

COMBINED MEETING of the OPERATIONS & ADMINISTRATIVE COMMITTEE and PUBLIC SAFETY COMMITTEE AGENDA

Called by: Chairman, Keith McDonald
Chairman, Aaron Booker

DATE: THURSDAY, JUNE 4, 2020

Members: Jean Crosby, John Butitta,
Joe Hoffman, Dorothy Redd, Jaime
Salgado, Paul Arena, Fred Wescott,
Angie Goral, Dan Fellars

TIME: 5:30 PM

LOCATION: VIRTUAL MEETING – ZOOM
(WINNEBAGO COUNTY YOUTUBE
LIVE)

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of July 12, 2018, April 8, 2019, May 16, 2019, and June 6, 2019 Combined Minutes of Operations and Administrative and Public Safety
- D. Public Comment – This is the time we invite the public to address the Combined Meeting of the Operations and Administrative Committee and Public Safety Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. An Ordinance Amending Chapter 50 of the Winnebago County Code of Ordinances Related to Food Establishment Operations During the COVID-19 Pandemic
- F. Resolution Extending Proclamation Declaring the County of Winnebago, Illinois a Disaster Area for Coronavirus Response (Third Extension)
- G. Proclamation of Support to Establish Guidelines for the Responsible Reopening of Winnebago County
- H. Other Matters
- I. Adjournment

**Winnebago County Board
Combined Meeting of the Operations and Administrative Committee
and Public Safety Committee**

Conference Room 815
Behind County Board Room
County Courthouse
400 West State Street
Rockford, IL 61101

Thursday, July 12, 2018
5:00 PM

Present:

Gary Jury, **Chairman**
Angie Goral
Joe Hoffman
Dorothy Redd
Eli Nicolosi
Keith McDonald
Jean Crosby
Dave Fiduccia, **Chairman**
Aaron Booker
Dorothy Redd
Fred Wescott
Eli Nicolosi
Dan Fellars

Others Present:

Frank Haney, County Board Chairman
Carla Paschal, County Administrator
Dave Kurlinkus, Deputy State's Attorney
Charlotte LeClercq, Assistant Deputy State's Attorney
Kim Ponder, Human Resources Director

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Public Comment
- D. Resolution Appointing Brett J. Frazier to the Position of Animal Services Administrator of the County of Winnebago, Illinois
- E. Other Matters
- F. Adjournment

Chairman Jury called the meeting to order at 5:00 PM.

Public Comment

Chairman Jury read the Public Comment section of the Agenda.

- Kathy Mehalko, Stephanie Hicks, and Lori Hart-Piper spoke favorably of Brett Frazier.

Resolution Appointing Brett J. Frazier to the Position of Animal Services Administrator of the County of Winnebago, Illinois

- A discussion followed.

Ms. Redd made a Motion to lay it over and Seconded by Mr. Nicolosi and Ms. Goral.

- A discussion followed.

Roll call: Mr. Fiduccia no, Mr. Booker no, Ms. Redd yes, Mr. Wescott no, Mr. Nicolosi yes, and Mr. Fellars no. It failed the Public Safety Committee.

Roll call: Mr. Jury yes, Ms. Goral no, Ms. Redd yes, Mr. Nicolosi yes, Mr. McDonald yes, and Ms. Crosby no. It passed the Operations Committee.

Mr. Jury – Motion to Approve and Seconded by Mr. Nicolosi.

Roll call: Mr. Fiduccia yes, Mr. Booker yes, Ms. Redd no, Mr. Wescott yes, Mr. Nicolosi no, and Mr. Fellars yes. It passed the Public Safety Committee.

Roll call: Mr. Jury yes, Ms. Goral yes, Ms. Redd no, Mr. Nicolosi no, Mr. McDonald no, and Ms. Crosby yes. It tied in the Operations Committee.

Other Matters

None

Motion to adjourn. Moved: Mr. Fellars, Seconded: Mr. McDonald.
Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling
Administrative Assistant

**Winnebago County Board
Combined Meeting of the Operations and Administrative Committee
and Public Safety Committee**

County Administration Building
404 Elm Street, Room 510
Rockford, IL 61101

Monday, April 8, 2019
5:00 PM

Present:

Keith McDonald, **Chairman**
Jean Crosby
Joe Hoffman
Jaime Salgado
Paul Arena
Aaron Booker, **Chairman**
Fred Wescott
Angie Goral
Dan Fellars

Others Present:

Carla Paschal, County Administrator
Tiana McCall, Chief Strategic Initiatives Officer
Dave Kurlinkus, Deputy State's Attorney
Bill Emmert, Assistant State's Attorney
Mark Karner, Chief Deputy
Burt Gerl, County Board Member

Absent:

Dorothy Redd
John Butitta

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Public Comment
- D. Resolution Authorizing the Execution of an Intergovernmental Cooperation Agreement for Police Services with the Village of Machesney Park, Illinois
- E. Other Matters
- F. Adjournment

Chairman McDonald called the meeting to order at 5:06 PM.

