

# PERSONNEL AND POLICIES AD HOC COMMITTEE AGENDA

**Called by:** Chairman, Paul Arena

**DATE:** TUESDAY, JUNE 30, 2020

**Members:** Fred Wescott, Dave

**TIME:** 5:30 PM

Kelley, John Butitta, Dorothy Redd,  
Angie Goral, Joe Hoffman

**LOCATION:** VIRTUAL MEETING – ZOOM  
(WINNEBAGO COUNTY YOUTUBE  
LIVE)

## AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of April 7, 2020 Minutes
- D. Public Comment – This is the time we invite the public to address the Personnel and Policies Ad Hoc Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Discussion on Selection of County Administrator Position
- F. Recommendation of a County Administrator Candidate to the Personnel and Policies Committee
- G. Other Matters
- H. Adjournment

**Winnebago County Board**  
**Personnel & Policies Ad Hoc Committee Meeting**  
Virtual Meeting – Zoom  
(Winnebago County YouTube Live)

Tuesday, April 7, 2020  
5:30 PM

**Present:**

Paul Arena, **Chairman**  
Dave Kelley  
John Butitta  
Dorothy Redd  
Angie Goral  
Joe Hoffman

**Others Present:**

Frank Haney, County Board Chairman  
Steve Chapman, Interim County Administrator  
Dave Kurlinkus, Deputy State's Attorney  
Marilyn Hite Ross, State's Attorney  
Jaime Salgado, County Board Member  
Michael King, Workplace  
LoRayne Logan, Workplace

**Absent:**

Fred Wescott

**AGENDA:**

- A. Call to Order
- B. Roll Call
- C. Approval of July 31, August 7, 15, 27, October 1, and November 6, 2019 Minutes
- D. Public Comment – This is the time we invite the public to address the Personnel and Policies Ad Hoc Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. County Administrator Search Update
- F. County Administrator Ordinance Update
- G. Other Matters
- H. Adjournment

Chairman Arena called the meeting to order at 5:30 PM.

**Motion to approve the Minutes of July 31, August 7, 15, 27, October 1, and November 6, 2019 Minutes**

Moved: Mr. Kelley, Seconded: Mr. Butitta and Ms. Redd.

Motion passed by unanimous voice vote.

**Public Comment**

Chairman Arena omitted reading the Public Comment section of the Agenda due to no one present to speak.

### **County Administrator Search Update**

- The position profile that was put together by Workplace was previously sent to the Board by Mr. Arena. There is a deadline to get it done.
- The organizational chart will be removed from the profile.
- Ms. Logan gave an update.
- A discussion followed.

### **County Administrator Ordinance Update**

- Will be moving forward with the search without reviewing the duties of the Administrator first.
- A discussion followed.

### **Other Matters**

None

**Motion to Adjourn.** Moved: Mr. Butitta, Seconded: Mr. Hoffman.  
Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling  
Administrative Assistant