

# OPERATIONS & ADMINISTRATIVE COMMITTEE AGENDA

**Called by:** Keith McDonald, Chairman  
**Members:** John Butitta, Jean Crosby,  
Paul Arena, Joe Hoffman, Dorothy  
Redd, Jaime Salgado

**DATE:** THURSDAY, FEBRUARY 4, 2021  
**TIME:** 5:30 PM  
**LOCATION:** VIRTUAL MEETING - ZOOM  
(WINNEBAGO COUNTY YOUTUBE  
LIVE)

**The Winnebago County Board Chairman has determined that an in-person meeting is not practicable or prudent because of the COVID-19 pandemic.**

## **AGENDA:**

- A. Call to Order
- B. Roll Call
- C. Approval of October 1, 2020 Minutes
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Status Update on Public Safety Building
- F. Other Matters
- G. Adjournment

**Winnebago County Board  
Operations and Administrative Committee Meeting**  
County Administration Building  
404 Elm Street, Room 303  
Rockford, IL 61101  
and Virtual Meeting – Zoom  
(Winnebago County YouTube Live)

Thursday, October 1, 2020  
Immediately Following Public Safety Committee

**Present:**

Keith McDonald, **Chairman**  
Jean Crosby  
Jaime Salgado  
Joe Hoffman  
Dorothy Redd  
John Butitta  
Paul Arena

**Others Present:**

Steve Chapman  
Pat Thompson, County Administrator  
Dr. Sandra Martell, Public Health Administrator  
Marilyn Hite Ross, State's Attorney  
Dave Kurlinkus, Deputy State's Attorney  
John Butitta, County Board Member  
Aaron Booker, County Board Member  
Ann Johns, Purchasing Director  
Angie Goral, County Board Member

**AGENDA:**

- A. Call to Order
- B. Roll Call
- C. Public Comment
- D. Resolution Renewing Garbage Collection Services Contract
- E. Resolution Approving HVAC Scheduled Service Agreement
- F. Resolution Authorizing the Chairman of the County Board to Execute a Lease for Space at 555 North Court Street with the Winnebago County Health Department
- G. Other Matters
- H. Adjournment

Chairman McDonald called the meeting to order at 5:46 PM.

**Public Comment**

Chairman McDonald omitted reading the Public Comment section of the Agenda due to no one present to speak.

**Resolution Renewing Garbage Collection Services Contract**

Motion by Mr. McDonald and Seconded by Mr. Salgado.

- A discussion followed.

Motion passed by unanimous voice vote.

**Resolution Approving HVAC Scheduled Service Agreement**

Motion by Mr. McDonald and Seconded by Mr. Hoffman.

- A discussion followed.

Motion by Mr. McDonald to remove the PSB from the Agreement and Seconded by Mr. Arena.  
Motion passed by unanimous voice vote for the Amendment.

- A discussion followed.

Motion passed by unanimous voice vote on the Amended Resolution

**Resolution Authorizing the Chairman of the County Board to Execute a Lease for Space at 555 North Court Street with the Winnebago County Health Department**

Motion by Mr. McDonald and Seconded by Ms. Crosby.

- A discussion followed.

Motion passed by unanimous voice vote.

**Other Matters**

- Mr. McDonald spoke about working on a Resolution condemning the Health Department for closing bars and restaurants beginning Saturday.

**Motion to Adjourn.** Moved: Ms. Crosby, Seconded: Mr. Hoffman.

Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling  
Administrative Assistant