Public Comment

Chairman McDonald omitted reading the Public Comment section of the Agenda due to no one present to speak.

Resolution Authorizing the Execution of an Intergovernmental Cooperation Agreement for Police Services with the Village of Machesney Park, Illinois

Motion to approve. Moved: Mr. Fellars, Seconded: Ms. Crosby and Mr. Hoffman.

- A discussion followed.

Motion passed by unanimous voice vote.

Other Matters

None

Motion to adjourn. Moved: Mr. Fellars, Seconded: Mr. Hoffman and Ms. Crosby.

Motion passed by unanimous voice vote.

Meeting adjourned at 5:10 PM.

Respectfully submitted,

Amy Ferling

Administrative Assistant

Winnebago County Board
Combined Meeting of the Operations and Administrative Committee
and Public Safety Committee
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, May 16, 2019
Immediately Following the Finance Committee Meeting at 5:30 PM,
Personnel and Policies, Operations and Administrative, and Combined Finance
and Operations and Administrative Committee Meetings Following

Present:

Keith McDonald, **Chairman**
Jean Crosby
Joe Hoffman
Dorothy Redd
Jaime Salgado
John Butitta
Paul Arena
Aaron Booker, **Chairman**
Angie Goral
Dan Fellars

Others Present:

Frank Haney, County Board Chairman
Carla Paschal, County Administrator
Tiana McCall, Chief Strategic Initiatives Officer
Marilyn Hite Ross, State's Attorney
Dave Kurlinkus, Deputy State's Attorney
Dave Boomer, County Board Member
Dave Fiduccia, County Board Member
Burt Gerl, County Board Member

Absent:

Fred Wescott

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Public Comment
- D. Other Matters
 - 1. 911 Agreement with Municipalities Discussion
 - 2. Emergency Management Ordinance and IGA with the City of Rockford Discussion
- E. Adjournment

Chairman McDonald called the meeting to order at 7:48 PM.

Public Comment

Chairman McDonald omitted reading the Public Comment section of the Agenda due to no one present to speak.

Other Matters

- 1. 911 Agreement with Municipalities Discussion**
- 2. Emergency Management Ordinance and IGA with the City of Rockford Discussion**

- Regarding the 911 Agreement, Mr. McDonald discussed moving forward by possibly having a subcommittee or a group of Board members to have a discussion with Ms. Paschal, the SAO, and the coalition.
- Regarding the Emergency Management Ordinance and IGA, Ms. Hite Ross discussed the final draft which was sent to IEMA.
- A discussion followed.

Motion to adjourn. Moved: Ms. Crosby, Seconded: Mr. Fellars.

Motion passed by unanimous voice vote.

Meeting adjourned at 8:15 PM.

Respectfully submitted,

Amy Ferling
Administrative Assistant

Winnebago County Board
Combined Meeting of the Operations and Administrative Committee
and Public Safety Committee
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, June 6, 2019
Immediately Following the Finance Committee Meeting at 5:30 PM,
Operations and Administrative, and Personnel and Policies Committee Meetings Following

Present:

Keith McDonald, **Chairman**
Jean Crosby
Joe Hoffman
Dorothy Redd
Jaime Salgado
John Butitta
Paul Arena
Aaron Booker, **Chairman**
Angie Goral
Dan Fellars

Others Present:

Carla Paschal, County Administrator
Tiana McCall, Chief Strategic Initiatives Officer
Kim Ponder, Human Resources Director
Lori Gummow, County Clerk
Charlotte LeClercq, Assistant Deputy State's Attorney
Mark Karner, Chief Deputy
Derek Bergsten, Rockford Fire Department Chief

Absent:

Fred Wescott

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Public Comment
- D. Ordinance Amending Section 30-32 of the Winnebago County Code to Authorize the Winnebago County Sheriff to Appoint a Coordinator for ESDA
- E. Resolution Approving an Intergovernmental Agreement Between the County of Winnebago and City of Rockford to Provide Services of a Coordinator for the Winnebago County Emergency Services and Disaster Agency
- F. Adjournment

Chairman McDonald called the meeting to order at 6:30 PM.

