-168.

Motion passed by unanimous voice vote.

Ordinance passes for first reading.

Other Matters

- Mr. Fiduccia spoke about proposing the formation of a committee regarding best practices for hiring and structure for County Administration Offices with Mr. Arena chairing. Also, look at best practices for going forward for the Chairman of Winnebago County.

Motion to Adjourn. Moved: Mr. Hoffman, Seconded: Mr. Boomer.

Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling
Administrative Assistant

**Winnebago County Board
Personnel & Policies Committee Meeting**

Conference Room 816
Behind County Board Room
County Courthouse
400 West State Street
Rockford, IL 61101

Thursday, July 25, 2019
5:15 PM

Present:

Dave Fiduccia, **Chairman**
Dave Boomer
Joe Hoffman
Angie Goral

Others Present:

Carla Paschal, County Administrator
Marilyn Hite Ross, State's Attorney
Dave Kurlinkus, Deputy State's Attorney
Jaime Salgado, County Board Member
Jas Bilich, County Board Member

Absent:

Jim Webster
Dorothy Redd
Dave Kelley

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Public Comment
- D. Appointment of Sub-Committee
- E. Other Matters
- F. Adjournment

Chairman Fiduccia called the meeting to order at 5:15 PM.

Public Comment

Chairman Fiduccia omitted reading the Public Comment section of the Agenda due to no one present to speak.

Appointment of Sub-Committee

- Mr. Fiduccia moved to have a Sub-Committee chaired by Mr. Arena and report to Personnel and Policies.

Seconded by Mr. Hoffman and Mr. Boomer.

Motion passed by unanimous voice vote.

Other Matters

- Ms. Goral wanted to make an addendum to the Ordinance amending the appointment or reappointment of Department Heads by adding two County Board Members, one from each party, to review the performance of all appointed Department Heads annually.

Motion to Adjourn. Moved: Mr. Hoffman, Seconded: Mr. Boomer.
Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling
Administrative Assistant

**Winnebago County Board
Personnel & Policies Committee Meeting**
County Administration Building
404 Elm Street, Room 510
Rockford, IL 61101

Wednesday, August 7, 2019
Immediately Following the Personnel and Policies Ad Hoc Meeting at 5:30 PM

Present:

Dave Fiduccia, **Chairman**
Jim Webster
Joe Hoffman
Angie Goral
Dorothy Redd
Dave Kelley

Others Present:

Carla Paschal, County Administrator
Dave Kurlinkus, Deputy State's Attorney
Paul Arena, County Board Member
John Butitta, County Board Member

Absent:

Dave Boomer

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Public Comment
- D. Resolution Approving Steve Chapman to the Position of Interim County Administrator of the County of Winnebago, Illinois
- E. Other Matters
- F. Adjournment

Chairman Fiduccia called the meeting to order at 6:48 PM.

Public Comment

Chairman Fiduccia omitted reading the Public Comment section of the Agenda due to no one present to speak.

Resolution Approving Steve Chapman to the Position of Interim County Administrator of the County of Winnebago, Illinois

Motion made by Mr. Webster and Seconded by Mr. Kelley.

- A discussion followed.

Motion passed by unanimous voice vote.

Other Matters

- Ms. Paschal spoke about an interview that Mr. Fiduccia and her had with an individual who could help in the HR Department while they are understaffed.

Motion to Adjourn. Moved: Mr. Webster, Seconded: Mr. Hoffman.
Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling
Administrative Assistant

**Winnebago County Board
Personnel & Policies Committee Meeting**
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, August 15, 2019
Immediately Following the Finance Committee Meeting at 5:30 PM

Present:

Dave Fiduccia, **Chairman**
Dave Boomer
Jim Webster
Joe Hoffman
Angie Goral

Others Present:

Carla Paschal, County Administrator
Marilyn Hite Ross, State's Attorney
Dave Kurlinkus, Deputy State's Attorney
Ann Johns, Purchasing Director
Lisa Eallonardo, Finance Accountant Senior
Brett Frazier, Animal Services Administrator

Absent:

Dorothy Redd
Dave Kelley

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Public Comment
- D. Closed Session - Personnel
- E. Motion to Discipline or Dismiss a County Employee
- F. Other Matters
- G. Adjournment

Chairman Fiduccia called the meeting to order at 5:45 PM.

Public Comment

Chairman Fiduccia omitted reading the Public Comment section of the Agenda due to no one present to speak.

Other Matters

- Mr. Fiduccia spoke about some inadequacies at Animal Services.
- Presentation by Brett Frazier from Animal Services regarding the veterinary department, trap and return, lack of equipment, and surgical instruments.

Mr. Fiduccia – Motion to go into closed session.

Moved: Mr. Webster, Seconded: Mr. Hoffman.

Motion passed by unanimous voice vote.

Mr. Fiduccia – No action was taken in closed session.

Motion to Discipline or Dismiss a County Employee

Motion made by Mr. Boomer and Seconded by Ms. Goral.

Motion passed by unanimous voice vote with the exception of one vote to recuse.

Other Matters

None

Motion to Adjourn. Moved: Mr. Webster, Seconded: Ms. Goral and Mr. Boomer.

Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling

Administrative Assistant