

**Winnebago County Board
Personnel & Policies Committee Meeting**
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, January 2, 2020
5:30 PM

Present:

Dave Fiduccia, **Chairman**
Jim Webster
Joe Hoffman
Dave Kelley
Dorothy Redd

Others Present:

Dave Kurlinkus, Deputy State's Attorney
LoRayne Logan, Workplace
Michael King, Workplace

Absent:

Dave Boomer
Angie Goral

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes of July 22 and 25 and August 7 and 15, 2019
- D. Public Comment
- E. County Administrator Position – Representation of Workplace
- F. Other Matters
- G. Adjournment

Chairman Fiduccia called the meeting to order at 5:40 PM.

Motion to approve the minutes of July 22 and 25 and August 7 and 15, 2019

Moved: Mr. Webster, Seconded: Mr. Hoffman.

Motion passed by unanimous voice vote.

Public Comment

Chairman Fiduccia omitted reading the Public Comment section of the Agenda due to no one present to speak.

County Administrator Position – Representation of Workplace

- Ms. Logan gave a report. Workplace recommends beginning a search process for an Administrator at the earliest possible availability of the County. Participation in a success factor analysis gives everybody a chance to weigh in on what they think needs to be achieved. Then they will work with the contact person from the Committee to develop a profile to post when recruiting begins.
- Mr. King went through the steps of the process to identify the right profile for the candidate and the right candidate. They will seek candidates after putting together a profile after

listening to all of the key stakeholders. After they have identified a number of candidates, they will start the screening process including an interview and assessment. They put together a multiple step process where they bring in finalists and work with the Committee members. The process will be about 90 to 120 days.

Other Matters

- The Operations Committee formed a Sub Committee to interact with representatives on land bank. The Sub Committee is to be staffed by a member of each standing Committee. Mr. Arena was previously appointed to represent Operations. All of the other Committees need to appoint an individual as well.
- Ms. Redd spoke about the issue of getting Committee meeting minutes late.

Motion to adjourn. Moved and Seconded.

Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling
Administrative Assistant