Public Comment

Chairman McDonald omitted reading the Public Comment section of the Agenda due to no one present to speak.

Ordinance Amending Section 30-32 of the Winnebago County Code to Authorize the Winnebago County Sheriff to Appoint a Coordinator for ESDA

Motion by Ms. Crosby and Seconded by Ms. Goral.

- Chief Derek Bergsten discussed the Agreement with the Sheriff's Department to coordinate efforts for emergency services.
- A discussion followed.

Motion passed by unanimous voice vote.

Resolution Approving an Intergovernmental Agreement Between the County of Winnebago and City of Rockford to Provide Services of a Coordinator for the Winnebago County Emergency Services and Disaster Agency

Motion by Mr. Hoffman and Seconded by Mr. Salgado.

- A discussion followed.

Motion passed by unanimous voice vote.

Motion to adjourn. Moved: Mr. Fellars, Seconded: Mr. Hoffman.

Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling
Administrative Assistant

Submitted by: Keith McDonald

ORDINANCE
OF THE
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

SUBMITTED BY: OPERATIONS & ADMINISTRATIVE COMMITTEE

2020CO _____

AN ORDINANCE AMENDING CHAPTER 50 OF THE WINNEBAGO
COUNTY CODE OF ORDINANCES RELATED TO FOOD ESTABLISHMENT
OPERATIONS DURING THE COVID-19 PANDEMIC

WHEREAS, a significant global outbreak of Coronavirus Disease 2019 (COVID-19) has been ongoing since early 2020; and

WHEREAS, there is currently no vaccine to protect against COVID-19 and no medications approved to treat it; and

WHEREAS, in communities with confirmed COVID-19 cases, the CDC recommends mitigation measures, including practicing social distancing, wearing face coverings, staying at home when sick, staying home when a household member is sick with respiratory disease symptoms or when instructed to do so by public health officials or a health care provider, and keeping away from others who are sick; and

WHEREAS, on March 11, 2020, the World Health Organization characterized the COVID-19 outbreak as a pandemic; and

WHEREAS, on March 13, 2020, the President of the United States declared a national emergency to combat COVID-19; and

WHEREAS, the Illinois Governor J.B. Pritzker issued disaster proclamations for the state as a result of the COVID-19 outbreak on March 9, 2020, April 1, 2020, and April 30, 2020; and

WHEREAS, Winnebago County Board Chairman Frank Haney issued a disaster declaration for Winnebago County, Illinois, on March 16, 2020, which has been extended by the Winnebago County Board until June 14, 2020; and

WHEREAS, since the initial disaster proclamation in Illinois, Governor Pritzker has issued numerous Executive Orders since March 9, 2020, including one on March 16, 2020, closing restaurants and bars for on-premises consumption; and

WHEREAS, restaurants and bars have been closed for on-premises consumption since March 16, 2020, due to the risk of spread of COVID-19 posed by group dining in public settings; and

WHEREAS, when restaurants and bars reopen for on-premises consumption, which includes both indoor and outdoor dining, safety measures will likely be required to protect the public health, such as limiting occupancy; and

WHEREAS, Section 5-1115 of the Counties Code, 55 ILCS 5/5-1115, authorizes county boards in counties with health departments to license and regulate food establishments within both incorporated and unincorporated areas of the county which fall under the jurisdiction of the health department; and

WHEREAS, the Winnebago County Health Department is a certified local health department under the Certified Local Health Department Code, 77 Ill. Admin. Code 600.100 *et seq.*, whose authority derives from the authority of the Illinois Department of Public Health; and

WHEREAS, Chapter 50, Article III, of the Winnebago County Code of Ordinances regulates food establishments operating in Winnebago County, Illinois (hereinafter “County Food Code”); and

WHEREAS, Section 50-76 of the County Food Code requires that food establishments hold a food permit issued by the Winnebago County Health Department in order to operate in Winnebago County; and

WHEREAS, Section 5-25013 of the Counties Code, 55 ILCS 5/5-25013, provides that boards of health shall, within their jurisdiction and professional and technical competence, investigate the existence of any contagious or infectious disease and adopt measures, not inconsistent with the requirements of the State Department of Public Health, to arrest the progress of the same; and

WHEREAS, Section 5-25013 also specifies that boards of health may recommend to county boards adoption of such ordinances, rules and regulations as may be deemed necessary or desirable for the promotion and protection of health and control of diseases; and

