

**Winnebago County Board  
Operations and Administrative Committee Meeting**  
Virtual Meeting – Zoom  
(Winnebago County YouTube Live)

Thursday, July 1, 2021  
5:30 PM

**Present:**

Keith McDonald, **Chairman**  
John Butitta  
Jean Crosby  
Paul Arena  
Dorothy Redd  
Jaime Salgado

**Absent:**

Joe Hoffman

**Others Present:**

Joe Chiarelli, County Board Chairman  
Pat Thompson, County Administrator  
Dave Rickert, Chief Financial Officer  
Lafakeria Vaughn, State's Attorney's Office  
Deb Crozier, HR Department  
Carol Hartline, Williams McCarthy  
Angela Fellars, County Board Member  
Marlana Dokken, CJCC Administrator  
Tom Jakeway, Trial Court Administrator  
Dr. Sandra Martell, Public Health Administrator  
Brett Frazier, Animal Services Director  
Gus Gentner, IT Department  
Dan Magers, IT Department  
Michaela Bradley, IT Department  
Steve Schultz, County Board Member  
Todd Marshall, Health Department  
Melinda Macias, Purchasing Department  
Dave Kelley, County Board Member  
Debbie Jarvis, Adult Probation

**AGENDA:**

- A. Call to Order
- B. Roll Call
- C. Approval of April 15 and May 6, 2021 Minutes
- D. Public Comment
- E. Resolution Amending the Winnebago County Health Department Soil Boring Fee Schedule
- F. Resolution Approving an Intergovernmental Agreement between the County of Winnebago and Veterans Assistance Commission of Winnebago County
- G. Resolution Adopting Criteria for the Operation of the County's Delinquent Tax Program
- H. Other Matters
- I. Adjournment

Chairman McDonald called the meeting to order at 5:30 PM.

**Motion to approve the April 15 and May 6, 2021 Minutes**

Moved: Mr. Salgado, Seconded: Mr. Butitta.

Roll call: Mr. Butitta yes, Ms. Crosby yes, Mr. Arena yes, Ms. Redd yes, Mr. Salgado yes and Mr. McDonald yes.

Motion passed by unanimous voice vote.

## **Public Comment**

Chairman McDonald omitted reading the Public Comment section of the Agenda due to no one present to speak.

## **Resolution Amending the Winnebago County Health Department Soil Boring Fee Schedule**

Motion by Ms. Redd and Seconded by Ms. Crosby.

- A discussion followed.

Roll call: Mr. Butitta yes, Ms. Crosby yes, Mr. Arena yes, Ms. Redd yes, Mr. Salgado yes and Mr. McDonald yes.

Motion passed by unanimous voice vote.

## **Resolution Approving an Intergovernmental Agreement between the County of Winnebago and Veterans Assistance Commission of Winnebago County**

Motion by Mr. McDonald and Seconded by Mr. Salgado.

- A discussion followed.

Roll call: Mr. Butitta yes, Ms. Crosby yes, Mr. Arena yes, Ms. Redd yes, Mr. Salgado yes and Mr. McDonald yes.

Motion passed by unanimous voice vote.

## **Resolution Adopting Criteria for the Operation of the County's Delinquent Tax Program**

Motion by Mr. McDonald and Seconded by Ms. Crosby and Mr. Arena.

- Ms. Crosby made an Amendment to the Resolution under item #2 following the words "responsible property owner (emphasis added)" to say "responsible property owner as one who is or its corporate members are in good standing with municipalities of Winnebago County and not tax delinquent on any other parcels in Winnebago County."
- A discussion followed.

Mr. Butitta Seconded.

Roll call: Mr. Butitta yes, Ms. Crosby yes, Mr. Arena no, Ms. Redd no, Mr. Salgado no and Mr. McDonald no.

The Amendment failed.

Resolution Adopting Criteria for the Operation of the County's Delinquent Tax Program.

Roll call: Mr. Butitta yes, Ms. Crosby no, Mr. Arena yes, Ms. Redd yes, Mr. Salgado yes and Mr. McDonald yes.

The original Resolution passed.

## **Other Matters**

None

**Motion to Adjourn.** Moved: Ms. Crosby, Seconded: Mr. Arena.

Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling  
Administrative Assistant