

# FY 2018 Transparency Report

Winnebago County Administration

## Board Office

Frank Haney, County Board Chairman

Carla Paschal, County Administrator



## Associated Budget Funds

12500 General Fund

The County Board Office houses the leadership responsible for oversight of the County's administrative and operational functions. Areas of responsibility include administrating County Board policies, and management of departments and facilities, County-wide budget and debt management, internal controls, strategic and legislative affairs, communications, and more.

For more information, please visit [www.wincoil.us - Departments - County Board Office](http://www.wincoil.us - Departments - County Board Office).

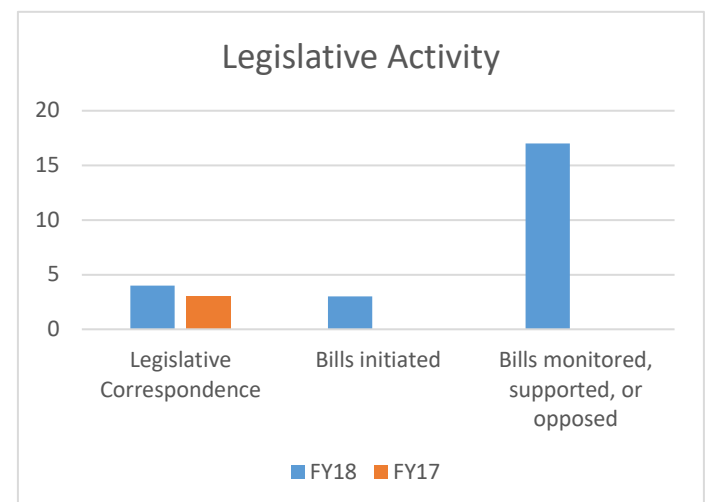
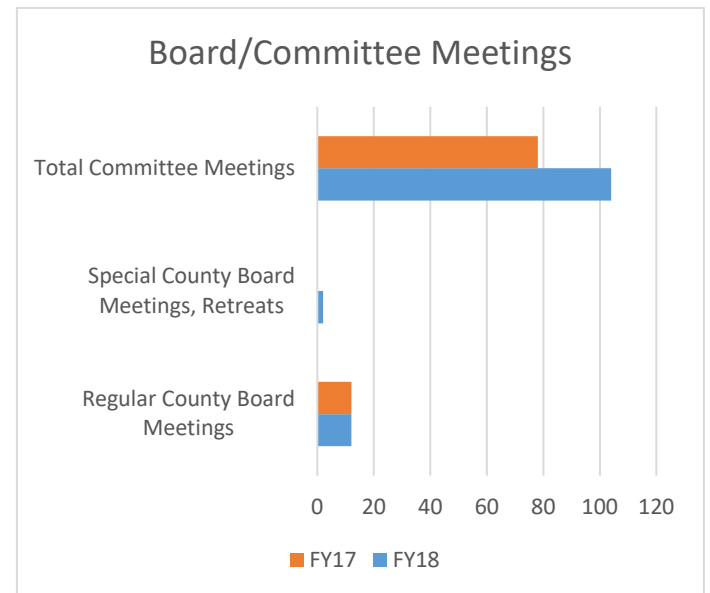
### 3rd Quarter Highlights

An organizational review evaluating the effectiveness of Human Resource and Finance functions across the County was conducted with Baker Tilly. Newly adopted or revised purchasing, budget, sexual harrassment, social media, and county board ordinance, policies implemeted. The regional Opioid Task Force was inaugurally convened to align efforts across the region.

### 4th Quarter Preview

The FY18 budget will be closed out, and the FY19 budget implemented. The Administration will launch into operational action planning following the approval of the Board's strategic plan.

	October 1 - June 30	
	3rd QTR YTD FY18	3rd QTR YTD FY17
<b>Dept Personnel</b>		
# Elected Officials	21	21
# Full-Time Employees	4	4
# Part-Time Employees	1	0
# Volunteers	1	2
<b>Management</b>		
Administrative Departments	9	9
Service Facilities	3	3
<b>Total</b>	<b>12</b>	<b>12</b>
<b>Board Administration</b>	<b>FY18</b>	<b>FY17</b>
Regular County Board Meetings	12	12
Special County Board Meetings, Retreats	2	0
Ordinances Approved (calendar year)	63	68
Resolutions Approved (calendar year)	89	84
<b>Board Committee Meetings</b>		
Economic Development	10	7
Finance	20	16
Operations & Administrative	23	16
Tax Cycle	6	8
Public Safety	14	6
Public Works	15	13
Zoning	7	9
Liquor Commission	2	3
Government Affairs & Strategic Planning	7	0
<b>Total Committee Meetings</b>	<b>104</b>	<b>78</b>



\*n = newly tracked metric

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### Communications

	<u>FY18</u>	<u>FY17</u>
Press Releases, Media Advisories	23	10
Proclamations	27	21
Chairman's Service Excellence Awards	5	1

### State Legislative Affairs

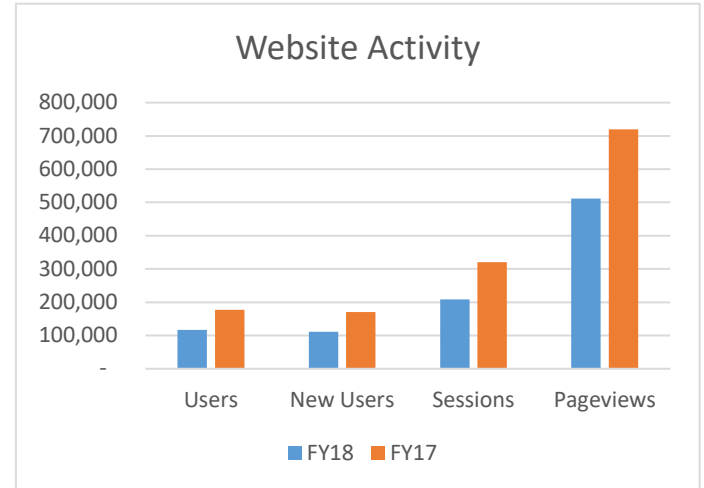
	<u>FY18</u>	<u>FY17</u>
Legislative Correspondence	4	3
Bills initiated	3	0
Bills monitored, supported, or opposed	17	0

### Wincoil.us Website

	<u>FY18</u>	<u>FY17</u>
Users	116,350	177,496
New Users	111,004	170,095
Sessions	208,730	320,858
Pageviews	511,535	719,472

### FOIA Requests

	<u>FY18</u>	<u>FY17</u>
Total Requests to Admin Depts/Facilities	383	142*



### 3rd Quarter YTD Significant Variance Explanations

As one of the most visited sections of the website, the implementation of an independent website by and for the Regional Office of Education has diverted a great deal of website visitors from wincoil.us. A centralized FOIA tracking system was implemented in January 2017; staff began tracking hours in March 2018.

\*Metrics does not include the full year of activity, due to the implementation taking place mid-year.