

# PERSONNEL AND POLICIES COMMITTEE

## AGENDA

**Called by:** Dave Fiduccia, Chairman  
**Members:** Jim Webster, Joe  
Hoffman, Angie Goral, Dorothy  
Redd, Dave Kelley, Paul Arena

**DATE:** MONDAY, JULY 6, 2020  
**TIME:** 5:30 PM  
**LOCATION:** ROOM 303  
COUNTY ADMINISTRATION BLDG  
404 ELM STREET  
ROCKFORD, IL 61101

### AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of March 5, April 2, and May 7, 2020 Minutes
- D. Public Comment – This is the time we invite the public to address the Personnel and Policies Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Resolution Recommending Making a Conditional Offer of Employment to a Candidate for Winnebago County Administrator
- F. Other Matters
- G. Adjournment

**Winnebago County Board  
Personnel & Policies Committee Meeting**  
County Administration Building  
404 Elm Street, Room 510  
Rockford, IL 61101

Thursday, March 5, 2020  
Immediately Following the Finance Committee Meeting

**Present:**

Dave Fiduccia, **Chairman**  
Dave Boomer  
Jim Webster  
Joe Hoffman  
Angie Goral  
Dorothy Redd  
Dave Kelley

**Others Present:**

Frank Haney, County Board Chairman  
Marilyn Hite Ross, State's Attorney  
Ann Johns, Purchasing Director  
Paul Arena, County Board Member  
Jaime Salgado, County Board Member  
Steve Schultz, County Board Member  
John Butitta, County Board Member  
Dominick Barcellona

**AGENDA:**

- A. Call to Order
- B. Roll Call
- C. Public Comment
- D. An Ordinance Amending the Rules of Order and Procedure of the County Board of the County of Winnebago, Illinois
- E. Other Matters
- F. Adjournment

Chairman Fiduccia called the meeting to order at 5:45 PM.

**Public Comment**

Chairman Fiduccia omitted reading the Public Comment section of the Agenda due to no one present to speak.

**An Ordinance Amending the Rules of Order and Procedure of the County Board of the County of Winnebago, Illinois**

Motion by Mr. Boomer and Seconded by Ms. Redd.

- A discussion followed.

Motion passed by unanimous voice vote with the exception of two votes.

**Other Matters**

- Mr. Fiduccia spoke about some possible additions to Winnebago County Animal Services.

**Motion to adjourn.** Moved: Mr. Boomer, Seconded: Ms. Goral.

Motion passed by unanimous voice vote.

Respectfully submitted,  
Amy Ferling  
Administrative Assistant

**Winnebago County Board  
Personnel & Policies Committee Meeting**  
Virtual Meeting – Zoom  
(Winnebago County YouTube Live)

Thursday, April 2, 2020  
Immediately Following the Finance Committee Meeting

**Present:**

Dave Fiduccia, **Chairman**  
Jim Webster  
Joe Hoffman  
Angie Goral  
Dave Kelley

**Others Present:**

Frank Haney, County Board Chairman  
Steve Chapman, Interim County Administrator  
Dave Kurlinkus, Deputy State's Attorney  
Deb Crozier, Human Resources  
Paul Arena, County Board Member  
Jaime Salgado, County Board Member

**Absent:**

Dorothy Redd

**AGENDA:**

- A. Call to Order
- B. Roll Call
- C. Approval of November 7, 21 and 26, 2019, December 10, 2019, January 2, 16 and 23, 2020 and February 6, 2020 Minutes
- D. Public Comment
- E. Resolution Authorizing the Execution of an Agreement with Reliance Standard to Provide Term Life Insurance and Accidental Death and Dismemberment (AD & D) Insurance
- F. Resolution Authorizing the Execution of an Agreement with Reliance Standard
- G. Resolution Amending the Coronavirus Response Policy
- H. County Administrator Selection Committee
- I. Other Matters
- J. Adjournment

Chairman Fiduccia called the meeting to order at 6:07 PM.

**Motion to approve the Minutes of November 7, 21 and 26, 2019, December 10, 2019, January 2, 16 and 23, 2020 and February 6, 2020**

Moved: Mr. Webster, Seconded: Mr. Hoffman.

Motion passed by unanimous voice vote.

**Public Comment**

Chairman Fiduccia omitted reading the Public Comment section of the Agenda due to no one present to speak.

**Resolution Authorizing the Execution of an Agreement with Reliance Standard to Provide Term Life Insurance and Accidental Death and Dismemberment (AD & D) Insurance**

Motion by Mr. Hoffman and Seconded by Mr. Webster

- A discussion followed.

Motion passed by unanimous voice vote.

### **Resolution Authorizing the Execution of an Agreement with Reliance Standard**

Motion by Mr. Webster and Seconded by Mr. Kelley.

- A discussion followed.

Motion passed by unanimous voice vote.

### **Resolution Amending the Coronavirus Response Policy**

Motion by Mr. Kelley and Seconded by Mr. Webster.

