

**Winnebago County Board  
Operations and Administrative Committee Meeting**  
Virtual Meeting – Zoom  
(Winnebago County YouTube Live)

Thursday, March 26, 2020  
5:45 PM

**Present:**

Keith McDonald, **Chairman**  
Jean Crosby  
Jaime Salgado  
Dorothy Redd  
John Butitta  
Paul Arena

**Others Present:**

Frank Haney, County Board Chairman  
Steve Chapman, Interim County Administrator  
Marilyn Hite Ross, State's Attorney  
Charlotte LeClercq, Assistant Deputy State's Attorney  
Dave Kurlinkus, Deputy State's Attorney

**Absent:**

Joe Hoffman

**AGENDA:**

- A. Call to Order
- B. Roll Call
- C. Approval of January 16, 2020 Minutes
- D. Public Comment
- E. Resolution Accepting the Resignation of David Boomer from the Winnebago County Board and Declaring District 4 Seat Vacant
- F. Resolution Extending Employee Leasing Agreement with GovTemps USA, LLC for Interim County Administrator up to June 5, 2020
- G. Resolution Adopting Coronavirus Response Policy
- H. Other Matters
- I. Adjournment

Chairman McDonald called the meeting to order at 5:45 PM.

**Motion to approve the Minutes of January 16, 2020**

Moved: Mr. McDonald, Seconded: Ms. Crosby.

Motion passed by unanimous voice vote.

**Public Comment**

Chairman McDonald omitted reading the Public Comment section of the Agenda due to no one present to speak.

**Resolution Accepting the Resignation of David Boomer from the Winnebago County Board and Declaring District 4 Seat Vacant**

Motion by Mr. McDonald and Seconded by Ms. Crosby.

- A discussion followed.

Motion passed by unanimous voice vote.

**Resolution Extending Employee Leasing Agreement with GovTemps USA, LLC for Interim County Administrator up to June 5, 2020**

Motion by Mr. McDonald and Seconded by Ms. Crosby.

- A discussion followed.

Motion passed by unanimous voice vote.

**Resolution Adopting Coronavirus Response Policy**

Motion by Mr. McDonald and Seconded by Mr. Salgado.

- A discussion followed.

Motion passed by unanimous voice vote.

**Other Matters**

- Mr. McDonald, Mr. Chapman, and Mr. Kurlinkus discussed having documents signed after they have been approved at Committee meetings. Committee members can stop by the Board Office to sign as Ms. Gummow's Office will not be open.

**Motion to Adjourn.** Moved by Mr. Butitta and Seconded by Ms. Crosby.

Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling  
Administrative Assistant