WHEREAS, the Winnebago County Board of Health is recommending a temporary revision to Section 50-76 of the County Food Code to provide that upon reopening restaurants and bars holding food permits in Winnebago County be required to comply with operational guidelines developed by the Winnebago County Health Department and the State of Illinois designed to protect the public health and safety until such time as the COVID-19 pandemic is over; and

WHEREAS, the Winnebago County Board of Health further recommends that the Health Department be authorized to suspend food permits pursuant to Section 50-78 of the County Food Code for restaurants and bars that fail to follow the guidelines after receiving

notice of non-compliance from the Health Department after being given a reasonable opportunity to comply.

NOW, THEREFORE, BE IT ORDAINED by the County Board for the County of Winnebago, Illinois, that Section 50-76 of the Winnebago County Code is hereby amended to add the following:

(g) *Guidelines during COVID-19 pandemic.* All restaurants and bars holding a food permit in Winnebago County that are offering on-premises consumption, which includes indoor and/or outdoor dining, during the COVID-19 pandemic are required to comply with guidelines developed by the Winnebago County Health Department and the State of Illinois for safe operation of their facilities. Restaurants and bars that fail to comply with the guidelines, after receiving written notice of non-compliance and a reasonable opportunity to come into compliance, may have their food permits suspended pursuant to Section 50-78 of this Chapter. Compliance with the guidelines will be required until the Winnebago County Health Department determines that the guidelines are no longer necessary to protect the public health or until the Centers for Disease Control determines that the COVID-19 pandemic no longer exists in the United States, whichever is earlier.

BE IT FURTHER ORDAINED that if any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, independent, and severable provision and such holding shall not affect the validity of the remaining provisions hereof.

BE IT FURTHER ORDAINED that this Ordinance shall be in full force and effect on June 1, 2020, and the County Clerk is hereby directed to distribute a certified copy of this Ordinance to the Public Health Administrator, the County Auditor, and the County Administrator.

Respectfully submitted,
OPERATIONS & ADMINISTRATIVE COMMITTEE

AGREE

DISAGREE

Keith McDonald, Chairman

Keith McDonald, Chairman

Jean Crosby

Jean Crosby

John Butitta

John Butitta

Joe Hoffman

Joe Hoffman

Dorothy Redd

Dorothy Redd

Jaime Salgado

Jaime Salgado

Paul Arena

Paul Arena

APPROVED this _____ day of _____, 2020 by the County Board of the County of Winnebago, Illinois.

Frank Haney
Chairman of the County Board
of the County of Winnebago, Illinois

Attested by:

Lori Gummow
Clerk of the County Board
of the County of Winnebago, Illinois

Ayes: _____ Nays: _____ Absent: _____

Respectfully submitted,
PUBLIC SAFETY COMMITTEE

AGREE

DISAGREE

Aaron Booker, Chairman

Aaron Booker, Chairman

Paul Arena

Paul Arena

John Butitta

John Butitta

Dan Fellars

Dan Fellars

Angie Goral

Angie Goral

Dorothy Redd

Dorothy Redd

Fred Wescott

Fred Wescott

**RESOLUTION
OF THE
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

2020 CR _____

SUBMITTED BY: PUBLIC SAFETY COMMITTEE & OPERATIONS &
ADMINISTRATIVE COMMITTEE

SPONSORED BY: AARON BOOKER & KEITH MCDONALD

RESOLUTION EXTENDING PROCLAMATION DECLARING
THE COUNTY OF WINNEBAGO, ILLINOIS, A DISASTER AREA
FOR CORONAVIRUS RESPONSE (3rd Extension)

WHEREAS, a significant global outbreak of Coronavirus Disease 2019 (COVID-19) has been ongoing since early 2020; and

WHEREAS, as of May 28, 2020, Winnebago County reports 2,062 confirmed cases and 58 deaths (up from 144 cases and 8 deaths on April 16, 2020) and the State of Illinois reports 115,833 cases and 5,186 deaths (up from 27,575 cases and 1,134 deaths as of April 17, 2020); and

WHEREAS, Section 11 of the Illinois Emergency Management Agency Act (the “Act”) empowers the County Board Chairman to declare a local disaster; and

WHEREAS, on March 16, 2020, Winnebago County Chairman Frank Haney issued a Proclamation Declaring the County of Winnebago, Illinois, a Disaster Area for Coronavirus Response; and

