



Winnebago County Government
Freedom of Information Act (FOIA) Submittal Directory

The following information is provided to assist in ensuring accurate routing of FOIA requests. Requests for information from County elected official's must be submitted to the respective official in control of the records in order to comply with requests. Requests for records outside the authority of the receiving office may be redirected to the correct department ([see here](#) for contact information.)

	Animal Services	Auditor	County Board	County Administration	Circuit Clerk	Coroner
	Website	Website	Website	Website	Website	Website
Departments, Functions	<ul style="list-style-type: none"> Adoption services Animal Services office Kennel operations Response and enforcement Veterinary 	<ul style="list-style-type: none"> Contracts Financial condition analysis Internal financial, payable, receipts, inventory & operational audits Statistical and financial analysis Supply order approval 	<ul style="list-style-type: none"> Budget Governance Policy 	<ul style="list-style-type: none"> Building Maintenance Board Office Board Committee records Finance & Budget Information Technology 	<ul style="list-style-type: none"> Case and ticket payments Court records Court forms Filing Dockets 	<ul style="list-style-type: none"> Death investigation Inquests
Frequently Requested Record Types	<ul style="list-style-type: none"> Incident reports 		<ul style="list-style-type: none"> Meeting minutes and records Board-approved contracts Ordinances Resolutions 	<ul style="list-style-type: none"> Revenues and expenditures 	<ul style="list-style-type: none"> Court cases 	
Direct Requests To	4517 N Main St, Rfd, IL 61103 Animal_Services@wincoil.us FOIA Request Page (815) 319-4100	404 Elm St, Rfd, IL 61101 auditor@wincoil.us (815) 319-4200	404 Elm St, Rfd, IL 61101 FOIA.CountyClerk@wincoil.us FOIA Request Page (815) 319-4252	404 Elm St, Rfd, IL 61101 BoardOffice@wincoil.us FOIA Request Form (815) 319-4225	400 W State St, Rfd, IL 61101 Document Request Form (815) 319-4500	403 Elm St, Rfd, IL 61101 coroner@wincoil.us (815) 319-4970

	County Clerk	Health Department	Highway Dept	Human Resources	Purchasing	Recorder of Deeds
	Website	Website	Website	Website	Website	Website
Departments, Functions	<ul style="list-style-type: none"> County Board Records Taxes (Calculation & Delinquent Collection) Elections Vital Records 	<ul style="list-style-type: none"> Community health and wellness services and programs Disease control Emergency preparedness Environmental health 	<ul style="list-style-type: none"> Bridges Roads Highway Vehicles & Equipment 	<ul style="list-style-type: none"> Personnel Benefits & Compensation Insurance Job Postings/Recruitment Risk Management Wellness 	<ul style="list-style-type: none"> Procurement Bids, RFPs, Awards Purchase cards Pool vehicles 	<ul style="list-style-type: none"> Land Records Liens Military discharge/release
Frequently Requested Record Types	<ul style="list-style-type: none"> Ordinances Resolutions 	<ul style="list-style-type: none"> Health Code inspections Septic systems 	<ul style="list-style-type: none"> Design, Construction, Development & Weed Files Access, Utility & Vehicle Permits Traffic Studies Township Motor Fuel Tax accounts and warrants Invoices & Receipts General & Drainage Studies Bridge Files/Inspections 	<ul style="list-style-type: none"> Benefits Compensation Insurance Personnel 	<ul style="list-style-type: none"> Bids Contracts Procurements Requests for Proposals 	
Direct Requests To	404 Elm St, Rfd, IL 61101 FOIA.CountyClerk@wincoil.us FOIA Request Page (815) 319-4252	401 Division St, Rfd, IL 61104 foia@wchd.org FOIA Request Page (815)720-4000	424 N Springfield, Rfd, IL 61101 Highway@wincoil.us FOIA Request Form (815) 319-4000	404 Elm St, Rfd, IL 61101 hr@wincoil.us FOIA Request Form (815) 319-4285	404 Elm St, Rfd, IL 61101 purchasing@wincoil.us FOIA Request Form (815) 319-4380	404 Elm St, Rfd, IL 61101 recorder@wincoil.us (815) 319-4325

	Regional Office of Education	Regional Planning, Building & Zoning	River Bluff Nursing Home	Sheriff	Supervisor of Assessments	State's Attorney
	Website	Website	Website	Website	Website	Website
Departments, Functions	<ul style="list-style-type: none"> Education advocacy and regulation 	<ul style="list-style-type: none"> Building Economic Development Planning & Zoning 	<ul style="list-style-type: none"> Senior living center 	<ul style="list-style-type: none"> Court security Conserve peace Corrections Law enforcement Paper service 	<ul style="list-style-type: none"> Tax Assessments Exemptions Appeals Board of Review 	<ul style="list-style-type: none"> Civil Bureau Criminal Bureau
Frequently Requested Record Types		<ul style="list-style-type: none"> Building permits Building Code inspections **Applies to properties not under the jurisdiction of city or village municipalities** 		<ul style="list-style-type: none"> Police reports 	<ul style="list-style-type: none"> Parcel sales and occupancy 	<ul style="list-style-type: none"> Office administrative files Criminal or civil case files Check enforcement program files Press releases
Direct Requests To	300 Heart Blvd, Loves Park, IL 61111 sbloomquist@kidsroe.org (815) 636-3060	404 Elm St, Rfd, IL 61101 buildingdept@wincoil.us FOIA Request Form (815) 319-4351	4401 N Main St, Rfd, IL 61103 rbnadministrator@wincoil.us FOIA Request Form (815) 921-9200	650 W State St, Rfd, IL 61101 records@wco-il.us (815) 319-6000	404 Elm St, Rfd, IL 61101 hr@wincoil.us FOIA Request Form (815) 319-4285	404 Elm St, Rfd, IL 61101 winnebagotreasurer@wincoil.us (815) 319-4400

Veteran's Memorial Hall						
	Treasurer	Hall				
	Website	Website				
Departments, Functions	<ul style="list-style-type: none"> Non-delinquent real estate tax payments Book of accounts Collection and distribution of funds 	<ul style="list-style-type: none"> Community education and events Hall rental Museum operations Veteran affairs 				
Frequently Requested Record Types						
Direct Requests To	404 Elm St, Rfd, IL 61101 winnebagotreasurer@wincoil.us (815) 319-4400	404 Elm St, Rfd, IL 61101 Director@veteransmemorialhall.com FOIA Request Form (815) 969-1999				