- A discussion followed.

Motion passed by unanimous voice vote.

### **County Administrator Selection Committee**

- Mr. Fiduccia proposed that the Ad Hoc Committee stay the same, help with the selection of the Administrator, and name Mr. Arena as Chair of the Ad Hoc Committee. Mr. Arena will give an update at the next Board meeting.
- A discussion followed.

### **Other Matters**

- With regards to a complaint by a citizen, Mr. Arena spoke about possibly having Mr. Frazier attend a Board meeting to discuss the issue of Animal Services not picking up stray dogs unless it is an emergency situation.
- Mr. Fiduccia previously spoke with Mr. Frazier about the safety of employees and whether or not they are following best practices. Also, he believes exceptions can be made on a case by case basis. Mr. Arena will contact Mr. Frazier.
- Mr. Butitta spoke about the possibility of continuing to broadcast Committee meetings after the coronavirus.

**Motion to adjourn.** Moved: Mr. Webster, Seconded: Mr. Hoffman.

Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling  
Administrative Assistant

**Winnebago County Board  
Personnel & Policies Committee Meeting**  
Virtual Meeting – Zoom  
(Winnebago County YouTube Live)

Thursday, May 7, 2020  
Immediately Following the Public Safety Committee Meeting

**Present:**

Dave Fiduccia, **Chairman**  
Jim Webster  
Joe Hoffman  
Angie Goral  
Dorothy Redd  
Dave Kelley

**Others Present:**

Frank Haney, County Board Chairman  
Steve Chapman, Interim County Administrator  
Dave Kurlinkus, Deputy State's Attorney  
Debbie Crozier, Human Resources  
Other County Board Members

**AGENDA:**

- A. Call to Order
- B. Roll Call
- C. Public Comment
- D. Resolution Authorizing Gallagher Pharmacy Consulting Services to Conduct a Pharmacy Benefit Manager (PBM) Procurement Review and Contract Negotiation Effective January 1, 2021
- E. Other Matters
- F. Adjournment

Chairman Fiduccia called the meeting to order at 6:55 PM.

**Public Comment**

Chairman Fiduccia omitted reading the Public Comment section of the Agenda due to no one present to speak.

**Resolution Authorizing Gallagher Pharmacy Consulting Services to Conduct a Pharmacy Benefit Manager (PBM) Procurement Review and Contract Negotiation Effective January 1, 2021**

Motion by Mr. Fiduccia and Seconded by Mr. Hoffman and Mr. Kelley.

- A discussion followed.

Motion passed by unanimous voice vote.

**Other Matters**

None

**Motion to adjourn.** Moved by Mr. Hoffman and then Seconded.

Motion passed by unanimous voice vote.

Respectfully submitted,  
Amy Ferling  
Administrative Assistant

**RESOLUTION  
of the  
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

Submitted by: Personnel and Policies Committee

**2020 CR \_\_\_\_\_**

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**RESOLUTION RECOMMENDING MAKING CONDITIONAL OFFER OF  
EMPLOYMENT TO A CANDIDATE  
FOR WINNEBAGO COUNTY ADMINISTRATOR**

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**WHEREAS**, the County Board Personnel and Policies ad hoc Committee has interviewed candidates for Winnebago County Administrator; and

**WHEREAS**, the Personnel and Policies ad hoc Committee has made a recommendation to the Personnel and Policies Committee that a conditional offer of employment for Winnebago County Administrator be made to Patrick Thompson; and

**WHEREAS**, the County Board of Winnebago, Illinois wishes to make a conditional offer of employment to Patrick Thompson for Winnebago County Administrator.

**NOW, THEREFORE, BE IT RESOLVED**, by the County Board of the County of Winnebago, Illinois, authorizes the offering of a conditional offer of employment as Winnebago County Administrator to Patrick Thompson.

**BE IT FURTHER RESOLVED**, this conditional offer of employment be made subject to a satisfactory background check and negotiation of a salary and benefits package with Patrick Thompson.

**BE IT FURTHER RESOLVED**, that this Resolution shall be effective immediately upon its adoption.

**BE IT FURTHER RESOLVED**, that the Clerk of the County Board is hereby authorized to prepare and deliver a certified copy of this Resolution to Patrick Thompson.

Respectfully submitted,  
Personnel and Policies Committee

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David Fiduccia, Chairman

\_\_\_\_\_  
Paul Arena

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Angie Goral

\_\_\_\_\_  
Joe Hoffman

\_\_\_\_\_  
Dave Kelley

\_\_\_\_\_  
Dorothy Redd

\_\_\_\_\_  
Jim Webster

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2020 by the  
County Board of the County of Winnebago, Illinois.

\_\_\_\_\_  
Frank Haney  
Chairman of the County Board  
of the County of Winnebago, Illinois

Attested by:

\_\_\_\_\_  
Lori Gummow  
Clerk of the County Board  
of the County of Winnebago, Illinois

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Absent: \_\_\_\_\_