WHEREAS, the Act provides that the proclamation cannot be continued for a period in excess of seven (7) days except with the consent of the County Board; and

WHEREAS, the County Board approved a resolution on March 19, 2020, extending the Proclamation to April 30, 2020; and

WHEREAS, the County Board approved a resolution on April 23, 2020, extending the Proclamation a second time to June 14, 2020; and

WHEREAS, given the continuing risk posed by COVID-19 in Winnebago County, the County Board has determined that it is in the best interests of the County of Winnebago to extend the period of the Proclamation for an additional forty-five (45) days to July 29, 2020.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED, by the County Board of the County of Winnebago, Illinois, that the Proclamation Declaring the County of Winnebago, Illinois, a Disaster Area for Coronavirus Response is hereby extended for an additional 45 days to July 29, 2020.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately.

BE IT FURTHER RESOLVED, that the Clerk of the County Board is hereby directed to prepare and deliver a copy of this Resolution to the County Administrator, the Winnebago County Health Department Administrator, the Winnebago County Sheriff, and the Winnebago County State's Attorney.

Respectfully submitted,

**PUBLIC SAFETY
COMMITTEE**

AGREE

DISAGREE

AARON BOOKER, CHAIRMAN

AARON BOOKER, CHAIRMAN

FRED WESCOTT

FRED WESCOTT

JOHN BUTTITA

JOHN BUTTITA

PAUL ARENA

PAUL ARENA

ANGIE GORAL

ANGIE GORAL

DAN FELLARS

DAN FELLARS

DOROTHY REDD

DOROTHY REDD

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois, this ____ day of _____, 2020.

Frank Haney
Chairman of the County Board
of the County of Winnebago, Illinois

Attested by:

Lori Gummow
Clerk of the County Board
of the County of Winnebago, Illinois

Respectfully submitted,
Operations and Administrative Committee

AGREE

Keith McDonald, Chairman

Paul Arena

John Butitta

Jean Crosby

Joe Hoffman

Dorothy Redd

Jaime Salgado

DISAGREE

Keith McDonald, Chairman

Paul Arena

John Butitta

Jean Crosby

Joe Hoffman

Dorothy Redd

Jaime Salgado

**Proclamation of Support to Establish Guidelines for the Responsible Reopening of
Winnebago County**

WHEREAS, Winnebago County, the State of Illinois and the United States of America are in the midst of a global pandemic created by the COVID-19 virus; and

WHEREAS, the County of Winnebago acknowledges that there are aspects of the ongoing public health crisis that are appropriately addressed on the state and federal level; it also believes that local governments may set rules and regulations that take into consideration local conditions that are intended to protect the health and safety of the community; and

WHEREAS, the Winnebago County Board recognizes the economy of Winnebago County has suffered, and continues to suffer, from the effects of the ongoing public health crisis; and

WHEREAS, the Winnebago County Board wishes to support responsible reopening of the Winnebago County economy while maintaining public health protocols as directed by the Winnebago County Health Department, the Illinois Department of Public Health and the Centers for Disease Control and Prevention.

NOW, THEREFORE, BE IT PROCLAIMED, that the County Board of Winnebago County, Illinois, that it supports the establishment of guidelines for the responsible reopening of Winnebago County businesses while observing public health protocols as directed by the Winnebago County Health Department, the Illinois Department of Public Health and the Centers for Disease Control and Prevention.

Winnebago County believes that businesses, services, and places of worship are essential and that they should be able to participate in a phased reopening following public health protocols as directed by the Winnebago County Health Department, the Illinois Department of Public Health and the Centers for Disease Control and Prevention.

The Winnebago County Board, while wishing to support a reopening of the businesses, services, and places of worship in Winnebago County, continues to support the efforts of the Winnebago County Health Department, the Illinois Department of Public Health and the Centers for Disease Control and encourages all businesses, services, and places of worship to do so.

The Winnebago County Board makes no promise as to the insurability or licensure of any individual or business for operating in a manner inconsistent with any executive order or state statute, or guidelines issued by the Winnebago County Health Department, the Illinois Department of Public Health, and the Centers for Disease Control and Prevention.

The Winnebago County Board encourages all county residents to conduct themselves in accordance with guidelines of the Winnebago County Health Department, the Illinois Department of Public Health and the Centers for Disease Control and to demonstrate their commitment to the health and safety of the community to act in a socially responsible manner.

Any person who does not adhere to these guidelines and acts in a reckless manner will be subject to all available remedies at law to protect public health and safety.